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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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Town Council Work Session Minutes

October 17, 2022

Call to Order of Regular Work Session in person and via Zoom: Mayor Roop at 7:00 p.m.

Present in person: Mayor Neal Roop, Councilmembers – Sharon Gribbin-Lindemon, Kevin Cornick, William Holl and Dave Hoffman were present. Also present, Town Clerk Mangus. Vice-President and councilmember Kimberlee Schultz, Town Manger Dye and Town Attorney Ostrander attended via zoom. There were 13 ZOOM attendees and 1 in person.

Public Hearing Ordinance 09-19-22: A Motion by Councilmember Cornick to close Public Hearing Ordinance 09-19-22, 2nd by Councilmember Gribbin-Lindemon and approved by a vote of 5-0.

Approval of September 19th, 2022, Meeting Minutes: A Motion by Councilmember Gribbin-Lindemon to approve, 2nd by Councilmember Cornick and approved by a vote of 5-0.

AGENDA ITEMS:

- Water Main Improvement Project Inspection Services
 - 3 firms bid WBCM, Century Engineering and WRA
 - WBCM lowest bid at \$151,868.75 and has the Town Managers recommendation
 - Bid is about half of what was budgeted/anticipated

A Motion by Councilmember Holl to award the Water Main Improvement Project Inspection Services to WBCM, 2nd by Councilmember Cornick and approved by a vote of 5-0.

- 2022 Road Paving
 - 4 firms bid CJ Miller, Gray & Son, White Pine and CPE
 - CPE lowest bid at \$566,930.00 and has the Town Manager recommendation

A Motion by Councilmember Hoffman to award the 2022 Road Paving to CPE with regards to changing Lower Main to mill and overlay only and for the town to use 100% of the Highway User Revenue Fund first with the rest of the funds coming from the General Fund Account, 2nd by Councilmember Cornick and approved by a vote of 4-1. Councilman Holl voted nay.

- Pavilion Repairs at Main Street Gazebo Park
 - 4 contractors were contacted about the pavilion repairs
 - Brandenburg Painting—not interested, Stambaugh’s Painting—not interested, Morris Brothers—proposed scraping and painting only, Hardin Construction bid \$23,400.00

- Community Parks & Playgrounds budget is \$53,500 with approximately \$1,000 currently spent.

A Motion by Councilmember Hoffman to award the paint and repair of the pavilion at Main Street Gazebo Park to Hardin Construction for \$23,400.00, 2nd by Councilmember Gribbin-Lindemon and approved by a vote of 5-0.

- Retaining Wall at Lion's Club Park
 - 4 contractors were contacted
 - Stambaugh's Inc—not interested, Condon's Excavating—not interested, Bitzel Lawn Care submitted a proposal with 3 options, option #3 recommended by public works for a block wall priced at \$55,200, Douglas Lawn & Landscape submitted a proposal for \$55,623.
 - Currently it is unclear if engineered plans & soil borings are required, if this is required cost would increase approximately \$3,000 and could take time to complete.
 - Project Open Space budget is \$46,600 of which Town is responsible for 5% or \$2,330. New Windsor is up to apply for Project Open Space money again in the Spring of 2023.

Ordinance 09-19-22: A Motion by Councilmember Hoffman to approve Ordinance 09-19-22, 2nd by Councilmember Holl and approved by a vote of 5-0.

- Christmas Tree quote
 - 13-foot-high artificial tree with lights and a topper would be \$3,874
 - Currently going to check with local tree farms for a ball and root tree to plant after the holidays

Announcements

- New Windsor Water/Sewer rates are not paying for Westminster's new WWTP.
- Community Media Center Day is October 20th
- Stream Cleanup is November 5th from 9am to 12pm currently looking for 20 volunteers.

A Motion at 8:45p.m. to close meeting was made by Councilmember Holl, 2nd by Councilmember Gribbin-Lindemon and approved by a vote of 4-0.

Respectfully submitted,
Dana Mangus,
Town Clerk/Treasurer