

ADOPTED VERSION FOR 5/3/23 COUNCIL MEETING LAST UPDATE: 4/3/23

TOWN OF NEW WINDSOR FY 2024 GENERAL FUND OPERATING BUDGET	2021 ACTUALS	2022 ACTUALS	2022 BUDGET	FY2023 BUDGET 12 EDU's	2023 YTD	FY2024 PROPOSED	
REVENUES	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
TAXES	0.2615 tax rate	0.2615 tax rate	0.2615 tax rate	0.2615 tax rate	0.2615 tax rate	0.2615 tax rate	
Amusement Tax	\$35	\$27	\$2,000	\$100	\$45	\$100	\$0
Income Tax	\$223,413	\$282,939	\$165,000	\$165,000	\$106,960	\$177,000	\$12,000
Personal Property (Businesses W/ Inventory)	\$14,308	\$19,012	\$18,000	\$18,000	\$3,519	\$24,000	\$6,000
Real Property	\$441,650	\$462,924	\$440,000	\$465,000	\$501,289	\$530,000	\$65,000
TOTAL TAXES	\$679,406	\$764,902	\$625,000	\$648,100	\$611,813	\$731,100	\$83,000
LICENSES & PERMITS							
Alcoholic Beverage License Fee	\$725	\$1,588	\$1,100	\$1,100	\$1,100	\$1,100	\$0
Cable Franchise Fee	\$22,233	\$25,064	\$18,000	\$22,000	\$20,405	\$26,000	\$4,000
Carroll County Building Permits	\$1,980	\$2,609	\$800	\$1,000	\$2,112	\$800	(\$200)
Carroll County Traders License	\$1,500	\$630	\$1,300	\$1,300	\$1,026	\$1,300	\$0
Dog License	\$25	\$55	\$100	\$100	\$276	\$100	\$0
Town Building Permits	\$300	\$410	\$300	\$300	\$140	\$100	(\$200)
TOTAL LICENSES & PERMITS	\$26,763	\$30,356	\$21,600	\$25,800	\$25,058	\$29,400	\$3,600
INTERGOVERNMENTAL							
County Town Program & Co. Road Grant	\$53,087	\$62,536	\$54,619	\$69,285	\$69,285	\$76,734	\$7,449
State Highway User Revenue	\$58,160	\$85,388	\$50,000	\$50,000	\$71,517	\$100,000	\$50,000
TOTAL INTERGOVERNMENTAL	\$111,247	\$147,924	\$104,619	\$119,285	\$140,802	\$176,734	\$57,449
SERVICE FEES							
Administrative Fees	\$5,800	\$15,052	\$1,600	\$2,400	\$1,800	\$0	(\$2,400)
Impact Fees	\$13,050	\$32,400	\$3,600	\$5,400	\$4,050	\$0	(\$5,400)
Zoning Appeals Fees	\$0	\$0	\$500	\$500	\$0	\$0	(\$500)
TOTAL SERVICE FEES	\$18,850	\$47,452	\$5,700	\$8,300	\$5,850	\$0	(\$8,300)
MISCELLANEOUS							
Donations	\$0	\$12,023	\$500	\$11,700	\$10,625	\$12,750	\$1,050
Other		\$585		\$50	\$2,001	\$1,000	\$950
National Night Out		\$347		\$550	\$200	\$250	(\$300)
MOTM		\$2,100		\$2,100	\$2,450	\$2,500	\$400
FGS 5K		\$8,991		\$9,000	\$5,975	\$9,000	\$0
Interest Earned	\$3,446	\$12	\$2,000	\$0	\$4,200	\$0	\$0
Rent - Town Farm	\$3,000	\$6,400	\$3,000	\$6,400	\$6,400	\$6,400	\$0
Cell Tower Lease	\$113,107	\$130,103	\$119,000	\$88,887	\$66,651	\$90,000	\$1,113
TOTAL MISCELLANEOUS	\$119,553	\$148,537	\$124,500	\$106,987	\$87,876	\$109,150	\$2,163
TOTAL GENERAL FUND REVENUE	\$955,819	\$1,139,171	\$881,419	\$908,472	\$871,399	\$1,046,384	\$137,912
EXPENDITURES	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
LEGISLATIVE							
Conferences	\$323	\$310	\$6,600	\$6,600	\$1,421	\$7,000	\$400
Dues	\$1,157	\$1,008	\$1,100	\$1,100	\$923	\$1,500	\$400
Mileage	\$0	\$0	\$600	\$600	\$0	\$300	(\$300)
Professional Training & Enhancement	\$44	\$156	\$1,350	\$1,350	\$390	\$1,500	\$150

Council Salary	\$7,500	\$8,765	\$7,500	\$7,500	\$5,000	\$7,500	\$0
TOTAL LEGISLATIVE	\$ 9,024	\$ 10,239	\$ 17,150	\$ 17,150	\$ 7,734	\$ 17,800	\$ 650
EXECUTIVE	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Executive Salaries	\$51,033	\$79,805	\$91,602	\$87,766	\$46,776	\$113,175	\$25,409
Conferences	\$1,668	\$780	\$2,500	\$2,500	\$320	\$2,500	\$0
Dues	\$1,202	\$1,028	\$2,000	\$2,000	\$1,563	\$2,500	\$500
Mileage	\$0	\$218	\$400	\$400	\$0	\$200	(\$200)
Profession Training & Enhancement	\$44	\$118	\$1,000	\$1,000	\$1,149	\$1,500	\$500
Advertisement	\$1,616	\$3,653	\$3,000	\$3,000	\$2,840	\$6,000	\$3,000
TOTAL EXECUTIVE	\$ 55,563	\$ 85,601	\$ 100,502	\$ 96,666	\$ 52,649	\$ 125,875	\$ 29,209
PROFESSIONAL SERVICES	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Audit Fees	\$11,705	\$11,700	\$11,750	\$12,103	\$12,050	\$12,500	\$397
Cable Fees Public Access TV	\$8,893	\$10,026	\$8,000	\$9,700	\$8,162	\$10,000	\$300
Election Board Salaries	\$450	\$0	\$0	\$450	\$0	\$0	(\$450)
Codification Fees	\$1,195	\$1,195	\$3,000	\$3,000	\$1,195	\$3,000	\$0
Legal Fees	\$32,365	\$38,452	\$30,000	\$35,000	\$21,014	\$35,000	\$0
Accounting Consultant (NEW)						\$6,000	\$6,000
TOTAL PROFESSIONAL SERVICE	\$ 54,608	\$ 61,373	\$ 52,750	\$ 60,253	\$ 42,421	\$ 66,500	\$ 6,247
MUNICIPAL BUILDING	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Electric 209 High St.	\$7,211	\$10,261	\$12,000	\$13,500	\$7,613	\$13,500	\$0
Electric 211 High St.	\$1,527	\$898	\$600	\$600	\$178	\$400	(\$200)
IT Support/Computers	\$8,372	\$8,340	\$10,850	\$8,000	\$8,846	\$10,000	\$2,000
HVAC Maintenance 209 High St.	\$1,730	\$1,791	\$2,000	\$2,000	\$451	\$2,000	\$0
Janitorial & Floor Cleaning 209 High St.	\$2,420	\$2,450	\$2,600	\$2,900	\$1,050	\$3,350	\$450
Loan 209 High St.	\$31,615	\$23,571	\$31,615	\$31,615	\$7,877	\$31,615	\$0
Office Equipment/ Service Agreements	\$4,341	\$4,653	\$7,600	\$9,000	\$7,286	\$9,000	\$0
Office Expenses/Furniture	\$4,785	\$3,560	\$4,000	\$4,000	\$948	\$3,000	(\$1,000)
Office Supplies	\$3,631	\$3,947	\$4,000	\$4,000	\$1,858	\$3,000	(\$1,000)
Postage	\$1,801	\$2,483	\$2,500	\$2,500	\$1,469	\$2,500	\$0
Telephone	\$4,435	\$5,675	\$4,500	\$5,000	\$4,323	\$6,000	\$1,000
TOTAL MUNICIPAL BUILDING	\$ 71,868	\$ 63,389	\$ 77,665	\$ 78,215	\$ 40,398	\$ 79,015	\$ 800
PLANNING & ZONING	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Board of Zoning Appeals Salary	\$0	\$0	\$150	\$100	\$0	\$105	\$5
Planning Commission Salary	\$510	\$1,170	\$2,400	\$2,400	\$720	\$2,400	\$0
Temp. Part Time PC Assistance for Comp Plan		\$313	\$0	\$3,500	\$325	\$1,000	(\$2,500)
Printing & Advertising	\$0	\$0	\$500	\$500	\$109	\$500	\$0
Zoning Administrator Salary	\$1,200	\$1,300	\$1,200	\$1,200	\$800	\$1,200	\$0
TOTAL PLANNING & ZONING	\$ 1,710	\$ 2,783	\$ 4,250	\$ 7,700	\$ 1,954	\$ 5,205	(\$ 2,495)
PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Contractors	\$1,116	\$12,440	\$12,000	\$15,000	\$7,925	\$15,000	\$0
Electric	\$357	\$401	\$250	\$300	\$106	\$300	\$0
Equipment Maintenance/repair	\$6,281	\$4,245	\$10,000	\$10,000	\$2,935	\$10,000	\$0
Gas/Diesel/LP Gas	\$5,582	\$8,327	\$6,500	\$6,500	\$5,521	\$7,500	\$1,000
Public Works Salaries	\$54,980	\$66,069	\$73,229	\$94,005	\$40,468	\$102,653	\$8,648
Sign Repair & Replacement	\$230	\$385	\$3,000	\$3,000	\$0	\$3,000	\$0
Small Equipment	\$1,153	\$663	\$4,000	\$4,000	\$0	\$4,000	\$0
Salt	\$9,775	\$7,077	\$8,000	\$10,000	\$4,034	\$8,000	(\$2,000)
Snow Removal (Subcontractor)	\$1,995	\$1,380	\$1,300	\$3,000	\$111	\$3,500	\$500
Snow Removal Overtime	\$3,521	\$2,639	\$5,000	\$5,000	\$387	\$5,000	\$0
Street & Sidewalk Maintenance	\$937	\$19,048	\$15,000	\$15,000	\$878	\$20,000	\$5,000
HUR Transfer to Capital Budget Checking	\$58,160	\$45,953	\$50,000	\$50,000	\$71,517	\$100,000	\$50,000

Street Lights	\$26,060	\$33,721	\$34,000	\$39,000	\$17,575	\$35,000	(\$4,000)
Supplies	\$3,383	\$4,640	\$3,500	\$3,500	\$3,137	\$4,000	\$500
Trash - Household and Recycling Collection	\$99,375	\$120,697	\$101,000	\$140,500	\$86,592	\$148,000	\$7,500
Trash - Bulk Collection	\$837	\$0	\$3,000	\$3,000	\$572	\$2,000	(\$1,000)
Trash - Yard Waste	\$3,795	\$4,367	\$5,000	\$5,000	\$3,795	\$5,000	\$0
Uniforms- Clothing	\$1,721	\$2,868	\$3,500	\$4,500	\$553	\$4,500	\$0
Vehicle Maintenance & Repair	\$5,986	\$4,703	\$10,000	\$15,000	\$10,586	\$15,000	\$0
Safety				\$0	\$0	\$1,500	\$1,500
Capital Project Budget			\$123,623	\$104,307	\$98,186	\$117,686	\$13,379
TOTAL PUBLIC WORKS	\$ 285,244	\$ 339,626	\$ 471,902	\$ 530,612	\$ 354,876	\$ 611,639	\$81,027
PUBLIC SAFETY	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Equipment & Supplies (Traffic Sign)	\$1,500	\$0	\$2,000	\$8,000	\$5,823	\$3,500	(\$4,500)
New Windsor Fire Company	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0
TOTAL PUBLIC SAFETY	\$ 21,500	\$ 20,000	\$ 22,000	\$ 28,000	\$ 25,823	\$ 23,500	(\$4,500)
PARKS	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Electric	\$545	\$632	\$1,000	\$1,150	\$615	\$2,500	\$1,350
Equipment Repair/Seasonal	\$1,569	\$20,870	\$20,000	\$3,000	\$4,579	\$9,500	\$6,500
Maintenance & Landscaping	\$657	\$1,855	\$2,500	\$2,500	\$152	\$3,500	\$1,000
Town Activities	\$5,288	\$22,484	\$14,000	\$12,000	\$10,830	\$15,000	\$3,000
TOTAL PARKS	\$ 8,059	\$ 45,841	\$ 37,500	\$ 18,650	\$ 16,176	\$ 30,500	\$11,850
MISCELLANEOUS	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Health Care Benefit	\$14,799	\$22,853	\$8,450	\$19,352	\$18,522	\$22,500	\$3,148
Short Term Disability & Life Insurance				\$0	\$0	\$850	\$850
Insurance (Everything but Health)	\$13,811	\$22,747	\$20,000	\$25,000	\$31,716	\$36,500	\$11,500
Payroll Expense	\$39,697	\$23,488	\$45,000	\$45,000	\$22,019	\$48,000	\$3,000
Retirement Plan	\$8,893	\$18,805	\$3,500	\$5,000	\$6,683	\$5,000	\$0
Circuit Rider Annual Payment	\$750	\$1,534	\$750	\$1,250	\$1,191	\$1,250	\$0
Late Fee Charges (NEW)						\$250	\$250
TOTAL MISCELLANEOUS	\$ 77,950	\$ 89,427	\$ 77,700	\$ 50,602	\$ 58,112	\$ 66,350	\$15,748

CONTINGENCY	\$ 6,311	\$ 11,468	\$ 20,000	\$ 20,000	\$ 2,224	\$ 20,000	\$ 0
TOTAL GENERAL FUND EXPENSES	\$ 591,837	\$ 729,747	\$ 881,419	\$ 907,848	\$ 602,367	\$ 1,046,384	\$ 138,536
TOTAL GENERAL FUND REVENUES	\$955,819	\$1,139,171	\$881,419	\$908,472	\$871,399	\$1,046,384	\$137,912
GENERAL FUND BALANCE	\$363,982	\$409,424	\$0	\$624	\$269,032	\$0	(\$624)
TOWN OF NEW WINDSOR FY 2024 ENTERPRISE FUND OPERATING BUDGET				PROPOSED FY2023 12 EDU's	PROPOSED FY2024 0 EDU's	NOTE: AS OF 5/2/23 ONLY 8 LOTS LEFT IN SNADERS SUMMIT. ASSUMPTION FOR BUDGET IS ALL REMAINING LOTS WILL BE BUILT OUT IN FY23!	
REVENUES	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Bay Restoration	\$31,435	\$33,237	\$42,000	\$40,000	\$35,286	\$44,000	\$4,000
Interest Earned	\$9,024	\$5,107	\$5,000	\$2,500	\$13,137	\$10,000	\$7,500
Sewer Usage Receipts (0 EDU's)	\$384,773	\$421,366	\$591,000	\$638,250	\$474,254	\$698,830	\$60,580
Sewer Hook-Up Fees (0 EDU'S)	\$144,723	\$556,379	\$63,000	\$97,000	\$72,494	\$0	(\$97,000)
Sprinkler Fees	\$3,858	\$3,858	\$3,850	\$3,850	\$3,856	\$3,850	\$0
Water Hook-Up Fees (0 EDU'S)	\$178,125	\$684,733	\$77,500	\$119,350	\$89,216	\$0	(\$119,350)
Water Usage Receipts (0 EDU's)	\$357,592	\$380,633	\$515,000	\$536,000	\$293,607	\$584,475	\$48,475
Miscellaneous/Late Fees	\$0	\$9,940	\$0	\$4,000	\$11,720	\$5,000	\$1,000
Developer Meter Purchase (0 EDU's)	\$50	\$23,800	\$3,200	\$4,800	\$3,150	\$0	(\$4,800)
American Rescue Plan Act		\$688,696	\$0	\$688,696	\$689,212	\$0	(\$688,696)
REVENUE	\$1,109,580	\$2,807,748	\$1,300,550	\$1,445,750	\$996,720	\$1,346,155	(\$99,595)
TOTAL REVENUE	\$1,109,580	\$2,807,748	\$1,300,550	\$1,445,750	\$996,720	\$1,346,155	(\$99,595)
EXPENDITURES	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
WATER							
Advertisement	\$0	\$0	\$400	\$400	\$0	\$400	\$0
Chemicals	\$2,684	\$987	\$4,000	\$4,500	\$1,343	\$5,000	\$500
Contractors/Consultants	\$1,136	\$10,634	\$10,000	\$10,000	\$8,288	\$2,500	(\$7,500)
Electric	\$5,065	\$7,944	\$10,000	\$11,500	\$8,473	\$10,000	(\$1,500)
Emergency Repair	\$63,278	\$50,246	\$30,000	\$50,000	\$22,249	\$50,000	\$0
Equipment & Maintenance	\$4,690	\$8,062	\$10,000	\$15,000	\$5,624	\$2,500	(\$12,500)
Fuel (Diesel)	\$0	\$828	\$500	\$1,000	\$0	\$1,000	\$0
Generator - Maintenance/Repair	\$0	\$0	\$2,000	\$500	\$0	\$1,500	\$1,000
Maryland Environmental Service - Water	\$51,985	\$83,558	\$82,120	\$93,878	\$55,227	\$99,401	\$5,523
Postage	\$343	\$846	\$600	\$600	\$251	\$650	\$50
Office Equipment/Supplies	\$1,423	\$3,018	\$3,000	\$4,000	\$1,770	\$3,000	(\$1,000)
Telephone - Portions of staff cell	\$1,394	\$3,334	\$2,500	\$600	\$1,308	\$1,200	\$600
SCADA (SIM Card Expense)		\$0	\$0	\$1,800	\$1,434	\$1,800	\$0
SCADA (IMAC Integration & future improvements)		\$13,618	\$0	\$5,000	\$3,920	\$6,000	\$1,000
Service Contracts	\$1,544	\$1,255	\$1,500	\$3,750	\$2,561	\$5,000	\$1,250
Contingency	\$1,701	\$1,686	\$10,000	\$10,000	\$113	\$0	(\$10,000)
3R's Operating, System Maintenance	\$28,901	\$50,506	\$50,000	\$50,000	\$41,841	\$125,000	\$75,000
New Meters For Developments	\$0	\$11,530	\$3,200	\$4,800	\$4,887	\$0	(\$4,800)
New Tools	\$369	\$519	\$1,000	\$5,000	\$3,047	\$6,000	\$1,000
Water Hook Up Fee/Developer Fee Transfer		\$684,733	\$77,500	\$119,350	\$89,216	\$0	(\$119,350)
Public Works Emergency Over Time		\$0	\$0	\$4,500	\$0	\$0	(\$4,500)
Safety				\$0	\$0	\$1,500	\$1,500
Capital Project Budget	\$651	\$16,410	\$90,238	\$66,025	\$0	\$74,304	\$8,279
TOTAL WATER EXPENSES	\$268,513	\$1,544,907	\$402,320	\$462,203	\$251,550	\$396,755	(\$65,448)

WATER AND SEWER REVENUES	\$1,109,580	\$2,807,748	\$1,300,550	\$1,445,750	\$996,720	\$1,346,155	(\$99,595)
GENERAL REVENUES	\$955,819	\$1,139,171	\$881,419	\$908,472	\$871,399	\$1,046,384	\$137,912
TOTAL COMBINE REVENUES	\$2,065,399	\$3,946,919	\$2,181,969	\$2,354,222	\$1,868,119	\$2,392,539	\$38,317
COMBINED BUDGET FUND BALANCE	\$752,787	\$491,040	\$180,475	\$73,924	\$533,964	\$0	(\$73,924)
Maryland Environmental Service - Water	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Labor - Water Plant Operator	\$45,222	\$74,355	\$72,597	\$84,099	\$49,921	\$88,916	\$4,817
Communication - Postage/Cell Phones	\$120	\$218	\$446	\$446	\$112	\$446	\$0
Vehicle O&M - Mileage	\$4,617	\$6,291	\$5,263	\$5,263	\$3,390	\$5,895	\$632
Lab Services/Consumer Confidence Report	\$1,964	\$2,470	\$3,209	\$3,465	\$1,673	\$3,739	\$274
Supplies - Uniforms/MES Fire & Safety	\$62	\$224	\$605	\$605	\$131	\$405	(\$200)
Total MES Water	\$51,985	\$83,558	\$82,120	\$93,878	\$55,227	\$99,401	\$5,523
Maryland Environmental Service - Sewer	FY2021 Actual	FY2022 Actual	FY2022 Budget	FY2023 BUDGET	FY2023 YTD	FY2024 PROPOSED	Inc/(Dec) FY-23 to FY-24
Labor - Sewer Plant Operator	\$68,428	\$84,298	\$90,610	\$101,738	\$52,588	\$118,355	\$16,617
Technical and Special	\$1,763	\$0	\$757	\$838	\$0	\$852	\$14
Communication - Postage/Cell Phones	\$165	\$285	\$442	\$442	\$123	\$442	\$0
Vehicle O&M - Mileage	\$4,617	\$7,168	\$5,263	\$5,263	\$4,127	\$5,895	\$632
Lab Services/ Collection Services	\$9,009	\$14,739	\$15,368	\$16,095	\$8,626	\$17,605	\$1,510
Supplies - Uniforms/MES Fire & Safety/Fees	\$187	\$0	\$505	\$505	\$224	\$505	\$0
Total MES Sewer	\$84,169	\$106,490	\$112,945	\$124,881	\$65,688	\$143,654	\$18,773
Total MES Budget	\$136,154	\$190,047	\$195,065	\$218,759	\$120,914	\$243,055	\$24,296