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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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February 4th, 2026 Town Council Minutes

Present: February 4th, 2026 Town Council meeting was attended by Mayor Kevin Cornick, Councilmembers, Dave Hoffman, Connor Frock, Dante Howard and Joshua Wolfe Mallow. Also, in attendance at 209 High Street was: Town Attorney Ostrander, Town Manager Dye, Water/Sewer Billing Clerk Herche and Town Clerk/Treasurer Mangus.

Call to Order: Town Council Meeting was called to order by Mayor Cornick at 7:00 p.m.

Pledge of Allegiance: Mayor Cornick led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Cornick stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Cornick, in writing, by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: *A motion by Councilmember Frock to approve January 7th, 2025, minutes. It was 2nd by a motion from Councilmember Howard and approved by a vote of 4-0.*

Mayor Report:

Mayor Cornick attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meetings and events include but are not limited to the following...

- Attended the Carroll County State of the County meeting
- Attended the Carroll County State of the County reception with the Commissioners
- Reviewed unsuccessful grant proposal for 211 High Street
- Had lunch with Johnny Olszewski on the 29th

Council Reports:

Community Development: Councilmember Schultz (presented by Mayor Cornick)

- Attended the HSP board and planning meeting
- Attended Carroll County State of the County meeting
- Carroll County Downtown Group will have a wrap up meeting next month for the Holiday Shop Small
- HSP has funds for Utility Assistance please reach out to them directly
- Heart of the Civil War Heritage Area Project grant deadline is March 31st. Intent to apply has already been submitted.?? Checking with Mike R. on this. Deadline for LOI was 2/2 and Mike was focused on submitting the 2 MDE grant applications.

Public Works: Councilmember Hoffman

- Public Works worked for 41 hours straight during the snowstorm to ensure streets were safe for residents, removed x-mas decorations and wreaths will be removed once the snow melts and it is safe. Public works have been auditing street signs and have a few on order as replacements.
- Planning Commission attended the County Hearing Meeting for the Water Resource Element, and the next Planning Commission Meeting will be February 23rd.

Water & Sewer: Councilmember Frock

- Continued to review water/sewer rate schedules
- Looking into the water main break on Church Street being a result of the truck hitting the telephone pole on the corner of Church and Main Street.

Public Safety and Health: Councilmember Howard

- Attended the State Police polar bear plunge
- In 2025 120 overdoses were recorded 18% of them were fatal
- March 12th there is a blood drive at the NWFD Social Hall

Economic Development: Councilmember Wolfe Mallow

- 1st New Windsor Small Business Roundtable was held on the 21st, next meeting will be on February 23rd at ACNB.
- Looking for residents or business owners looking to get involved for Green Team members for Sustainable Maryland. Please reach out to Town Hall if interested.

Deputy McGinnis:

- 17 calls 5 reports

West Carroll Recreation:

- Not in Attendance

Heidelberg Updates:

- Not in Attendance

Fire Chief Report:

- Requests if residents could make sure fire hydrants are clear of snow.

Town Manager Dye's Report:

- Vacant Public Works Maintenance Worker 1 position has been posted, and we have received 10 applicants so far.
- Thanks to all Staff for their work during the snowstorm and water main break the day before the storm.
- Looking into getting a Water/Sewer Advisory Board thoughts on this for future discussion.
- February 17th is the Work Session, Tuesday March 3rd Council Meeting.

Public Works Director Myers Report:

- Not in attendance-no report at this time.

Clerk-Treasurer's Mangus's Report:

- Zelenkofske Axelrod will be at the work session meeting in February for review of the FY25 audit and single audit.
- Sprinkler fees will go out tomorrow.

Water-Sewer Billing Clerk Herche Report:

- 97 delinquent letters have been mailed
 - 71 of them are quarterly payers, 26 are monthly payers

Code Enforcement Officer:(presented by Town Manager Dye)

- 0 complaints for the month

- 2 letters pending for snow removal on sidewalks

New Business:

- FY27 Budget Update
 - General Fund revenues and expenditure are mostly set.
 - Enterprise Fund revenues and expenditures will be next to work on.
- Public Works Equipment
 - Purchase of a new IS2600Z mower currently in the FY26 budget for \$15,000
 - Recommend purchasing from Harrington's Equipment Company for \$18,425
 - Funds from the sale of the current 2011 Grasshopper mower or from Capital Reserves will be used to help cover the difference in cost of \$3,425.17

Councilmember Hoffman made a motion to approve the purchase IS2600Z mower from Harrington's Equipment Company for \$18,425.17, 2nd by Councilmember Wolfe Mallow and approved by a 4-0 vote.

Old Business:

- Final review of water sewer policies
 - Highlights-no late fees, reconnect fee will apply, 15-day grace period

Councilmember Frock made a motion to approve the delinquent payment policy as written, 2nd by Councilmember Hoffman and approved by a 4-0 vote.

Councilmember Frock made a motion to approve the installment plan policy as written, 2nd by Councilmember Wolfe Mallow and approved by a 4-0 vote.

Resident Concerns:

- Savannah Mitchell
 - First small business round table was a positive experience.
 - Would like to partner with other Town's including Union Bridge, Union Town and Taneytown.

Announcements:

- None at the time

A motion was made at 8:08 pm to move into close session per General Provisions Article 3-305(b) (1) by Councilmember Howard, 2nd by Councilmember Hoffman and approved by a vote of 4-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer