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**TOWN OF NEW WINDSOR**  
209 High Street - P. O. Box 609  
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**TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES**  
March 24<sup>th</sup>, 2025

**CALL TO ORDER:** The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00p.m.

**PRESENT:** Chairman Mark Schultz, Vice-Chairman Drew Strine, Council Liaison Dave Hoffman, Members Dave Grayson, Glen Monroe and Kevin Shaughness. Town Attorney Ostrander also in attendance.

**RECORDING & AGENDA POLICIES:** Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES:** A Motion was called by member Grayson to approve the December 30, 2024, minutes it was 2nd by member Strine and approved by a vote of 5-0.

**COUNCIL UPDATES: (presented by Dave Hoffman)**

- Town staff are currently working on the FY26 budget and should be approved by early May.
- Working on a new Water/Sewer Rate adjustment—moving to a tiered system
- New Water/Sewer bill format has been approved
- The State to start paving 31 from the Railroad to Snaders Summit

**CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE (presented by Javier Toro)**

- Water/Sewer master plan is still in process
- Housing Study is completed and on the website.
- County Master plan is finalized

**NEW BUSINESS:**

- Phil and Joe Snader Presentation
  - Would like to remove 3 parcels out of growth area
    - Goal to sell parcels off for Ag. Preservation
    - 11.8 acres across from the Railroad to be donated to the Town
    - Let Town conduct Water Study and depending on findings would work out a plan with the Town.
  - Would also like to express interest in the Town Farm if current lease holders do not renew.
- Ryan Christensen is stepping down from the planning commission.

**OLD BUSINESS:**

- Master Plan
  - Printed copies to the Commission to review and then fix in the April/May meeting.

**ANNOUNCEMENTS:**

- Town Election May 13<sup>th</sup>
- Carnival is 20<sup>th</sup> to 24<sup>th</sup>—No Parade this year.

A Motion to adjourn the meeting at 7:18 p.m. was made by member Monroe with a 2nd by member Shaughness and approved by a vote of 5-0.

*Respectfully submitted, Clerk/Treasurer Dana Mangus*