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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
New Windsor, Maryland 21776

**Town of New Windsor Public Works Department  
Employment Opportunity  
Public Works Maintenance Worker 1  
Permanent Full Time – 40 Hours per Week Position  
\$18.00 per Hour**

The Town of New Windsor is accepting applications for a Maintenance Worker 1 in the Public Works Department. This is a permanent, 40 hours per week, entry level position. A benefit package is available.

**General Responsibilities**

Performs a variety of semi-skilled and skilled maintenance work, operates a variety of equipment, performs various duties to maintain Town parks, storm drains and roads. Perform snow removal duties and respond to various emergencies..

**Education and Experience**

Graduation from high school or GED equivalent.

Maintenance and equipment operations experience preferred.

General knowledge of road and sidewalk maintenance and repair.

General knowledge of equipment maintenance.

Plowing experience with pick up and mid-size dump truck preferred.

Basic computer skills and willingness to learn (for the water meter reading device.)

**Licenses and Certificates**

Valid driver's license

**Application**

A job application, cover letter and resume **are required** for this position. Applications and full job description are available online at [www.newwindsormd.gov](http://www.newwindsormd.gov) and at Town Hall, 209 High Street New Windsor, MD 21776 Monday through Friday between 9:00 am and 3:00 pm . Application, cover letter and resume can be submitted by regular mail to PO Box 609, New Windsor, MD 21776, or dropped off in person at 209 High St. New Windsor. Please mark your envelope ATTN: Public Works Maintenance Worker 1 if submitting by mail or in person. Application, cover letter and resume may also be emailed to: [gdye@newwindsormd.org](mailto:gdye@newwindsormd.org). Applications and required documents will be accepted until the position has been filled, interviews will be scheduled on first come first served basis.