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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

June 2nd, 2025

CALL TO ORDER: The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00p.m.

PRESENT: Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Glen Monroe and Kevin Shaughness. Town Attorney Ostrander and Town Clerk/Treasurer were also in attendance.

RECORDING & AGENDA POLICIES: Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES: A Motion was called by member Shaughness to approve April 28th, 2025, minutes with the correction of "minutes to reflect" added and "review comprehensive plan" under old business it was 2nd by member Grayson and approved by a vote of 6-0.

UPDATE FROM STATE OF MARYLAND:

- Susan Krebs forwarded the Low-Income Housing/Work Force Housing Document

COUNCIL UPDATES: (presented by Dave Hoffman)

- Vacant Planning Commission Spot
 - Letters of interest Due June 16th
 - Ad has been posted on Facebook and Town Website
- Election Day
 - Kevin Cornick elected Mayor and Dante Howard as Councilmember
 - Town Council has one vacant seat, and letters of interest are due by June 9th at 3pm
- Beautification Day was Saturday, May 10th.

CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Mark Schultz)

- County Annual Report accepted by County Commissioners

NEW BUSINESS:

- Project Open Space
 - Lion's Club Park Pavillion
 - Roof and gutter replacement and interior and exterior paint as well as block wall repairs.

A motion by member Grayson stating that the Planning Commission has reviewed the plans and they are in line with the master plan it was 2nd by member Strine and approved by a vote of 6-0.

OLD BUSINESS:

- Phil Snader presented more information on his property donation to the Town.

- Comprehensive Plan Review

ANNOUNCEMENTS:

- Next meeting June 23rd at 6pm
- National Night Out August 5th.
- Music on the Main October 4th

A Motion to adjourn the meeting at 8:00 p.m. was made by member Shaughness with a 2nd by member Monroe and approved by a vote of 6-0.

Respectfully submitted, Clerk/Treasurer Dana Mangus