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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

August 22, 2022

CALL TO ORDER: The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00 p.m.

PRESENT: Chairman Schultz, David Hoffman (Town Council Liaison), Vice-Chairman Drew Strine, Members Dave Grayson, Kevin Shaughness and Ryan Christensen were in attendance as well as Town Attorney Ostrander.

RECORDING & AGENDA POLICIES: Chairman Schultz announced that the Planning Commission operates under an agenda and was being recorded, and broadcast by the Carroll Media Center. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES: June 27, 2022 Meeting – **Motion was called by member Grayson to approve minutes and seconded by member Christensen and approved by a vote of 5-0.**

APPROVAL OF PREVIOUS CLOSED SESSION MEETING MINUTES: June 27, 2022 Meeting -- **A motion was called by member Strine to approve minutes and seconded by member Christensen and approved by a vote of 5-0.**

CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE:

- Abigail Rogers in attendance from the county.
- 2022 Fall Amendment of the Water/Sewer Master Plan
 - Application due September 1st
- Hazard litigation on track should be available in the next few months

OLD BUSINESS:

- Map Updates:
 - Colors changed to be more consistent w/previous maps
 - Public land -- F2 code info was taken out
 - Priority funding – cleaned up
 - Parks -- bike trails added
 - Water/Sewer Services Areas – added wells/pumpstation
 - Overview – adding Dielman Inn
 - Brochure
 - Adding a second insert of surrounding town areas
 - Adding Walnut Grove – trees and wells
 - Map #4
 - On the ground reality
- Signage
 - Suggestion a basic amendment that redefines and clarifies the definition of banners/signs

- Banners, pennants or streamers attached to or suspended between poles or suspended over a street, driveway or entranceway, balloons or other inflatables figures or devices, other than as permitted in this chapter.
 - **A motion was called to introduce above amendment to the Town Council by member Grayson to approve and seconded by member Hoffman and approved by a vote of 5-0.**
- Comprehensive Plan
 - Reviewed pages 1 to 32 and changes discussed are as followed but not limited to...
 - Article 66:B changed to Land Use Article
 - Update graphic on page 1
 - Review of Vision Statement by Town Council
 - State Legislation information to be trimmed
 - Planning and Zoning Commission referred to as The Commission
 - Members are appointed by mayor and council
 - Page 4 Paragraph 3 new verbiage for it is miss leading
 - Under History
 - Potential deletion of section 4
 - Draft into the land use article
 - Leave 66:B, 1992 act and Smart Road
 - Top of page 8 will be removed due to not being relevant
 - Chapter 2 references the 2000 County Master Plan—needs to be updated
 - Industrial/Commercial Tax Space increase will no longer have a %
 - Transportation/Traffic—updates
 - Remove Housing and Community Design
 - Page 16 remove all after Plan Structure/keep the chart
 - Word definition section verify that all words are being used in document
 - Chapter 4 updated the Census Data to current year
 - Various grammar errors

ANNOUNCEMENTS:

- Next meeting September 26th
- Music on the Main October 1st starting at 1pm to 7pm
- Frank G. Schaeffer Memorial 5K, October 22nd

A Motion to adjourn the meeting at 8:02p.m. was made by Member Grayson, with a 2nd by Member Shaughness and approved by a vote of 5-0.

Respectfully submitted,
Clerk/Treasurer Dana Mangus