

KEVIN R. CORNICK  
MAYOR  
E-mail:  
KCornick@newwindsor.md.org



Phone: 410-635-6575  
Fax: 410-635-2995  
E-mail:  
Info@NewWindsorMD.org

## TOWN OF NEW WINDSOR

209 High Street - P. O. Box 609  
New Windsor, Maryland 21776

### TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

February 23, 2026

**CALL TO ORDER:** The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman Mark Schultz at 6:00p.m.

**PRESENT:** Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Glenn Monroe, and Kevin Shaughness.

**RECORDING & AGENDA POLICIES:** Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES:** A Motion was made by member Shaughness to approve the December 22, 2025, minutes. It was seconded by member Strine and approved by a vote of 6-0.

**CARROLL COUNTY 2025 ANNUAL REPORT:** A motion was made by member Shaughness to approve the 2025 New Windsor section of the Carroll County Annual Report; it was seconded by member Grayson and approved by a vote of 6-0.

#### **ZONING: (presented by Ed Palsgrove)**

- Zoning Administrator Palsgrove received a letter from attorney Kevin Eldin (present) representing Springdale Preparatory School (Ashley Yuan, SPS CFO, was also present), concerning a potential purchase of 1000 Green Valley Road (former New Windsor Middle School).
- 3 questions asked in the letter
  - Current zoning classification of the property?
  - Is an education institute (aka private school) permitted use within the applicable zoning?
  - Are there any current zoning violations?
    - The Zoning Administrator and Planning Commission agreed to provide a letter indicating the status quo use of this property as an educational institution is a permitted use.

#### **COUNCIL UPDATES: (presented by Dave Hoffman)**

- An ad has been placed for the open Public Works position.
- Public Works worked for 41 hours straight during the past snowstorm.
- Selling the Kubota tractor to load salt and will be purchasing a new skid loader.
- Continue to work on the FY27 budget.

#### **CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE:**

- Not in attendance
- Javier Toro resigned as of January 31, 2026.

**CARROLL COUNTY HEARING UPDATE:**

- Members Strine, Hoffman, Grayson, Monroe and Shaughness represented the Town at the public hearing on the Carroll County 2025 WRE plan.
- There were no public comments or questions related to the New Windsor portion of the WRE.

**OLD BUSINESS:**

- Reviewed comprehensive plan starting in Chapter 11 at Recommendation Action and ending in Chapter 12 at Fiscal Implications.

**ANNOUNCEMENTS:**

- Next meeting is March 23 at 6:00 pm.
- NWFD will be hosting a parade this year.

A motion to adjourn the meeting at 7:55 p.m. was made by member Grayson with a 2<sup>nd</sup> by member Strine and approved by a vote of 5-0.

*Respectfully submitted, Clerk/Treasurer Dana Mangus*