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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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February 5th, 2025 Town Council Minutes

Present: February 5th, 2025, Town Council meeting was attended by, Mayor Neal Roop, Councilmembers, Dave Hoffman, Kevin Cornick, Conor Frock and William Holl. Also, in attendance at 209 High Street was: Town Attorney Ostrander, Town Manager Dye, Clerk/Treasurer Mangus, Code Enforcement Officer Henard and Water/Sewer Clerk Herche.

Call to Order: Town Council Meeting was called to order by Mayor Roop at 7:00 p.m.

Pledge of Allegiance: Mayor Roop led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: A motion by Councilmember Cornick, to approve January 2nd, 2025, minutes. It was 2nd by a motion from Councilmember Holl and approved by a vote of 4-0.

Mayor Report:

Mayor Roop attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Meeting with Town Manager and Councilmember Hoffman on Town Staffing
- Attended the Streetscape Virtual Meeting
- Finalized MML Chapter Dinner
- Leadership lunch with Northwest Middle School
- On January 25th gave a tour of the Dielman Inn to potential investors
- Meeting regarding Seibel Fields

Council Reports:

Community Development: Councilmember Schultz—Presented by Mayor Roop

- HSP has funds for those in need. Please reach out to them directly.
- Next meeting for Carroll County Downtown will be in February
- Any issues please contact Town Hall directly not via Facebook.

Public Works: Councilmember Dave Hoffman

- PW handled 3 snow events this month.
- Snow Emergencies please remove your cars and park at designated spots.
- Next Planning Commission Meeting is February 24th.

Water & Sewer: Councilmember William Holl

- Blue Ridge Pump Station prep-work has been completed and ready for generator later this month.
- No frozen pipes at Town Facilities during the cold snap

Public Safety and Health: Councilmember Cornick

- Attended the Opioid Meeting on January 8th
- Meeting with Town Staff on Crime Prevention Grant that we received.

Economic Development: Councilmember Conor Frock

- Meeting with Town Staff to discuss W/S rates and Tax increase

Community Deputy McGinnis:

- 29 calls and 2 reports

West Carroll Recreation:

- Basketball had over 300 kids participate
- Spring Soccer looking to have 500-600 kids participate

Fire Chief Report:

- Looking into purchasing new Fire Truck
- Please use caution when using alternative heating source

Town Manager Dye's Report:

- Blue Ridge Pump Station Generator has had some electrical issues. Progress has been slow but is moving forward.

Public Works Director Myers Report:

- Public Works had minimal issues during last month's cold snap.
- Three heaters have been ordered for the WWTP chemical room and electrical room.
- MXU devices are being installed on Main Street to finish after completion First Class Mechanical will remove interior meters on the 300 block of Main Street.

Clerk-Treasurer's Mangus's Report:

- Town Election will be Tuesday, May 13, 2025, from 7am to 8pm.
- First Day to obtain papers and file for Nominations will be Monday, February 10th.
- Last Day to file for Nominations will be Monday, April 14th by 3pm.

Water-Sewer Billing Clerk Report:

- Water/Sewer Bills were mailed out January 13th.

Code Enforcement Officer:

- 4 complaints have been resolved including...
 - 2 vehicles have been removed
 - 1 vehicle pending repair
- 3 new letters have been sent this week.

New Business:

- Continued General Discussion of the FY26 Budget
 - Hughes Trash removal contract up for renewal
 - FY26--\$2.69 per stop, FY27--\$2.75 per stop and FY28--\$2.82 per stop
 - Average increase of 2.5%

A motion by councilmember Holl to move forward with the 3-year contract with Hughes Trash Removal. It was seconded by councilmember Hoffman and approved by a 4-0 vote.

- Senate Bill 324
 - Admission fee on food/beverage to be paid to Towns/Municipalities
 - Council to review for input.

- Sibel Fields agreement

A motion by councilmember Cornick to allow Mr. Gist to use Seibel Fields as long as he meets the Town requirements. It was seconded by councilmember Frock and approved by a 4-0 vote.

Old Business:

- Water/Sewer Billing of Rental Properties

A motion by councilmember Holl to introduce Ordinance 02.05.25 was made. It was second by councilmember Cornick and approved by a 4-0 vote.

Resident Concerns:

- No Resident Concerns at this time.

Announcements:

- Town Beautification Day will be Saturday April 26th.

The Town Council meeting was motioned to go into closed session at 8p.m. by Councilmember Hoffman 2nd by Councilmember Holl and approved by a vote of 4-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer