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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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## Town Council Work Session Minutes

December 16<sup>th</sup>, 2024

**Call to Order of Regular Work Session in person:** Mayor Roop at 7:00 p.m.

**Present in person:** Mayor Roop, Vice president and Councilmember Kimberlee Schultz, Councilmembers, Kevin Cornick, Dave Hoffman, Connor Frock and William Holl were present. Also present, Town Attorney Ostrander, Town Manager Dye and Town Clerk/Treasurer Mangus.

**Public Hearing:** Developer Rights and Responsibilities Agreement (DRRA)—Ordinance 11-20-24  
*A Motion by Councilmember Holl to close the Public Hearing, 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 5-0.*

**Approval of Meeting Minutes:** A Motion by Councilmember Frock to approve the November 20<sup>th</sup>, 2024, minutes, 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 5-0.

### **AGENDA ITEMS:**

- Ordinance 11-20-24 Developer Rights and Responsibilities Agreement (DRRA)

*A Motion by Councilmember Hoffman to accept Ordinance 11-20-24, 2<sup>nd</sup> by Councilmember Schultz and approved by a vote of 5-0.*

- Generator Hillside Well
  - 50% of the Town water supply
  - Rodkey and Electric has a used generator-5 years old with 1050 hours
  - Funds to be pulled from Capital Water Budget line

*A Motion by Councilmember Holl for the purchase and install of the Hillside Generator not to exceed \$22,850, 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 5-0.*

- Resolution 12-16-24 to allow Clerk/Treasurer Mangus to sign for the Town for the 1321 New Windsor Road property.

*A Motion by Councilmember Schultz to approve Resolution 12-16-24, 2<sup>nd</sup> by Councilmember Hoffman and approved by a vote of 5-0.*

- MD-31 Water Main Improvement Project
  - Looking to spend all of the Grant Funding and reviewing funds to see if we can replace the 6" water main on Roop Dr from Main St to Church St with 8" main.
  - Work to be completed in the Spring estimated 3-4 weeks.

### **ANNOUNCEMENTS:**

- Upcoming Meetings...
  - January 2<sup>nd</sup> Town Council Meeting
  - January 21<sup>st</sup> Work Session Meeting

### **RESIDENT CONCERNS:**

- None at this time.

*A Motion at 7:23 p.m. to go into close session was made by Councilmember Cornick, 2<sup>nd</sup> by Councilmember Holl and approved by a vote of 5-0.*

Respectfully submitted, Dana Mangus Town Clerk/Treasurer