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## TOWN OF NEW WINDSOR

209 High Street - P. O. Box 609  
New Windsor, Maryland 21776

# Town Council Work Session Minutes

March 17, 2025

**Call to Order of Regular Work Session in person:** Vice president and Councilmember Kimberlee Schultz at 7:00 p.m.

**Present in person:** Vice president and Councilmember Kimberlee Schultz, Councilmembers, Kevin Cornick, Dave Hoffman, Connor Frock and William Holl were present. Also, present Town Manager Dye and Town Clerk/Treasurer Mangus.

**Approval of Meeting Minutes:** A Motion by Councilmember Cornick to approve the February 18<sup>th</sup>, 2025, minutes, 2<sup>nd</sup> by Councilmember Holl and approved by a vote of 4-0.

### **AGENDA ITEMS:**

- FY26 Budget Review
  - Current standings of where we are at in the budget process.
  - Currently both Enterprise and General Expenditures exceed Income.
- FY26 Capital Projects Discussion
  - Capital Vehicles & Equipment under both General and Enterprise
- Proposed Water and Sewer Rate Adjustment to Tiered System
  - Councilmember Frock presented Tiered System breakdown
    - 64% of residents will see a decrease in Water/Sewer Bills
    - 23% of residents may see a decrease with moderate to heavy water conservation
    - 11% of residents may see a decrease with moderate to heavy water conservation

*A motion by Councilmember Frock to adopt to a tiered system with \$100 sewer base rates/\$11.50 per 1,000 gallons up to 20,000 usage rate/\$12.00 per 1,000 gallons over 20,000 and \$102 water base rates/\$9.50 per 1,000 gallons up to 20,000 usage rate/\$11.50 per 1000 gallons over 20,000, 2<sup>nd</sup> by Councilmember Holl and approved by a vote of 4-0.*

- CD Renewal
  - Farmers and Merchants—General Fund
    - Original 7months CD @ 4.64%, \$250k investment
    - Cashout--\$256,822.91--\$6,822.91 made in interest to be deposited in Capital Reserve
    - Re-invested \$250k at SECU for 9 months @ 4.05%
  - SECU—Enterprise
    - Original 13 Month CD @ 4.91%, \$250k investment
    - Cashout--\$263,146.48--\$13,146.48 made in interest to be deposited in Capital Reserve
    - Re-invested \$250k at ACNB 12 months @ 4.05%

- Vietnam Traveling Memorial Wall
  - Seeking permission to allow a helicopter to land on the ball field if weather is permitting

*A motion by Councilmember Holl to allow a helicopter to land on the ball field if weather is permitting and permits are obtained by Babylon Vault. It was 2<sup>nd</sup> by Councilmember Cornick and approved by a 4-0 vote.*

- MD-31 SHA Sidewalk & Road Improvement Projects
  - Approval to requests to extend sidewalk from 400 Block of Main St to 7-Eleven
- 211 High Street Update
  - 2 more funding requests have been made. More updates at next meeting.
- Roop Drive Update
  - Work to begin on March 31, 2025
  - MD-31 Grant Funds
- Sibel Fields
  - Letter sent to Lehigh requesting to use and repair field #1.
  - MOU to be sent to Brad once approved.

**ANNOUNCEMENTS:**

- CJ Miller to start paving State Road 31 starting Spring 2025

**RESIDENT CONCERNS:**

- None at this time.

*A Motion at 8:13 p.m. to close the meeting was made by Councilmember Hoffman, 2<sup>nd</sup> by Councilmember Holl and approved by a vote of 4-0.*

Respectfully submitted, Dana Mangus Town Clerk/Treasurer