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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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**TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES**

June 23<sup>rd</sup>, 2025

**CALL TO ORDER:** The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00p.m.

**PRESENT:** Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson and Kevin Shaughness.

**RECORDING & AGENDA POLICIES:** Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES:** A Motion was called by member Strine to approve June 2<sup>nd</sup>, 2025, minutes it was 2nd by member Shaughness and approved by a vote of 5-0.

**CARROLL COUNTY PLANNING UPDATE:**

- WRE Plan Document to review and Brenda Dinne to attend next Planning Commission meeting.

**COUNCIL UPDATES: (presented by Dave Hoffman)**

- New Town Council Member Joshua Wolfe Mallow
- Town Council Members have new committees as well
- Dana is working on and creating new HR Policies that the Town did not have.
- 211 High Street update gathering a list of repairs and funding sources
- Planning Commission still has a vacancy

**CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Javier Toro)**

- Not in attendance

**NEW BUSINESS:**

- None at this time

**OLD BUSINESS:**

- Comprehensive Plan Review through chapter 6

**ANNOUNCEMENTS:**

- Next meeting July 28<sup>th</sup>.
- National Night Out August 5<sup>th</sup>.
- Music on the Main October 4<sup>th</sup>

A Motion to adjourn the meeting at 7:48 p.m. was made by member Shaughness with a 2nd by member Grayson and approved by a vote of 5-0.

*Respectfully submitted, Clerk/Treasurer Dana Mangus*