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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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**TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES**

September 23, 2024

**CALL TO ORDER:** The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00p.m.

**PRESENT:** Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Kevin Shaughness and Glenn Monroe. Town Attorney Ostrander also in attendance.

**RECORDING & AGENDA POLICIES:** Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES:** August 26th Meeting – Motion was called by member Shaughness to approve the minutes it was 2nd by member Strine and approved by a vote of 5-0.

**COUNCIL UPDATES: (presented by Dave Hoffman)**

- Continuing to work on the Development Rights and Responsibilities Agreement
- Meeting with SHA scheduled
- Pleasants Contracting to perform sewer lining.

**CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE** (presented by Mark Schultz)

- Housing Study survey closed on June 14<sup>th</sup>
- Amendments under review are as follows, Housing Expansion and Affordability Act, Solar Site Design Requirements and DRRA
- Website for Master Plan will soon launch

**NEW BUSINESS:**

- No new business at this time.

**OLD BUSINESS:**

- Reviewed Chapter 10 to 12 of the Comprehensive Plan

**ANNOUNCEMENTS:**

- Music on the Main, October 5<sup>th</sup>
- December Planning Commission Meeting moved to December 30<sup>th</sup>.

A Motion to adjourn the meeting at 7:58 p.m. was made by member Shaughness with a 2nd by member Grayson and approved by a vote of 5-0.

*Respectfully submitted, Clerk/Treasurer Dana Mangus*