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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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**TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES**

December 30<sup>th</sup>, 2024

**CALL TO ORDER:** The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00p.m.

**PRESENT:** Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson and Kevin Shaughness. Town Attorney Ostrander also in attendance.

**RECORDING & AGENDA POLICIES:** Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES:** September 23rd Meeting – Motion was called by member Strine to approve the minutes it was 2nd by member Shaughness and approved by a vote of 4-0.

**COUNCIL UPDATES: (presented by Dave Hoffman)**

- No Council updates at this time.

**CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Javier Toro)**

- Housing Study is complete and available for the public to review
- Would like to invite Town members to the upcoming County Planning & Zoning Commission meeting.

**NEW BUSINESS:**

- Hoff Property Presentation

**OLD BUSINESS:**

- No old business at this time.

**ANNOUNCEMENTS:**

- Next Planning meeting will be January 27<sup>th</sup>.

A Motion to adjourn the meeting at 7:08 p.m. was made by member Shaughness with a 2nd by member Grayson and approved by a vote of 4-0.

*Respectfully submitted, Clerk/Treasurer Dana Mangus*