

NEAL C. ROOP
MAYOR
E-mail:
NRoop@newwindsormd.org



Phone: 410-635-6575
Fax: 410-635-2995
E-mail:
Info@NewWindsorMD.org

TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
New Windsor, Maryland 21776

Town Council Work Session Minutes

February 20, 2024

Call to Order of Regular Work Session in person and via Zoom: Vice president Schultz at 7:00 p.m.

Present in person: Vice president and Councilmember Kimberlee Schultz, Councilmembers, Thomas Gubernatis, Kevin Cornick, Dave Hoffman and William Holl were present. Also present Town Clerk Mangus and Town Manager Dye.

Approval of Meeting Minutes: A Motion by Councilmember Cornick to approve the December 18th, 2023, minutes, 2nd by Councilmember Gubernatis and approved by a vote of 4-0.

AGENDA ITEMS:

- Sludge Hauling Bid Tabulations
 - 3 bids received.
 - Fogles @ \$140 per load, \$250 after hours emergency, \$195 reg. hours emergency, \$225 an hour on site reg hours.
 - Colson Septic @ \$135 per load, \$235 after hours emergency, \$185 reg. hour emergency, \$230 an hour on site reg hours.
 - Legacy Septic @ \$225 per load, \$300 after hours emergency, \$250 reg. hours emergency.

A motion to award Colson Septic the Sludge Hauling Bid was made by Councilmember Holl, 2nd by Councilmember Hoffman and approved by a vote of 4-0.

- Public Works Director Updates
 - Yard waste schedule moving forward will be split between 2 days.
 - Street Sweeping schedule to go in place.
 - Town Farm
 - Several wells were drilled years ago to locate water outside of the spring network.
 - Would like to monitor some of the static water levels and drought indicators and permissions.
 - Partnership between Carroll County Land Management and the Town.
 - Dennings Well
 - Looking into pricing for re-development of Dennings Well.
 - Proposed Speed Limit Changes
 - Lowering speed limits on MD 31 East and West.
- FY25 Budget Review
 - General Revenue:
 - Currently waiting on the County Town Program & Co. Road Grant.
 - Revenue increase of \$99,766 as of today.
 - General Expenditures:

- Currently waiting for the Council approval of P.T. Receptionist and new Public Works Employee.
- Audit Fees to increase by \$4,790 from \$12,410 to \$17,200.
- HR Consultant New for General Fund, currently receiving pricing from 3 HR Consultants.
- IT Computers-Cyber Security will be required by LGIT in the near future, additional \$625 a month or \$7,500 a year.
- Trash—Increase with Hughes by \$7,000 shown in the budget.
- Enterprise Revenue:
 - No changes since last meeting.
 - Revenue increase of \$9,482 as of today.
- Enterprise Expenditures:
 - 2 line items (Contractors/Consultants and MES) still to input on water side.
 - 2 line items (Sludge Disposal and MES) still to input on sewer side.
- MD-31 Water Main Project Letter to Residents and Business
 - Letter has been prepared and will be sent to all properties that front the Water Main Project upon Council Approval.
 - Letter provides a project update and info on interior water meter removal process.

ANNOUNCEMENTS:

- March 6th Council Meeting
- March 18th Work Session Meeting

A Motion at 8:22 p.m. to close the meeting was made by Councilmember Holl, 2nd by Councilmember Gubernatis and approved by a vote of 4-0.

Respectfully submitted,
 Dana Mangus
 Town Clerk/Treasurer