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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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July 6, 2022 Town Council Minutes

Present: The July 6, 2022, Town Council meeting was attended by, Mayor Neal Roop Council Woman and Vice Chair Kimberlee Schultz, Councilmembers, Sharon Gribbin-Lindemon, Kevin Cornick, Dave Hoffman and William Holl. Also, in attendance at 209 High Street were: Town Clerk Mangus and Town Manager Dye. PW Director Myers, attended via ZOOM. There were 9 in person attendees and 8 others in the ZOOM meeting.

Call to Order: The Town Council meeting was called to order by Mayor Roop at 7:00 p.m.

Pledge of Allegiance: Mayor Roop led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: A Motion by Councilmember Gribbin-Lindemon to approve the May 4, 2022 minutes. It was 2nd by a Motion from Councilmember Holl and approved by a vote of 5-0.

Welcome:

Brad and John from Eclectic Motor Company a new business in town. Stopped by to introduce themselves and offer support to the town on any upcoming projects.

Mayor Report:

Mayor Roop attended many meeting/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Touched based with the State Highway Administration on Street Scape
- Wrote support for Lehigh
- Met with Jeff Childs on the Dielman Inn project

Council Reports –

Community Enhancement: Councilmember Sharon Gribbin-Lindemon –

- Home Town Hero Banners will be submitted end of the week
- MOTM looking for vendors
- Google Maps will be in town

Public Works: Councilmember Dave Hoffman –

- Public Works working on curb painting and pot holes
- Upkeep of the walking trails
- Quotes for gazebo roof
- Next Planning Commission Meeting July 25th @ 6pm

Water & Sewer: Councilmember William Holl –

- Met with Wayne and Gary on future projects
- Toured Dielman Inn
- Public Works is experiencing some issues with Verizon and Scada —new antenna being installed
- Public Works also working on powers issues at Snyder’s

Public Safety: Councilmember Kevin Cornick –

- Looking into traffic safety resources and ways to slow down traffic on 31
- Represented Deputy Colussy as well see below for report

Economic Development: Councilmember Kimberlee Schultz –

- County still has water funds available if anyone needs them
- Reminder sidewalks full of weeds our homeowner and/or businesses responsibility

Community Deputy Colussy

- Not in attendance Councilman Cornick represented him
- National Night Out is August 2nd form 6pm to 9pm
- Senior luncheon on August 2nd keep an eye out for more information

West Carroll Recreation: No updates

Fire Chief Report; Chief Byron Welker

- 26 Fire calls, 108 EMS calls for May
- Total for the year 152 Fire calls, 501 EMS
- BINGO on Tuesdays

Public Works Director Myers Report:

- Currently working on a few revisions for Employee Handbook for new position
- Dump Truck repair update
 - Lots of parts need to be replaced/lots of rust on truck/parts
 - Estimate of repairs \$4,075
 - Recommend replacing truck
 - Currently taking 6 to 9 months to receive new vehicles
 - Working on prices for next meeting

Code Enforcement Officer:

- Nothing to report at this time

Town Manager Dye’s Report:

- Dielman Inn Foundation Update
 - 2 change orders both paid out of the Contingency Money
 - \$3,760 for permits and inspections required for drainage system
 - \$1,398 for removal of additional flooring
 - 2nd grant for \$350,000 has been approved for entire foundation restored
- Town Hall Audio/Visual Upgrade Update
 - 95% of cabling completed
 - Currently waiting on parts expected in October/November
- Spicher’s Security Update
 - Fire Alarm System updated
 - New locks for all 3 Town Hall Doors being installed
- WWTP ENR PER Update
 - Submitted comments to GMB on June 27th
- MD-31 Water Line Update
 - GMB working on final changes and updates to plans eta 7/15/22

- Updated cost estimates by 7/22/22
- CEO position has been advertised in newspapers and various sites
- Finalizing public works position with PW Director this month
- Franklin G. Schaeffer Memorial 5K Run/Walk for 2022 is live on RunSignUp.com

Clerk-Treasurer's Mangus's Report:

- Meeting with NWSB Lisa Monthley and Matt Bossalina on accounts and suggestions
 - Upgrade checking accounts to business + accounts to earn interest
 - Flipping Money Market Accounts to earn the highest interest rate on the highest balance
 - Investing into 2 brokage CD's 1year and 2year with extra funds

Water-Sewer Billing Clerk Bartoszak's Report:

- Water bills were mailed today
- Received 75 more emails this month for the list

New Business:

- Lions Club trash/recycling bins
 - Trash receptacles no longer have inserts. Receptacle shill is to heavy for Hughes worker/lift
- Please go to Gary first on any public works issues

Old Business:

- Dielman Inn stamped concrete
 - Standard brick red coloring 2 bags, running bond pattern
 - A Motion by Councilmember Holl. It was 2nd by a Motion from Councilmember Cornick and approved by a vote of 5-0.
- Possible removal of the newer addition on the Dielman Inn
 - Not historical
 - Project would be easier and drainage system would be less intensive
 - TC agreed to take it down as long as it was ok with the grant

Resident's Concern:

- Jackie DeRoner
 - Works with Therapy Dogs
 - Wants to offer services to anyone in the town that would like
 - Asked about information for families that are struggling at the moment
 - Was asked to have the families contact the town/we always try to help
 - County currently also has funds available as well
- Emily Ann Meyer
 - Intersection of College Ave and 74 lots of branches (right hand side on corner)
 - Wondering who's responsible for this
 - Wayne currently checking with State Highway Rep

Announcements:

- MML Conference was last month and Councilmember Holl attended
 - Lots of changes this year
- Councilmember Holl and wife are new members of New Windsor Lions Club
- All town clubs in town are looking for Volunteers
- 225th Town Anniversary contest by The Heritage Organization info in newsletter
- Carroll County Chapter MML will be meeting at the fire hall Thursday September 28th

The Town Council meeting was motioned for adjournment at 8:34p.m. by Councilmember Schultz, 2nd by Councilmember Gribbin-Lindemon and approved 5-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer