

NEAL C. ROOP  
MAYOR  
E-mail:  
NRoop@newwindsor.md.org



Phone: 410-635-6575  
Fax: 410-635-2995  
E-mail:  
Info@NewWindsorMD.org

**TOWN OF NEW WINDSOR**  
209 High Street - P. O. Box 609  
New Windsor, Maryland 21776

**TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES**

April 24<sup>th</sup>, 2023

**CALL TO ORDER:** The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00 p.m.

**PRESENT:** Chairman Mark Schultz, David Hoffman (Town Council Liaison), Vice-Chairman Drew Strine, Members Dave Grayson, Kevin Shaughness, Glen Monroe and Ryan Christensen were in attendance as well as Town Attorney Ostrander and Town Clerk Mangus.

**RECORDING & AGENDA POLICIES:** Chairman Schultz, announced that the Planning Commission operates under an agenda. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES:** March 27<sup>th</sup>, 2023, Meeting – Motion was called by member Strine to approve the minutes with the changes of Mark Schultz calling the meeting to order and changing the motions under the Carroll County Department of Planning Update to state County Water Master Plan and Sewer Master Plan it was 2nd by member Grayson and approved by a vote of 7-0.

**CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE** (presented by Price Wagner)

- Spring Amendment approved by MDE.
- The Economic Development and Land Use will hold a meeting on April 27<sup>th</sup> at 5pm
- Randolph Mitchell to be here for the June or July meeting.

**NEW BUSINESS:**

- Project Open Space Letter
  - Deadline is May 20<sup>th</sup>, 2023.
  - 3 projects Skate Park, Basketball Court, Spring House updates

Motion was called by member Christensen to approve the Project Open Space Letter stating that the 3 projects are in line with the Town's Comprehensive Plan and second by member Shaughness was approved by a vote of 7-0.

**OLD BUSINESS:**

- Comprehensive Plan
  - Reviewed pages 100 through 112 and corrections were made.

**ANNOUNCEMENTS:**

- Beautification Day Saturday April 29<sup>th</sup> at 8am
- Candidate Forum is April 25<sup>th</sup> at 7pm
- New Windsor Fire Department's Carnival will be held May 23<sup>rd</sup> to the 27th.
- Music on the Main will be held on October 7, 2023

A Motion to adjourn the meeting at 7:58 p.m. was made by Member Grayson, with a 2nd by Member Monroe and approved by a vote of 7-0.

*Respectfully submitted, Clerk/Treasurer Dana Mangus*