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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
New Windsor, Maryland 21776

July 2nd, 2025 Town Council Minutes

Present: July 2nd, 2025, Town Council meeting was attended by, Mayor Kevin Cornick, Vice-chair and Councilwoman Kim Schultz, Councilmembers, Dave Hoffman, Connor Frock and Joshua Wolfe Mallow. Also, in attendance at 209 High Street was: Town Attorney Ostrander, Town Manager Dye, Public Works Director Myers, Water/Sewer Clerk Herche and Code Enforcement Officer Henard.

Call to Order: Town Council Meeting was called to order by Mayor Cornick at 7:00 p.m.

Pledge of Allegiance: Mayor Cornick led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Cornick stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Cornick in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: *A motion by Councilmember Schultz to approve June 4th, 2025, minutes. It was 2nd by a motion from Councilmember Hoffman and approved by a vote of 4-0.*

Mayor Report:

Mayor Cornick attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Meeting with Fire Chief Steve Kreimer
- Attended the joint Carroll/Frederick County MML Meeting
- Meeting with "Sundays at Savannah's" with Town Manager and Town Attorney
- Meeting with Republican Women of Carroll County
- Attended the MML Summer Conference
- Attended the Traveling War Memorial meeting

Council Reports:

Community Development: Councilmember Schultz

- Attended the HSP Meeting
- MOTM will be October 4th from 12pm to 6pm, this year's theme will be Patriotic
- Volunteers are needed for the Traveling War Memorial

Public Works: Councilmember Hoffman

- Public works continues mowing, picking up yard waste and storm drain clean out
- Planning Commission still working on the Comprehensive Plan

- 2 candidates submitted letters of interest for the open Planning Commission seat

Water & Sewer: Councilmember Frock

- Water/Sewer bills have been mailed
- Generator has been installed at Hillside
- Blue Ridge Pump station inspection has been completed by Town Staff
- New Windsor is no longer in danger of being in a drought

Public Safety and Health: Councilmember Howard (presented by Mayor Cornick)

- Next Opioid Prevention Meeting is July 9th at 9am at the Health Department

Economic Development: Councilmember Wolfe Mallow

- Currently reviewing a few things and have questions for Town Staff

Deputy McGinnis:

- 17 calls 2 reports
- NNO is August 5th at the Carnival Grounds

West Carroll Recreation:

- Baseball is coming back to the program
- Would like to do a Funnel Cake Stand at MOTM

Fire Chief Report:

- 462 EMS calls and 230 Fire calls for the year

Town Manager Dye's Report:

- MD-31 Main Street & High Street Paving
 - Milling and base repairs have been completed, paving is underway
 - On-Street parking will need to be curtailed during this project
- 211 High Street Project
 - We have been approved for \$250,000 from DHCD Community Legacy Program
 - Second application submitted to DHCD for the remainder of the estimated interior work and estimated exterior work. The request was for \$450,000
- SHA Right of Way Transfer Request
 - Inquiry regarding the process of requesting two ROW transfers from SHA
 - Section of Main Street from Green Valley Road to High Street
 - Old New Windsor Pike (MD852) from Gullo Road to guardrail at 2730 New Windsor Pike.

Public Works Director Myers Report:

- Inspection on the public portion of Springdale Prep has been completed at the Windsor Building
- Meeting with SHA on paving, parking and right ways.
- Water leak repaired at Green Valley Road
- RFP for Memorial Park
- Meeting for 211 High Street with Town Council and Rodkey Electric
- Meeting with Southern States at Hillside for a tank installation for the new generator.

Clerk-Treasurer's Mangus's Report: (present by Town Manager)

- Currently reviewing FY25 budget will present at work session
- July 11th Town Hall will be closed for a All-Employee Training
- MOTM is October 4th

Water-Sewer Billing Clerk Herche Report:

- Water/Sewer Bills have been mailed out
- Currently working with Diversified on the tiered system set up that took place July 1st.

Code Enforcement Officer: (presented by Town Manager)

- 4 Complaints in June
- 4 letters are pending, 2 for tall grass and 2 for chickens

New Business:

- Town/County Agreement
 - Annual agreement with Carroll County—Needs Mayor's Signature
- MOTM Temporary Liquor License—Resolution 07-02-25

Councilmember Hoffman made a motion to accept resolution 07-02-25 and it was second by Councilmember Frock and approved by a 4-0 vote.

- Sustainable Maryland
 - Information present by Mayor Cornick to seek community based sustainable solutions to strengthen our community.

Old Business:

- No Old Business

Resident Concerns:

- Linda Eicholtz
 - Questions on Code Enforcement
- Savannah Mitchell
 - Thank you to the Council and Staff for coming out and visiting.

Announcements:

- NNO August 5th
- MOTM October 4th

The Town Council meeting was motioned to go into closed session at 8:11pm by Councilmember Frock 2nd by Councilmember Wolfe Mallow and approved by a vote of 4-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer