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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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April 1, 2026, Town Council Meeting Minutes

Present: Mayor Kevin Cornick, Vice-chair and Councilwoman Kim Schultz, Councilmembers Dave Hoffman, Connor Frock and Danté Howard. Also in attendance were Town Manager Dye, Water/Sewer Billing Clerk Herche and Code Enforcement Officer Belton.

Call to Order: The Town Council Meeting was called to order by Mayor Cornick at 7:00 p.m.

Pledge of Allegiance: Mayor Cornick led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Cornick stated that the Town Council Meeting is recorded by electronic means and that the meeting will follow an agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Cornick, in writing, by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: *Councilmember Frock made a motion to approve the March 3, 2026, minutes. It was seconded by Councilmember Howard and approved by a vote of 4-0.*

Mayor's Report:

Mayor Cornick attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meetings and events include, but are not limited to the following:

- All scheduled Town meetings as well as internal budget, personnel and project planning meetings.
- Maryland Mayors Association Conference in Annapolis
- Maryland Municipal League Carroll County Chapter quarterly dinner hosted by the Town of Union Bridge
- State Delegate candidate, Alison Rudolph, to discuss current projects and challenges of the Town.
- New Windsor Fire Company annual banquet. Presented the Fire Company with the Town's annual donation.
- Carroll 250 Celebration, Historical Women of Carroll County – Mary Bostwick Shellman, presented by the Historical Society of Carroll County
- Francis Scott Key Athletic Boosters Bull and Oyster Roast

Council Reports:

Community Development: Councilmember Schultz

- Attended Town Council work session and Town Clerk/Treasurer interviews, Carroll County Downtowns meeting, New Windsor Fire Company annual banquet and Maryland

Municipal League Carroll County Chapter quarterly dinner hosted by the Town of Union Bridge.

- Human Services Programs (HSP) Board Meeting, HSP Director interviews and ribbon cutting at the new Stoner Avenue facility.
- Announced that Town Beautification Day will be held on Saturday, April 25, 2026, beginning at 8 am.
- Correction to her February 4 report that the Town was going to apply for a Heart of the Civil War Heritage Area Project Grant – The Town did not apply for this grant since non-government matching funds was a requirement for award.

Public Works: Councilmember Hoffman

- Public Works removed the salt boxes from the truck fleet and cleaned and stored them for next year. They also had the fleet of Kubota mowers serviced for the upcoming season and cleaned the streets several times with the street sweeper.
- The Christmas wreaths have been taken off the light poles, and the veteran banners will be put up soon.
- The Planning Commission approved the Carroll County 2024 Water Resource element report. They are also continuing the final review of the Comprehensive Plan. The next meeting is Monday, April 27, 2026, at 6 pm.

Water & Sewer: Councilmember Frock

- Public Works was made aware of a sewer back-up in The Reserves. The Town contracted with Mid-Atlantic to make the repairs.
- Now that water tables have returned to normal, Public Works will begin flushing hydrants in April.

Public Safety and Health: Councilmember Howard

- At the March 12 blood drive, 31 units of blood were collected; an increase of 55% from the previous blood drive. The next blood drive will be Friday, July 31, 2026, at the New Windsor Social Hall.
- On March 11, a child was struck by a vehicle on Town View Circle. Public Works staff installed temporary crosswalks and additional signage to help with navigating the intersection where the child was struck

Economic Development: Councilmember Wolfe Mallow

- Not in attendance

Town Manager Dye's Report:

- New Town Clerk/Treasurer – An interview committee consisting of Mayor Cornick, Councilwoman Schultz, Councilman Hoffman, Public Works Director Myers, W/S Billing/PM Herche, Town Manager Dye and former Clerk/Treasurer Mangus (prior to her leaving on March 20, 2026), interviewed six candidates for the position. The top two candidates were interviewed a second time. The unanimous choice by all committee members, except the former clerk/treasurer because she had left, was Virginia Reinhardt. All three of Ms. Reinhardt's references were very good. Ms. Reinhardt will begin with the Town on Wednesday, April 8.
- Army Corps of Engineers – Planning Assistance to States (PAS) Program – Chris Heyn, Carroll County Department of Planning & Land Management, contacted Town Manager Dye about the PAS program in reference to Hyde's Quarry being a potential water source

for New Windsor. After discussions between Mayor Cornick, Public Works Director Myers and Town Manager Dye, it was agreed to give the County approval to submit a letter of interest to the Army Corps of Engineers requesting a comprehensive study to determine the feasibility and economic viability of developing water supply infrastructure to utilize Hyde's Quarry as a water supply for the Town. The study is at no cost or obligation to the Town or County.

Public Works Director Myers Report: (presented by Councilmember Frock)

- Installed new stop sign and temporary crosswalk marking on Town View Circle.
- Provided sanitary sewer mapping and field verified data along MD 31 to SHA due to storm drain conflicts.
- Issued an invoice for contractor related damage to the Town's water system on lower Main Street.

Deputy McGinnis:

- Between February 4, 2026, and April 1, 2026, there were 54 calls for service; eight of the calls were reportable.

West Carroll Recreation:

- Not in attendance

Fire Chief Report:

- Not in attendance

Clerk-Treasurer's Report:

- Position vacant - no report

Water-Sewer Billing Clerk Herche Report:

- Quarterly water and sewer bills were issued on Monday, March 30, 2026.
- There are currently 11 accounts delinquent totaling \$4,482.09. Ten of the delinquent accounts are on a payment plan.

Code Enforcement Officer Belton Report:

- Two complaints were received in March for excessive trash. One complaint was resolved as of March 30, 2026. The other complaint is being investigated.

Heidelberg Updates:

- Kurt Deery and Charles Ayewa with Heidelberg were present. Heidelberg is still mining in the north section of the quarry and is looking into going to the south section in the next five to six years. Councilmember Schultz asked Mr. Deery about the rock piles that can be seen heading west on MD 31. Mr. Deery stated according to County Code, Heidelberg is allowed to have exposed material for one year before they must reclaim it. Mr. Ayewa stated that by the end of the calendar year, they should have enough topsoil to cover the rock piles. Mr. Deery commented that he would see what he could do to "dress up" the rock pile to make it a little more visually appealing.

New Business:

- Recommendation to Adopt the Carroll County 2024 Water Resource Element
Councilmember Hoffman made a motion to adopt the Carroll County 2024 Water Resource Element report. It was seconded by Councilmember Frock and approved by a vote of 4-0.
- Donation of Statues to Memorial Park - A New Windsor resident offered to donate 2' tall concrete statues replicating the four branches of the military (Army, Navy, Air Force, Marines) to be placed at Memorial Park. It was decided to discuss this item at an upcoming work session.
- Purchase of Planters - Councilmember Schultz presented a couple different options of planters to place on the sidewalk in front of Town Hall and the Dielman Inn. The Council was in favor of the concept of having planters in the Town. If planters are purchased, it will be during the FY 2027 budget cycle.

Old Business:

- FY27 Budget Introduction by Ordinance 04-01-26
Councilmember Hoffman made a motion to introduce the FY 2027 budget by ordinance 04-01-26. It was seconded by Councilmember Schultz and approved by a vote of 4-0.
- WWTP ENR Upgrade – GMB Proposal for Planning/Design & Bidding Phase Services – GMB will be present at the April 20 work session to present their proposal and answer any questions.

Resident Concerns:

- Jay Landsman spoke about his candidacy for Carroll County Sheriff.

Announcements:

- Town Manager Dye shared information from the Carroll County Department of Planning and Land Management on banners commemorating the 250th anniversary of the United States. The County will be giving municipalities a free 3'x8' banner to hang in their municipality. The Town Council is interested in receiving the 3'x8' banner. Town Manager Dye will look into the cost of the lamppost/pole banners.
- Mayor Cornick announced that Strawbridge Community Church will be having their annual fish and chicken fry on Friday, April 3, 2026, from 2 pm until 7 pm at the New Windsor Fire Station.
- Mayor Cornick also announced the CROP Hunger Walk will be held on Sunday, April 19, 2026, at Union Bridge Church of the Brethren with the walk to begin at 1:45 pm.
- Theresa Hebron thanked the Council and staff for helping to collect blankets for the homeless.

Councilmember Schultz made a motion at 8:46 pm to adjourn the meeting. The motion was seconded by Councilmember Hoffman and was approved by a vote of 4-0.

Respectfully submitted,
Anne Marie Belton,
Town Administrator/Code Enforcement