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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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## Town Council Work Session Minutes October 16th,

**Present:** The October 16, 2023, Work Session meeting was attended by, Mayor Neal Roop, Vice-Chair and Councilwoman Kimberlee Schultz, Councilmembers, David Hoffman, Thomas Gubernatis Jr. and William Holl. Also, in attendance at 209 High Street were: Director of Public Works Wayne Myers and Town Manager Gary Dye.

**Call to Order:** Work Session Meeting was called to order by Mayor Roop at 7:00 p.m.

**Approval of Minutes:** Councilmember Holl motioned to approve meeting minutes for September 18, 2023 work session and second by councilmember Gubernatis. Approved 4-0

### **General Fund 6 Year Capital Projects:**

- Paving projects past and future.
- Lion's club retaining wall has been completed.
- Gazebo Park has been completed.
- Waiting on Atlee, Skate Park and Sulphur Springs improvements.

### **Enterprise Fund 6 Year Capital Projects:**

- Water
  - replacing meters, water supply master planning, well exploration.
- Sewer
  - 10,000 feet of sewer lining, Atlee upgrades, WWTP ENR upgrades.

### **MD-31 Updates:**

- Wayne and Gary met with Carroll County. Concerns brought up about PRV's and expansion tanks in regard to the meter replacements. Decisions regarding all meters and meter pits are at the discretion of the Town and not the County. The pipeline coming from the Main Spring to the chlorination tank will have possible upgrades.

**Steet Sweeper:**

- Just over \$50k with repairs
- Will replace touch screen as it's cracked – plug and play
- Public Works to fix pressure washer
- \$51.5k new price

A motion made by Councilmember Hoffman to approve \$51.5K to purchase the street sweeper it was seconded by Councilmember Gubernatis. Approved 4-0.

A motion made by Councilmember Hoffman for the purchase of the touch screen for the sweeper truck for the price of \$6,700.00 seconded by Councilmember Gubernatis. Approved 4-0.

**CMC Resolution:**

A motion made by Councilwoman Schultz to approve Community Media Days 2<sup>nd</sup> by Councilman Holl and approved 4-0.

**Pickup Truck:**

- Submitted to 12 vendors and only received 5 bids of tucks in-stock.
- Delays are expected for the purchase of new truck based on UAW strike.

A motion made by Councilman Gubernatis was made to not to exceed \$2,000 for deposit on new truck and the purchase will be evaluated as needed 2<sup>nd</sup> by Councilman Holl. Approved 4-0.

**A motion at 9:10 p.m. to close the meeting was made by Councilwoman Schultz , 2<sup>nd</sup> by Councilman Hoffman and approved by a vote of 4-0.**

Respectfully submitted,

Kim Herche

Water/Sewer Billing Clerk