

NEAL C. ROOP
MAYOR
E-mail:
NRoop@newwindsormd.org



Phone: 410-635-6575
Fax: 410-635-2995
E-mail:
Info@NewWindsorMD.org

TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
New Windsor, Maryland 21776

December 5th, 2024 Town Council Minutes

The Town Council meeting is being led by students from Northwest Middle School.

Mayor Madison Young	Shadowing	Mayor Neal Roop
Councilmember Hannah Caswell	Shadowing	Councilmember Kim Schultz
Councilmember Wyatt Rippeon	Shadowing	Councilmember Kevin Cornick

Present: The December 5th, 2024, Town Council meeting was attended by, Mayor Neal Roop, Shadow Mayor Madison Young, Vice-Chair and Councilwoman Kimberlee Schultz, Shadow Councilmember Hannah Caswell Councilmembers, Kevin Cornick, Shadow Councilmember Wyatt Rippeon, Conor Frock and William Holl. Also, in attendance at 209 High Street was: Clerk/Treasurer Mangus.

Call to Order: Town Council Meeting was called to order by Mayor Roop at 7:00 p.m.

Pledge of Allegiance: Mayor Roop led the Pledge of Allegiance.

Recording and Agenda Policies: Shadow Mayor Madison Young stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: A motion by Shadow Councilmember Rippeon, to approve the November 6th, 2024, minutes. It was 2nd by a motion from Shadow Councilmember Caswell and approved by a vote of 4-0.

Mayor Report: Presented by Shadow Mayor Young

Mayor Roop attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Voted in the General Election
- Held the 9th annual Mayor on the Square Food Drive
- Attended the arrival of wreaths for Wreaths Across America at Babylon Vault
- Met with Hankey's Radio Service to reduce the amount of cycles/length of cycles of the fire siren
- A definite answer for the Rescue to Residence grant application will be the week of December 16th.

Council Reports:

Community Development: Presented by Shadow Council Caswell

- Gathering info on chickens in town limits and meeting with Town Lawyer.
- Shop Small Business Passport ends December 11th.
- HSP has funds for utilities please reach out to them directly
- Meeting with Councilmember Frock on business development

Public Works: Councilmember Dave Hoffman-read by Shadow Mayor Young

- PW busy decorating Town for the holiday.
- January 2nd, 9th and 16th Christmas Tree Pick-up.

Water & Sewer: Councilmember William Holl

- MD-31 project to end next week.
- MES completed quarterly sewer inspection.

Public Safety and Health: Presented by Shadow Council Rippeon

- Attended the Opioid Health Department meeting
- Thanks to Swells Tree Farm for the Town Christmas Tree

Economic Development: Councilmember Conor Frock

- Spoke with PWD Myers on Street Lights outages/marked for Potomac Edison
- Exploring grants for new 2025 funding

Community Deputy McGinnis:

- From November 6th to December 4th
- 33 calls and 6 reports

West Carroll Recreation:

- Not in attendance.

Fire Chief Report:

- PSA: No Christmas wrapping paper in the fire place.

Town Manager Dye's Report:

- No report at this time

Public Works Director Myers Report:

- HVAC unit installed at Town Hall and we collected \$650 from the old HVAC unit in scrap metal
- Bowersox generator installed
- Dodge truck transmission has worsen and tires are bald. Turke officially retired.

Clerk-Treasurer's Mangus's Report:

- Currently wrapping a few things up for the end of the calendar year.
- We received funding from the Crime Prevention Grant working with Mike on how we can spend this and why we received it.
- Reviewing quarter 2 budget numbers.

Water-Sewer Billing Clerk Report:

- 11.19 mailed delinquent water/sewer bill reminders
- Collected almost \$9,000 in 2 weeks from the reminders

Code Enforcement Officer:

- Nothing to report at this time.

New Business:

- Purchase the Christmas Tree from Swells Tree Farm

A motion by Shadow Councilmember Rippeon, to purchase the Town Christmas Tree from Swell Tree Farm. It was 2nd by a motion from Shadow Councilmember Caswell and approved by a vote of 4-0

- Continue to work with Zelenkofske Axlerod for the FY25 audit

A motion by Shadow Councilmember Caswell, to have ZA complete the FY25 audit. It was 2nd by a motion from Shadow Councilmember Rippeon and approved by a vote of 4-0

- Sell the Dodge Truck at private sale

A motion by Councilmember Cornick, to sell the Dodge Truck in a private sale. It was 2nd by a motion from Councilmember Frock and approved by a vote of 4-0

Old Business:

- The purchase of 1321 New Windsor Road
 - Resolution 12.04.24

A motion by Councilmember Holl, to approve resolution 12.04.24 the purchase of 1321 New Windsor Road. It was 2nd by a motion from Councilmember Frock and approved by a vote of 4-0.

Resident Concerns:

- None at this time.

Announcements:

- Tree lighting December 8th at 6pm.

The Town Council meeting was motioned for adjournment at 7:32p.m. by Councilmember Cornick 2nd by Councilmember Schultz and approved by a vote of 4-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer