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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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Town Council Work Session Minutes

April 21, 2025

Call to Order of Regular Work Session in person: Mayor Roop called to order the April 21st, 2025, meeting at 7:00 p.m.

Present in person: Mayor Roop, Vice president and Councilmember Kimberlee Schultz, Councilmembers, Kevin Cornick, Dave Hoffman, Connor Frock and William Holl were present. Also, present Town Attorney Ostrander and Public Works Director Myers.

Approval of Meeting Minutes: A Motion by Councilmember Schultz to approve March 17th, 2025, minutes, 2nd by Councilmember Cornick and approved by a vote of 5-0.

AGENDA ITEMS:

- FY26 Budget Review
 - No change since the April Council meeting
 - General Capital Reserve Transfer of \$213,640 to balance General Fund
 - Enterprise Capital Reserve Transfer of \$417,500 to balance Enterprise Fund
- Water and Sewer Rate Resolution and Rate Schedule
 - Town Attorney to move forward with Resolution
- Public Works Director Updates
 - MSF Permit
 - The Town remains in compliance with MS4 requirements and implementing brine usage is not necessary at this time.
 - Currently in year 3 of a 5-year permit.
 - F-250 New Truck Purchase
 - Apple Ford \$68,258.84, Crouse Ford \$81,288, Gene Latta Ford \$80,038.80, Lindsay Ford \$81,717.

A motion by Councilmember Holl to purchase from Apple Ford F-250 for \$68,258.84. It was 2nd by Councilmember Frock and approved by a 5-0 vote.

A motion by Councilmember Cornick, to split the cost of the F-250 from Apple Ford between the General Fund and Enterprise Fund and if necessary, pull funds from the reserve. It was 2nd by Councilmember Schultz and approved by a 5-0 vote.

- UTV Purchase
 - Pete Cycle \$46,833.78, Ripon of Westminster \$33,616.69, Metro Bob-Cat \$42,255.06.
 - UTV Budget was \$30,000, lowest bid is over by \$3,616.69
 - Council to review information and discuss at the next Council Meeting
- Renewal of Matured CD
 - \$250,000 matured with Sandy Springs-original CD was 8 months at 4.63%
 - Farmers & Merchants 5 months at 4%, 13 months at 3.74%, Woodsboro Bank 5 months at 3.30%, 9 months at 2.99%, ACNB 6-month TBill at 3.85%, 1-year TBill at 3.65%- and 2-year TBill at 3.53%

A motion by Councilmember Cornick to invest \$250,000 in a CD with Farmers & Merchants at 4% for 5 months. It was 2nd by Councilmember Hoffman and approved by a 5-0 vote.

- Memorandum of Understanding for 211 High Street
 - The council will review and discuss more at a later date.
- Letter for Notice of Code and Zoning Violation
 - Town Attorney to review and revamp letter for Code and Zoning to sign and send.

ANNOUNCEMENTS:

- Lions Club to paint Fire Hydrants on Beautification Day
- Beautification Day on April 26th from 8am to 12pm

RESIDENT CONCERNS:

- None at this time.

A Motion at 8:09 p.m. to go into close session close Per General Provision Article 3-305(b)(8) was made by Councilmember Hoffman, 2nd by Councilmember Frock and approved by a vote of 5-0.

Respectfully submitted, Dana Mangus Town Clerk/Treasurer