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TOWN OF NEW WINDSOR

209 High Street - P. O. Box 609
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TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

November 24, 2025

CALL TO ORDER: The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman Mark Schultz at 6:00p.m.

PRESENT: Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Glenn Monroe and Rebecca Price. Also, in attendance Town Attorney Ostrander.

RECORDING & AGENDA POLICIES: Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

COUNCIL UPDATES: (presented by Dave Hoffman)

- Moving forward with the Skate Park Lighting via Project Open Space Grant
 - Funds broken down as follows 90% Project Open Space, 5% County and 5% Town
 - Total cost for project is \$48,722
- Paving for 40-50 manhole covers was completed by CPE.
- Old New Windsor Road watermain leak has been temporarily fixed.
 - Leak is near the creek and special permitting is required.
 - A bypass was installed, and a permanent fix will be completed in the beginning of December.

CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Javier Toro)

- No County update at this time just a few follow ups needed from the Town.
- Requesting data for acreage for Industrial and Commercial Usage from the Town.
- Requesting a number for each map.

CARROLL COUNTY PLANNING DEPARTMENT WRE UPDATE:

- County is suggesting a group hearing for all Municipalities to represent their portion of the water resource element.
- Town must have a quorum at the group hearing to be held on February 4th at 6pm.
- Councilmember Hoffman is checking with Council to see if he can miss the Town Council Meeting and attend the hearing.

OLD BUSINESS:

- Performed a comprehensive review of the 13 maps created and provided by CC Planning. Changes included map numbering were provided and will be updated by the County.

ANNOUNCEMENTS:

- Town Holiday Party December 13th at 9am at St. Paul's Church
- Tree Lighting December 3rd at 6pm.
- Next meeting will be December 22nd.

A Motion to adjourn the meeting at 7:37 p.m. was made by member Grayson with a 2nd by member Monroe and approved by a vote of 6-0.

Respectfully submitted, Clerk/Treasurer Dana Mangus