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TOWN OF NEW WINDSOR

209 High Street - P. O. Box 609
New Windsor, Maryland 21776

TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

December 22, 2025

CALL TO ORDER: The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman Mark Schultz at 6:00p.m.

PRESENT: Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Glenn Monroe, and Rebecca Price, member Kevin Shaughness arrived late. Also, in attendance Town Attorney Ostrander.

RECORDING & AGENDA POLICIES: Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES: A Motion was called by member Grayson to approve October 27, 2025, minutes it was 2nd by member Price and approved by a vote of 6-0.

A Motion was called by member Strine to approve November 24, 2025, minutes it was 2nd by member Grayson and approved by a vote of 6-0.

COUNCIL UPDATES: (presented by Dave Hoffman)

- Budget prep has begun; any comments/additions you would like to add please email Dave to relay to the Council/Staff.
- Reaper's baseball is in an agreement with the Town for Lions Club Park.
- Town is looking into lining 12,000 to 13,000 feet of water line estimate on this project is between \$2.6 and \$3.9 million dollars.
- I (Dave Hoffman) will be able to attend the February 4th Carroll County Planning public hearing.

CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Javier Toro)

- Not in attendance.

SPRINGDALE UPDATE:

- Letter was sent outlining steps that they would need to take for the Town to consider moving forward.

BPR CIVIL DESIGN:

- BPR Civil Design presented plans for a 3-lot subdivision on Lambert Ave.

A motion was made by member Monroe to accept the concept plans for 3 lots on Lambert Ave, it was 2nd by member Shaughness approved by a vote of 7-0.

OLD BUSINESS:

- Reviewed comprehensive plan starting at page 73 and stopping on page 78 at .

ANNOUNCEMENTS:

- Next meeting is January 26th at 6pm

A Motion to adjourn the meeting at 8:02pm p.m. was made by member Shaughness with a 2nd by member Grayson and approved by a vote of 7-0.

Respectfully submitted, Clerk/Treasurer Dana Mangus