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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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August 3, 2022 Town Council Minutes

Present: The August 3, 2022, Town Council meeting was attended by, Mayor Neal Roop Council Woman and Vice Chair Kimberlee Schultz, Councilmembers, Sharon Gribbin-Lindemon, Kevin Cornick, Dave Hoffman and William Holl. Also, in attendance at 209 High Street were: Town Clerk Mangus and Town Attorney Ostrander. Town Manager Dye attended via ZOOM. There were 8 in person attendees and 3 others in the ZOOM meeting.

Call to Order: The Town Council meeting was called to order by Mayor Roop at 7:00 p.m.

Pledge of Allegiance: Mayor Roop led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: A Motion by Councilmember Gribbin-Lindemon to approve the July 6, 2022 minutes. It was 2nd by a Motion from Councilmember Holl and approved by a vote of 5-0.

Mayor Report:

Mayor Roop attended many meeting/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Attended National Night Out
- State Highway—Street Scape talks/emails with Dave Brinkley and Justin Ready

Council Reports –

Community Enhancement: Councilmember Sharon Gribbin-Lindemon –

- Hometown Hero Banners are ordered
- MOTM Banners are ordered
- 225th Town Anniversary Signs ordered
- Currently have 21 vendors for MOTM

Public Works: Councilmember Dave Hoffman –

- Public Works busy with the Water Break on Main Street
- Keeping up with mowing
- Meeting with vendors for quotes on the Gazabo
- Working on the Tennis Courts

Water & Sewer: Councilmember William Holl –

- 200 block of Main Street Water Main Break
 - Public Works Director Myers is always willing to help—please reach out to him if needed

Public Safety: Councilmember Kevin Cornick –

- National Night Out was a success
- Senior lunch postponed to next Thursday

Economic Development: Councilmember Kimberlee Schultz –

- Represented the Town at Carroll County Downtown group
- Spoke with Mike Fox from Lehigh about tours for MOTM
- New Windsor Heritage
 - Contest for the Towns 225th Anniversary
- County still has water funds available if anyone needs them

Community Deputy Colussy

- Not in attendance

West Carroll Recreation: Nothing to report at this time

Fire Chief Report; Chief Byron Welker

- 42 Fire calls, 100 EMS calls for July
- Total for the year 194 Fire calls, 601 EMS
- Call volume increasing—New Windsor is helping surrounding towns as well

Public Works Director Myers Report:

- Nothing to report at this time

Code Enforcement Officer:

- 4 applications submitted for position
- 2 interviews set up with a possible 3rd for August 18th

Town Manager Dve's Report:

- Water Main Break today
 - Public Works on top of it
 - Letters provided to residents
 - Social media posts
 - Copper lateral
 - 214-216 Main Street
 - Fixed by noon today
- Dielman Inn update
 - Stamped concrete is in
 - 2 small areas that may need to be replaced in the future
 - Basement slabs are going in
 - Non-historical addition was taken down
 - We received a \$650 credit
 - Fogles Pets control has sprayed
 - Currently waiting on the 2nd price for existing sidewalls
- Maryland 31 Water Line update
 - Final plans expected to be submitted by July 20th
 - Cost estimates expected to be submitted by July 27th
 - Few items that need to be resolved
 - County grading permit
 - SHA permit

- Preparing an RFP for road paving
 - 6 potential roads
 - CPE currently updating pricing
 - Potential roads include Church, Lambert, Hillside, Roberson
 - Estimated pricing for Church \$293,000 and \$184,571 for Hillside
- 5K Memorial Run
 - October 22nd at 9am
 - Site is up and live
 - Flyers/Shirts are in the works

Clerk-Treasurer's Mangus's Report:

- Recap on Accounts
 - General/Enterprise checking accounts have been switched to Business+ accounts
 - Interest is being accrued
 - Money Market Accounts
 - Flipped the Developer Fee account to the highest interest rate account
 - Previous months about \$235 in interest
 - July we made \$1,264 in interest
 - About an increase of \$12,404 a year in interest alone
 - Invested in 2 Brokered CDs
 - Total of \$250K for 2 years at 3.30% interest rate
 - \$16,772.25 in 2 years
 - Total of \$125K for 1 year at 3.00% interest rate
 - \$3,750 in 1 year
- FY22 Budget
 - General Fund
 - Total income \$2,043,676.80 w/ARPA Funds
 - Highway User Revenue over budget by \$42,705.74
 - #67 new homes admin/impact fees over budget
 - Expenses for the most part came in under budget
 - Net Income was \$1,221,958.12 includes ARPA Funds wo/\$533,261.73
 - Enterprise Fund
 - Total Income for FY22 \$2,234,026.94
 - #67 new homes added
 - Expenses over budget in a few areas
 - \$27,905.80 over budget due to water leaks/water main breaks Bowersox, Blue Ridge, Main Stret and Coe Drive
 - Net Income was \$154,621.67

Water-Sewer Billing Clerk Bartoszak's Report:

- Late fees will be applied starting Monday

New Business:

- Nothing to report at this time

Old Business:

- Nothing to report at this time

Resident's Concern:

- Nothing to report at this time

Announcements:

- Vendors still need for Music on the Main
- 5K Memorial Race is live
- MML chapter Dinner will be held on the September 22nd at the fire hall

The Town Council meeting was motioned for adjournment at 7:44p.m. by Councilmember Cornick, 2nd by Councilmember Schultz and approved 5-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer