

NEAL C. ROOP  
MAYOR  
E-mail:  
NRoop@newwindsor.md.org



Phone: 410-635-6575  
Fax: 410-635-2995  
E-mail:  
Info@NewWindsorMD.org

**TOWN OF NEW WINDSOR**  
209 High Street - P. O. Box 609  
New Windsor, Maryland 21776

### **September 7, 2022 Town Council Minutes**

**Present:** The September 7, Town Council meeting was attended by, Mayor Neal Roop, Councilmembers, Sharon Gribbin-Lindemon, Kevin Cornick and William Holl. Also, in attendance at 209 High Street were: Town Attorney Ostrander. Town Manager Dye and Town Clerk Mangus attended via ZOOM. There were 8 in person attendees and 14 others in the ZOOM meeting.

**Call to Order:** The Town Council meeting was called to order by Mayor Roop at 7:00 p.m.

**Pledge of Allegiance:** Mayor Roop led the Pledge of Allegiance.

**Recording and Agenda Policies:** Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

**Previous Meeting Minutes:** A Motion by Councilmember Cornick to approve the August 3rd, 2022 minutes. It was 2<sup>nd</sup> by a Motion from Councilmember Gribbin-Lindemon and approved by a vote of 4-0.

**Antietam Broadband:** Brian Lynch was present to discuss making the Town of New Windsor the first municipality to offer fiber to residents and businesses.

- Fiber to the home 2.5G to 5G speeds
- Time Frame
  - 45 days walkout
  - 90 day aerial/underground
  - Active by first quarter of year 2023
  - All of Carroll County active by 4<sup>th</sup> quarter in year 2024
- Economic value to home/business owners

#### **Mayor Report:**

Mayor Roop attended many meeting/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Email sponsorship for Music on the Main
- Met with State Highway Administration Task Force
- Spoke to David Brinkley about projects

#### **Council Reports –**

**Community Enhancement: Councilmember Sharon Gribbin-Lindemon –**

- 225<sup>th</sup> anniversary as well as Music on the Main signs are up
- 35+ Vendors for Music on the Main
- Secured a singer for National Anthem @ Music on the Main

**Public Works: Councilmember Dave Hoffman –**

- Nothing to report

**Water & Sewer: Councilmember William Holl –**

- Meeting with Town Manager Dye and Public Works Director Myers about upcoming projects
- Hillside Drive water main break
- Church Street sewer back up caused by roots
  - Looking into solution
- Meeting with GMB on water line repair
- Hydro Fracking is currently in the works
- Water/Sewer task force in the works as well

**Public Safety: Councilmember Kevin Cornick –**

- Continued research for traffic safety and speed reduction
  - Signage
  - Speed humps
  - Traffic curbing
  - Rumble strips
- Community Drug Take Back will be this fall

**Economic Development: Councilmember Kimberlee Schultz –**

- Nothing to report

**Community Deputy Colussy**

- July 1<sup>st</sup> to August 31<sup>st</sup>
  - 88 calls and 8 reports
- October 29<sup>th</sup> Community Drug Take Back at New Windsor State Bank

**West Carroll Recreation:** Nothing to report at this time

**Fire Chief Report: Chief Byron Welker**

- 24 Fire calls, 71 EMS calls for August
- Total for the year 223 Fire calls, 673 EMS

**Public Works Director Myers Report:**

- Nothing to report at this time

**Code Enforcement Officer:**

- Nothing to report at this time

**Town Manager Dye's Report:**

- Hillside Drive
  - Watermain lateral connection break on August 23<sup>rd</sup>
  - Fixed by 5pm
- Church Sewer Backup
  - Caused by roots PW currently looking into solutions
- New Code Enforcement Officer
  - Joan Heard started August 31<sup>st</sup>
  - Working mainly evenings and weekends
- Carroll County Stream Clean up
  - Location MD-7 Green Valley Rd to Dickenson Run/Little Pipe Creek
  - Date to come
- MD-31 Water Line Replacement
  - Final plans signed on September 2<sup>nd</sup>
  - Submittal to SHA will be later this week
  - Project schedule from GMB as follows...

- Early October project advertisement
- Bids due in 30 days -- Pre-Bid meeting in middle of 30 days
- Recommendation/Approval of contract at December 7<sup>th</sup> Town Council meeting
- Actual water line construction to start Spring 2023
- September 13<sup>th</sup> meeting scheduled to discuss the following...
  - Permission for accessing private property
  - Making final connections to new water services
  - Inspection during construction
- SHA MD-31 Streetscape Project
  - Second Task Force Meeting held on August 17<sup>th</sup>
  - SHA provided large plans of the overall project
  - Currently there is consideration for expanding the project to meet more of Town's needs
- Frank G. Schaeffer Memorial 5K
  - October 22<sup>nd</sup> at 9am at Wakefield Valley Park

**Clerk-Treasurer's Mangus's Report:**

- Annual Town Audit scheduled for September 12<sup>th</sup> report to follow

**Water-Sewer Billing Clerk Bartoszak's Report:**

- Late notices went out
- Turn off—September 12<sup>th</sup> notices, September 19<sup>th</sup>/20<sup>th</sup> turn off

**New Business:**

- Addition of 4<sup>th</sup> person to sign check for the Town
  - Town Manager suggested to be added to account
  - Ensure checks get signed and bill get paid in timely manner
- Planning Commission Vision Statement
  - Commission believes Town Council should create and approve a new vision statement
  - Can review current statement and update/discuss at the September Work Session

**Old Business:**

- 2022 Road Paving
  - 6 Potential Roads
  - Current Highway User Balance is \$350,538.07
  - Other funds need to be pulled from the General Fund Account
- Trash Receptacles
  - 10 Lions Club receptacles were 12 at one time
  - Cans are \$209.40 each Liners are \$121.95 each total of \$331.35 per can or \$3,976.20 for all 12 receptacles

**Resident's Concern:**

- Nothing to report at this time

**Announcements:**

- Music on the Main Saturday, October 1<sup>st</sup> between 1pm and 7pm
- 5K Memorial Race, Saturday, October 22<sup>nd</sup> at 9am
- MML chapter Dinner will be held on the September 22<sup>nd</sup> at the fire hall

**The Town Council meeting was motioned for adjournment at 8:30pm. by Councilmember Holl, 2<sup>nd</sup> by Councilmember Gribbin-Lindemon and approved 3-0.**

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer