

NEAL C. ROOP
MAYOR
E-mail:
NRoop@newwindsor.md.org



Phone: 410-635-6575
Fax: 410-635-2995
E-mail:
Info@NewWindsorMD.org

TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
New Windsor, Maryland 21776

TOWN OF NEW WINDSOR PLANNING COMMISSION MINUTES

June 27, 2022

CALL TO ORDER: The Planning Commission meeting was held at 209 High Street in the Jack Coe meeting room and was called to order by Chairman, Mark Schultz at 6:00 p.m.

PRESENT: Chairman Schultz, David Hoffman (Town Council Liaison), Vice-Chairman Drew Strine, Members Dave Grayson, Glenn Monroe and Kevin Shaughness were in attendance as well as Town Attorney Ostrander and Town Clerk Mangus.

RECORDING & AGENDA POLICIES: Chairman Schultz announced that the Planning Commission operates under an agenda and was being recorded, and broadcast by the Carroll Media Center. Following policy, anything brought to the PC chair's attention one week prior to the scheduled meeting, would be placed on the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES: April 25, 2022 Meeting – **Motion was called by member Grayson to approve minutes and seconded by member Shaughness and approved by a vote of 6-0.**

CLOSED SESSION: A motion was called by member Strine and seconded by member Grayson and approved by a vote of 6-0 to go into closed session.

Closed session ended and back to regular session at 6:15pm

OLD BUSINESS:

- Signage
 - Suggestion to change code to be more specific in the industrial area zone
 - Definition of banner/sign
 - Sign Matrix
 - Number of banners
 - Size of banners according to area
 - Material sign is made of
 - How it is attached
- Walking Tour Feedback
 - Members of the Commission did a walking tour of the water/sewer sites last month
 - Thank you to Ed for coming out and helping
 - Very educational and great to see where everything is

CARROLL COUNTY DEPARTMENT OF PLANNING UPDATE:

- Abigail Rogers in attendance from the county.
- Continued to review Maps and changes are to be made to Maps 1-10

ANNOUNCEMENTS:

- Next meeting July 25th.

A Motion to adjourn the meeting at 8:25p.m. was made by Member Strine, with a 2nd by Member Shaughness and approved by a vote of 6-0.

Respectfully submitted,
Clerk/Treasurer Dana Mangus