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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

February 26, 2024

CALL TO ORDER: The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00 p.m.

PRESENT: Chairman Mark Schultz, Vice-Chairman Drew Strine, Members Dave Grayson, Kevin Shaughness, Glenn Monroe and Council Liaison Dave Hoffman were in attendance. Also in attendance was Town Attorney Ostrander.

RECORDING & AGENDA POLICIES: Chairman Schutlz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES: November 27th, 2023, Meeting – Motion was called by member Shaughness to approve the minutes it was 2nd by member Grayson and approved by a vote of 6-0.

UPDATES FROM TOWN COUNCIL (presented by Council Liaison Dave Hoffman)

- Ed Palsgrove appointed the new Zoning Commissioner
- GMB did a presentation on the WWTP ENR Upgrade
- Very early stages of working with the NWFD and their request of using 211 High Street for volunteer housing.
- Budget planning is going on with a finalized FY25 budget in early May.

CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Randolph Mitchell)

- Application for spring water/sewer cycle
- Tiffany Fossett to be handling the Housing Study.
 - Reaching out to municipalities on dates for a tour and public outreach meeting
- Annual Report
 - 2023 letter and report due to the county by March 15th, 2024.

NEW BUSINESS:

- Springdale Letter
 - Waterline for sprinklers in dorms

OLD BUSINESS:

- Comprehensive Plan
 - Reviewed up to Chapter 4 of the updated/corrected version.

ANNOUNCEMENTS:

- Carnival May 21st-25th
- Parade will be Wednesday May 22nd
- Bulk Trash and Beautification Day April 27th.

A Motion to adjourn the meeting at 7:20 p.m. was made by member Grayson, with a 2nd by member Monroe and approved by a vote of 6-0.

Respectfully submitted, Clerk/Treasurer Dana Mangus