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**TOWN OF NEW WINDSOR**  
209 High Street - P. O. Box 609  
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### **January 2<sup>nd</sup>, 2025 Town Council Minutes**

**Present:** The January 2<sup>nd</sup>, 2025, Town Council meeting was attended by, Mayor Neal Roop, Vice-Chair and Councilwoman Kimberlee Schultz, Councilmembers, Dave Hoffman, Kevin Cornick, Conor Frock and William Holl. Also, in attendance at 209 High Street was: Clerk/Treasurer Mangus and Water/Sewer Clerk Kimberly Herche.

**Call to Order:** Town Council Meeting was called to order by Mayor Roop at 7:00 p.m.

**Pledge of Allegiance:** Mayor Roop led the Pledge of Allegiance.

**Recording and Agenda Policies:** Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

**Previous Meeting Minutes:** A motion by Councilmember Cornick, to approve the December 4<sup>th</sup>, 2024, minutes. It was 2<sup>nd</sup> by a motion from Councilmember Frock and approved by a vote of 5-0.

#### **Mayor Report:**

Mayor Roop attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Attended Wreaths Across America
- NWFD Holiday dinner
- Attended the Christmas Tree Lighting at Fountain Park
- Spoke with NWFD and the Fire Siren will go from 5 to 3 cycles
- \$250k has been awarded for the renovation of 211 High Street, continue to look for additional funding.

#### **Council Reports:**

##### **Community Development: Councilmember Schultz**

- Attended the tree lighting on December 8<sup>th</sup>
- Attended the MML Dinner
- HSP has funds please reach out to them directly at 410-857-2999
- Reminder the best way to contact Town Hall is to call them directly and not on Facebook.

##### **Public Works: Councilmember Dave Hoffman**

- PW busy street sweeping and winterizing Lions Club Park
- Planning Commission Meeting Monday, January 27<sup>th</sup>

##### **Water & Sewer: Councilmember William Holl**

- Things continue to move in the right direction for the generators at Blue Ridge Pump Station

##### **Public Safety and Health: Councilmember Cornick**

- Next Opioid Meeting will be January 8<sup>th</sup>
- Traveling Vietnam Wall Memorial meeting will be January 9<sup>th</sup>

**Economic Development: Councilmember Conor Frock**

- Thank you to the NWFD for the Santa visits
- Attended the Tree Lighting on December 8<sup>th</sup>
- Meeting with Town Manager Dye to go over a few things this month

**Community Deputy McGinnis:**

- 32 calls and 4 reports

**West Carroll Recreation:**

- Not in attendance.

**Fire Chief Report:**

- January 16<sup>th</sup> New Windsor will receive 2 paid EMS employees from the County.

**Town Manager Dye's Report: Presented by Mayor Roop**

- FY26 Budget has begun and will present more information at the Work Session.
- Blue Ridge Pump Station Generator Project has begun.

**Public Works Director Myers Report:**

- No report at this time.

**Clerk-Treasurer's Mangus's Report:**

- December 20<sup>th</sup>. I signed the paperwork to complete the purchase of 1321 New Windsor Road.
- Mid-Year Budget Review will be presented at the Work Session.
- Starting to wrap up 2024 and W'2

**Water-Sewer Billing Clerk Report:**

- Newsletters have been sent
- Water/Sewer Bills no later than the 10th

**Code Enforcement Officer:**

- Nothing to report at this time.

**New Business:**

- No New Business

**Old Business:**

- No Old Business

**Resident Concerns:**

- Sharron Gribbin-Lindemon—interested on the status of Street Scape and if there is a committee of residents that will be working on this with the Town for trees/plant placement.
- Linda Kavanagh—interested on the status of Street Scape and if there is a committee of residents that will be working on this with the Town for trees/plant placement.

**Announcements:**

- The work session meeting will be January 21<sup>st</sup> due to the holiday.
- Lions Club Reading on the 11<sup>th</sup> at 10am.

*The Town Council meeting was motioned to go into closed session at 7:33p.m. by Councilmember Hoffman 2<sup>nd</sup> by Councilmember Holl and approved by a vote of 5-0.*

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer