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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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## Town Council Work Session Minutes

May 20<sup>th</sup>, 2024

**Call to Order of Regular Work Session in person:** Mayor Roop at 7:00 p.m.

**Present in person:** Mayor Roop, Vice president and Councilmember Kimberlee Schultz, Councilmembers, Thomas Gubernatis, Kevin Cornick, Dave Hoffman and William Holl were present. Also present Town Attorney Ostrander and Town Clerk Mangus.

**Approval of Meeting Minutes:** A Motion by Councilmember Schultz to approve the April 15<sup>th</sup>, minutes, 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 5-0.

### **AGENDA ITEMS:**

- Introduction of Ordinance to Amend Chapter 215 of the Code of the Town of New Windsor Regarding Uses in the Village Center District—Add Distilleries and Similar Uses.

*A Motion by councilmember Hoffman to introduce Ordinance 05-20-24 to amend chapter 215 of the Town Code, it was 2<sup>nd</sup> by Councilmember Holl and approved by a vote of 5-0.*

- 104 Church and Main Street Parking Issues and Arrangements
  - Tenets are parking where they should not be parking and causing safety hazards.
  - Deputy McGinnis to be informed and handle.
- Geer Lane Public Works Facility & 1027 Water Street.
  - High cost for boundary survey and plat and design & preparation of site plan.
  - Resource Management did provide full-size, to scale copies of existing conditions plan and SWM plan.
  - The extent of accuracy of the existing conditions plan may not work for what is needed.
  - TM and DPW to discuss and evaluate further.
- Interior Water Meter Removal as Part of MD-31
  - First Class Mechanical hired to remove interior water meters.
  - 1<sup>st</sup>, 2<sup>nd</sup> and Final notice letters will be sent to properties on Main St. & High St.
  - First notice letters were mailed 5.16.24 and door hangers placed on 5.17.24.
- Capacity Management Plan
  - GMB is preparing a proposal to perform a Capacity Management Plan of Town's water and sewer system.
  - Proposal for the June 5<sup>th</sup> Council meeting.

### **ANNOUNCEMENTS:**

- Carnival Tuesday 21<sup>st</sup> to Saturday 25<sup>th</sup>, Parade, Wednesday May 22<sup>nd</sup>

*A Motion at 7:25 p.m. to close the meeting was made by Councilmember Cornick, 2<sup>nd</sup> by Councilmember Gubernatis and approved by a vote of 5-0.*

Respectfully submitted, Dana Mangus Town Clerk/Treasurer