

NEAL C. ROOP  
MAYOR  
E-mail:  
NRoop@newwindsor.md.org



Phone: 410-635-6575  
Fax: 410-635-2995  
E-mail:  
Info@NewWindsorMD.org

TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
New Windsor, Maryland 21776

## Town Council Work Session Minutes

April 15<sup>th</sup> 2024

**Call to Order of Regular Work Session in person:** Mayor Roop at 7:00 p.m.

**Present in person:** Mayor Roop, Vice president and Councilmember Kimberlee Schultz, Councilmembers, Thomas Gubernatis, Kevin Cornick, Dave Hoffman and William Holl were present. Also present Town Attorney Ostrander, Town Clerk Mangus and Town Manager Dye.

**Approval of Meeting Minutes:** A Motion by Councilmember Holl to approve the March 18<sup>th</sup>, minutes, 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 5-0.

### **AGENDA ITEMS:**

- Grant Funding
  - Recent Grants
    - Project Open Space
      - Atlee Ridge Basketball Court—Applied and currently pending.
      - Sulphur Springs House Drainage ---Applied and currently pending.
      - Skate Park Lighting—Applied and currently pending.
      - Main Street Park Repairs ---In progress
  - Upcoming Grants
    - MDE/EPA
      - Bay Restoration Fund Enhancement Nutrient Removal
      - Sewerage Facilities Supplemental Assistance Program
      - State Revolving Loan Fund
    - Department of Housing and Community Development
      - Strategic Demolition Fund Program
      - Community Development Block Program
    - USDA
      - Community Facilities Direct Loan & Grant Program
    - DNR
      - Community Parks & Playgrounds
- Geer Lane Public Works Facility & 1027 Water Street.
  - RFP was prepared and sent to 5 local survey/engineer firms, 3 came back with bids.
    - CLSI—Boundary Survey \$16,250, Concept/Simplified Site Plan \$3,200, Topographic Survey \$9,500—Total \$28,950
    - BPR—Boundary Survey \$14,500, Concept/Simplified Site Plan \$5,600, Topographic Survey \$4,800—Total \$24,900
    - Leon Podolak and Associates—Boundary Survey \$3,250, Concept/Simplified Site Plan \$3,000, Topographic Survey \$2,250—Total \$8,500
- Untagged/Unlicensed Vehicles

- Citation in final review with Michelle
- Start with a letter then move forward with a citation.
- Trailers to begin the process with moving next to cars.
- All mail to be sent certified.

**ANNOUNCEMENTS:**

- April 27<sup>th</sup> Town Beautification Day—Volunteers Needed
- April 27<sup>th</sup> Bulk Trash Day

*A Motion at 7:57 p.m. to close the meeting was made by Councilmember Schultz, 2<sup>nd</sup> by Councilmember Hoffman and approved by a vote of 5-0.*

Respectfully submitted,  
Dana Mangus  
Town Clerk/Treasurer