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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

July 28, 2025

CALL TO ORDER: The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00p.m.

PRESENT: Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Glen Monroe, Rebecca Price and Kevin Shaughness.

RECORDING & AGENDA POLICIES: Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES: A Motion was called by member Strine to approve June 23rd, 2025, minutes with the removal of Springdale Prep under New Business and to add Comprehensive Plan Review "through chapter 6" under Old Business was 2nd by member Shaughness and approved by a vote of 7-0.

NEW MEMBER:

Chairman Schultz introduced newest NWPC member Rebecca Price

COUNCIL UPDATES: (presented by Dave Hoffman)

- Working with the Carroll County Sheriff's Office on more police presence in Town
- Annual Town County Agreement was signed by Mayor Cornick
- Resolution 07.02.25 passed for MOTM open containers
- Town Staff currently working with contractors on a construction plan for 211 High Street

CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Javier Toro)

- Not in attendance

WATER RESOURCE ELEMENT UPDATE

- Brenda Dinne with Carroll County Planning Department presentation of Water Resource Element Plan.

A motion was called by member Shaughness to accept the Water Resource Element Plan. It was 2nd by member Grayson and approved by a vote of 7-0.

SPRINGDALE MASTER PLAN UPDATE

- Presentation by Kyle Donaldson of MHG and Sanjeev Patel of Duda/Paine Architects
 - The Architects requested approval from the NWPC to proceed with Phase 1 of the Masterplan. The NWPC did not vote to approve and requested that the SPS meet with the NW Town Manager to discuss needed infrastructure needs.

OLD BUSINESS:

- None at this time

ANNOUNCEMENTS:

- Next meeting August 25th at 6pm
- National Night Out August 5th.
- Music on the Main October 4th

A Motion to adjourn the meeting at 7:53 p.m. was made by member Grayson with a 2nd by member Shaughness and approved by a vote of 7-0

Respectfully submitted, Clerk/Treasurer Dana Mangus