

NEAL C. ROOP
MAYOR
E-mail:
NRoop@newwindsor.md.org



Phone: 410-635-6575
Fax: 410-635-2995
E-mail:
Info@NewWindsorMD.org

TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
New Windsor, Maryland 21776

March 6th, Town Council Minutes

Present: The March 6th, 2024, Town Council meeting was attended by, Mayor Neal Roop, Vice-Chair and Councilwoman Kimberlee Schultz, Councilmembers, David Hoffman, Thomas Gubernatis Jr., Kevin Cornick and William Holl. Also, in attendance at 209 High Street were: Town Attorney Ostrander, Town Manager Dye and Clerk/Treasurer Mangus.

Call to Order: Town Council Meeting was called to order by Mayor Roop at 7:00 p.m.

Pledge of Allegiance: Mayor Roop led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: A motion by Councilmember Gubernatis to approve the February 6th, 2024, minutes. It was 2nd by a motion from Councilmember Holl and approved by a vote of 5-0.

Mayor Report:

Mayor Roop attended many meetings/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Meeting with Paige Sunderland with Carroll County Economic Development
- Attended the 2024 Mayor Conference
- Spoke with Lewis Contractors on the next phase of the Dielman Inn
- MML Staff visit to the Town on March 14th at 12:15pm

Council Reports:

Community Enhancement: Councilmember Thomas Gubernatis Jr.

- Nothing to report on at this time.

Public Works: Councilmember Dave Hoffman

- Public Works cleaning up work areas.
- Please only toss yard waste in dumpsters at Gear Lane
- Planning Commission meeting on March 25th

Water & Sewer: Councilmember William Holl

- Snader Pump Station new pumps were installed.
- 2 sink holes at the Town Farm
- 2 water leaks at Town View Circle and Blue Ridge

Public Safety and Health: Councilmember Kevin Cornick

- Carroll County Overdose meeting on March 6th
- Health Department meeting on March 13th

Economic Development: Councilmember Kimberlee Schultz

- HSP has funds for utilities if you need help, please reach out to them directly.
- New Art Gallery Show with lots of local artists.

- Open Friday and Saturdays.
- MML High School Student scholarship deadline approaching.

Community Deputy McGinnis:

- 32 calls resulted in 3 reports.

West Carroll Recreation:

- Winter sports are wrapping up.
 - 350 kids in basketball this year
 - 30% increase in wrestling participation.
- Spring Sports Registration is now open.

Fire Chief Report:

- 22 Fire and 57 Ems calls,

Public Works Director Myers Report:

- Working with MDE, Carroll County Land Management and Hydro Terra on additional techniques for water resource projects.
- Working with Carroll County Land Management on Denning's Road Well maintenance and re-development.

Code Enforcement Officer:

- 2 major complaints
 - Cement being dumped into stream.
 - Unregistered/untagged vehicles

Town Manager Dye's Report:

- Blue Ridge Pump Station
 - Notice to proceed issued February 26th to be effective March 1st.
- MD-31 Water Main Project Update
 - Mid Atlantic installing sewer cleanouts
 - Monthly progress meeting February 28th
 - Above ground water system bypass/new water main install to start April 1st.
- Public Works Property Survey/Site Plan Design
 - RFP sent to 5 local surveying/engineering firms.
 - Proposals due March 27th.

Clerk-Treasurer's Mangus's Report:

- \$250K from Enterprise Developer Fee account invested in 13-month CD at 5%.

Water-Sewer Billing Clerk Report:

- Nothing to report at this time.

New Business:

- Greg Kreafle - Business owner at 307 High Street
 - Concerns with the upcoming changes proposed by State Highway for Street Scape.
- Resolution 03-06-24A
 - FY25 Circuit Rider Program participation

A motion by councilmember Schultz to continue with the Circuit Rider Program for FY25, was seconded by councilmember Gubernatis and approved by a 5-0 vote.

- Resolution 03-06-24B
 - Increase in Planning Commission Salary from \$35 a meeting to \$50.

A motion by councilmember Gubernatis to approve increase in salary, was seconded by councilmember Cornick and approved by a 3-0 vote. (Councilmember Schultz and Hoffman did not vote)

- FY25 Budget Review
 - General Fund Changes:
 - \$5K added to Audit in Profession Services
 - HR Consultant 50/50 split conservatively estimating at \$10,000 (\$5K each general and enterprise)
 - Planning Commission Salary increase
 - Enterprise Fund Changes:

- \$4K added to Professional Training and Enhancement
- MES Services increased 7.94% for water and 6.21% for sewer.
- No property tax increase for the 9th straight year.
- No increase in water and sewer rates.

Old Business:

- None at the time.

Resident's Concern:

- None at the time.

Announcements:

- Saturday, March 9th Lions Club Literacy Program
- Blood Drive March 18th
- March 30th Easter Egg hunt
- April 6th Youth Basketball Game

The Town Council meeting was motioned for adjournment and to go into close session at 8:45p.m. by Councilmember Gubernatis 2nd by Councilmember Holl and approved 5-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer