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TOWN OF NEW WINDSOR  
209 High Street - P. O. Box 609  
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## Town Council Work Session Minutes

September 19, 2022

**Call to Order of Regular Work Session in person and via Zoom:** Mayor Roop at 7:00 p.m.

**Present in person:** Mayor Neal Roop, Councilmembers – Sharon Gribbin-Lindemon and Kevin Cornick. Councilmembers – William Holl and Dave Hoffman present via Zoom. Also present, Town Manager Dye., Town Attorney Ostrander and Town Clerk Mangus. There were 2 ZOOM attendees and 1 in person.

**Approval of July 18<sup>th</sup>, 2022 Meeting Minutes:** A Motion by Councilmember Gribbin-Lindemon to approve, 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 4-0.

### **AGENDA ITEMS:**

- Antietam Broadband
  - President Brian Lynch on hand to answer any questions
  - Fiber already in Carroll County—just need to install a box in or outside of town
  - Follow all utilities lines

**A Motion by Councilmember Cornick to approve Antietam Broadband to utilize the right of way for fiber to be brought into the Town of New Windsor, 2<sup>nd</sup> by Councilmember Gribbin-Lindemon and approved by a vote of 4-0.**

- Signs Update
  - Amend definition of banners in the code
  - Banners, pennants or streamers attached to or suspended between poles or suspended over a street, driveway or entranceway, balloons or other inflatable figures or devices, other than as permitted in this chapter;

**A Motion by Councilmember Hoffman to introduce Ordinance 09-19-22, 2<sup>nd</sup> by Councilmember Gribbin-Lindemon and approved by a vote of 4-0.**

- MD 31
  - Town will need to provide day-to-day inspection services
  - WBCM provided a not-to-exceed bid proposal for 375 workdays @ \$151,868.75
  - Seeking bids from 2 other engineering firms for proposals

- Addition of a 4<sup>th</sup> person to sign checks

**A Motion by Councilmember Gribbin-Lindemon to add Town Manager as a signer on the accounts, 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 4-0.**

- 2022 New Windsor Road Paving
  - 6 roads looking to get paved Church (1), Lower Main (4), Water Street (5), Robertson Drive (6) as well as Lambert Ave and Hillside Road (currently holding of on those two)
  - RFP to go out on Wednesday asking for to separate bids by Street with individual costs per Street/Road

**A Motion by Councilmember Gribbin-Lindemon to approve the bidding process for streets 1, 4, 5 and 6 with individual cost per Street/Road, 2<sup>nd</sup> by Councilmember Hoffman and approved by a vote of 4-0.**

**A Motion at 7:52 p.m. to close meeting was made by Councilmember Gribbin-Lindemon , 2<sup>nd</sup> by Councilmember Cornick and approved by a vote of 4-0.**

Respectfully submitted,  
Dana Mangus,  
Town Clerk/Treasurer