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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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**TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES**

August 25, 2025

**CALL TO ORDER:** The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00p.m.

**PRESENT:** Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Glen Monroe and Rebecca Price. Also in attendance was Town Attorney Ostrander.

**RECORDING & AGENDA POLICIES:** Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES:** A Motion was called by member Grayson to approve July 28<sup>th</sup>, 2025, minutes it was 2nd by member Monroe and approved by a vote of 6-0.

**COUNCIL UPDATES: (presented by Dave Hoffman)**

- Contract work has been signed to update the War Memorial. Work is to be completed by the first of October.
- Meeting with NWFD is set up to review RFP for 211 High Street Project.
- Testing for Atlee Well will begin later this fall.
- 7 segments of Road Paving will begin shortly and the expected completion date is October 1<sup>st</sup>.

**CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Javier Toro)**

- Comprehensive Plan Bureau Chief Mary Lane has retired new Bureau Chief is Clare Stewart
- CC Master Plan is ongoing

**OLD BUSINESS:**

- Comprehensive Plan reviewed Chapter 7 and most of Chapter 8

**ANNOUNCEMENTS:**

- NWFD Crab Feed September 14<sup>th</sup>
- Music on the Main October 4<sup>th</sup>
- Traveling Vietnam War Memorial October 9<sup>th</sup> to October 13<sup>th</sup>
- Next meeting September 22<sup>nd</sup> at 6pm

A Motion to adjourn the meeting at 7:59 p.m. was made by member Grayson with a 2nd by member Monroe and approved by a vote of 6-0

*Respectfully submitted, Clerk/Treasurer Dana Mangus*