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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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March 3, 2026 Town Council Minutes

Present: March 3rd, 2026 Town Council meeting was attended by Mayor Kevin Cornick, Councilmembers, Dave Hoffman, Connor Frock, Dante Howard and Joshua Wolfe Mallow. Also, in attendance at 209 High Street was: Town Attorney Ostrander, Town Manager Dye, Water/Sewer Billing Clerk Herche, Public Works Director Myers and Town Clerk/Treasurer Mangus.

Call to Order: Town Council Meeting was called to order by Mayor Cornick at 7:00 p.m.

Pledge of Allegiance: Mayor Cornick led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Cornick stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Cornick, in writing, by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: *A motion by Councilmember Frock to approve February 4th, 2026, minutes. It was 2nd by a motion from Councilmember Wolfe Mallow and approved by a vote of 4-0.*

Mayor Report:

Mayor Cornick attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meetings and events include but are not limited to the following...

- Attended Joe Vigliotti campaign kick off
- On the 14th attended the Lions Club Literacy Program
- Attended the 2nd business roundtable meeting on the 26th

Council Reports:

Community Development: Councilmember Schultz

- Not in attendance

Public Works: Councilmember Hoffman

- Public Works removed, cleaned and did any necessary maintenance on the snow equipment. Worked with the contractor for limb removal at Atlee Ridge and coordinated the filling of potholes.
- Planning Commission presented and approved the County's 2025 Planning Annual Report.
- Next meeting Planning Commission Meeting is March 23rd.

Water & Sewer: Councilmember Frock

- SCADA system detected a significant loss of water pressure on Lower Main on the 11th. Drilling by a Verizon contractor deflected off an abandoned utility pole and struck the Town's water main. Verified Miss Utility markings were accurate and compliant. Public Works isolated the affected section and completed emergency repairs.
- Atlee Ridge Sewer Station Pump One experienced failure. Emergency repairs were made and the operations have returned to normal.

Public Safety and Health: Councilmember Howard

- Participated in a class at the Carroll County Tech Center
- 9 overdoses in the month of February for the County
 - 10% down from January
 - 40% down from 2025

Economic Development: Councilmember Wolfe Mallow

- Next Business Roundtable will be March 16th at Gribs Gallery

Deputy McGinnis:

- Not in Attendance

West Carroll Recreation:

- Not in Attendance

Heidelberg Updates:

- Not in Attendance

Fire Chief Report:

- Not in Attendance

Town Manager Dye's Report:

- Water & Sewer Review & Advisory Committee
 - Approx 8 participated, 2 council members, Mayor Cornick, Town Staff and 2 residents
 - Meet quarterly to review various items

Public Works Director Myers Report:

- Bobcat Track/Skid Loader Update
 - Final Purchase amount \$26,185.30
 - Delivery in 60-90 days
- Coordinated with County Resource department on Hillside Wells and drilling locations
- Assisted with correspondence for grants to replace water mains in Old Town
- Atlee Well Updates
 - 30,000 gallons per day
 - Should support Atlee Ridge independently
- Surplus Equipment Sale
 - Recommends selling Town's pull-behind brush chipper
 - Not been used since 208
 - Estimated sale price \$1,000 - \$2,000

Clerk-Treasurer's Mangus's Report:

- Mature CD for General Fund
 - Original investment \$230K at 3.90% for 5 months
 - Matured at \$233,160.13
 - Farmers & Merchants
 - 5 months at 3.5%
 - 9 months at 3.4%
 - Matt with ACNB Investment
 - 1 year at 3.75%

- 18 months at 3.7%
- 2 or 3 years at 3.85%
- ACNB
 - 13 months at 3.75%-min of \$5k in new funds

A motion by Councilmember Frock to approve the reinvesting of \$233,160.13 with Farmers & Merchants in a 5-month CD at 3.5%, 2nd by Councilmember Howard and approved of 4-0 vote.

- Working with Matt Bossolina from ACNB Investment on upgrading our retirement plan to a 457 Plan. Will have more information and breakdown at the Work Session Meeting.
- Resignation of Clerk/Treasurer Dana Mangus
 - Last day will be March 20th.

Water-Sewer Billing Clerk Herche Report:

- Last month 97 delinquent letters mailed as of today 24 delinquent accounts
 - 21 of them pay quarterly
 - 3 of them pay monthly
- New Water/Sewer Billing Policy in place
- Water was turned off on a resident. That resident turned the water back on himself. The water meter was removed and fines have been issued.

Code Enforcement Officer:

- No Report at this time

New Business:

- GMB Proposal for Engineering Services for Planning, Design & Bidding Phase Services for WWTP ENR Upgrade
 - Emailed to Mayor and Council for questions
 - Questions have been answered by GMB/Town Staff
 - Purpose is to prepare final design and construction bidding documents for the Town to solicit bids from contractors and solicit grant funding from MDE's Bay Restoration Fund Program.
 - Proposal is for NTE amount of \$780,976.14 covers GMB's cost and 4 subcontractor's cost.
- Atlee Ridge Open Space Basketball Court
 - Bids due on February 18th by 3pm
 - 1 bid received from Remsburg Family Partnership
 - Total bid \$30,943.60
 - Add/Alternate \$5,896.36
 - Grand Total \$36,830.96
 - POS Award was \$70,200 due to planned retaining walls that are no longer needed

A motion by Councilmember Howard to award the bid to Remsburg Family Partnership for \$36,830.96, 2nd by Councilmember Hoffman and approved by a 4-0 vote.

- Sale of John Deere X758 update
 - Original Purchase Price \$18,425.17
 - Less Trade-In Value \$6,500
 - New Revised Purchase Price \$11,925.17

A motion by Councilmember Frock to accept the Trade-In Value of \$6,500 from Harringtons and apply to the purchase of a new mower, 2nd by Councilmember Wolfe Mallow and approved by a 4-0 vote.

- Mileage Policy
 - Remove 2026 from the line “Milage will be reimbursed at the rate of \$0.73 per mile, mirroring the IRS 2026 Standard Milage Rate”

A motion by Councilmember Hoffman to accept the Mileage Policy based on the removal of 2026, 2nd by Councilmember Howard and approved by a vote of 4-0.

Old Business:

- FY27 Budget Review
 - General Fund is almost completed, need direction with the Town Activity line.
 - Council would like to make Town Activity line \$37,000 for the 10th anniversary of Music on the Main.
 - Enterprise Fund is looking to be over expenses compared to revenue.

Resident Concerns:

- None at the time

Announcements:

- None at the time

A motion was made at 9:48 pm to adjourn the meeting by Councilmember Howard, 2nd by Councilmember Wolfe Mallow and approved by a vote of 4-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer