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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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June 1, 2022 Town Council Minutes

Present: The June 1, 2022, Town Council meeting was attended by, Mayor Neal Roop Council Woman and Vice Chair Kimberlee Schultz, Councilmembers, Sharon Gribbin-Lindemon, Kevin Cornick, Dave Hoffman and William Holl. Also, in attendance at 209 High Street were: Town Clerk Mangus, Town Manager Dye and Town Attorney Ostrander. PW Director Myers, attended via ZOOM. There were 13 in person attendees and 9 others in the ZOOM meeting.

Call to Order: The Town Council meeting was called to order by Mayor Roop at 7:00 p.m.

Pledge of Allegiance: Mayor Roop led the Pledge of Allegiance.

Recording and Agenda Policies: Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Mayor Roop in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Previous Meeting Minutes: A Motion by Councilmember Gribbin-Lindemon to approve the May 4, 2022 minutes. It was 2nd by a Motion from Councilmember Cornick and approved by a vote of 5-0.

Lehigh Update: Mark Kendrick, Mike Lewis, Andrew Gutshall and Joe Callageali were on hand to update the town on the upcoming business in the Union Bridge Quarry.

- Construction stone available and being sold/picked up
- Southern portion of the Union Bridge quarry
- Peak traffic 6am to 8am
 - 32 morning trips
 - 27 evening trips
- Blasting similar time frame
 - Daylight hours 11am to mid-day
- Representatives address residents/councilmembers concerns regarding traffic through the town.

Mayor Report:

Mayor Roop attended many meeting/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Being sworn in on May 5th
- Attended Carroll County Veterans Celebration at the Farm Museum
- Communicated with Senator Ready regarding additional funding for capital projects
- Attended MML Chapter Dinner
- Attended Memorial Day Service
- Communicated with Maryland Budget & Management Secretary, David Brinkley regarding the funding of capital projects

Council Reports –

Community Enhancement: Councilmember Sharon Gribbin-Lindemon –

- Asked residents to help water plants if possible
- Memorial Day service was a success Thank You to all who came
- Home Town Hero Banners will be in for Veterans Day
- MOTM Vendors needed—meeting Tuesday June 14th at 7pm

Public Works: Councilmember Dave Hoffman –

- Public Works is keeping up with mowing/trimming
- Working on painting curbs
- Tree Clean Up underway at Atlee Ridge
- Weeds in front of your house in the sidewalk cracks are the homeowners' responsibility
- Next planning commission meeting set for June 27th at 6pm

Water & Sewer: Councilmember William Holl –

- Public Works is busy with mowing
- Meeting with GMB on water line replacement

Public Safety: Councilmember Kevin Cornick –

- Meeting w/Kim on traffic signage and pricing on solar signage
- Announcement of theft of decorative items on porches to contact Sheriff's Office

Economic Development: Councilmember Kimberlee Schultz –

- Welcomed Eclectic Motor Company to the town and thank you for helping w/restoration of cannons
- Welcomed Chesapeake Speed Shop to the town
- Looking into flower baskets fundraising for street polls

Community Deputy Colussy

- 32 calls and resulted in 1 report

West Carroll Recreation: No updates

Fire Chief Report; Chief Byron Welker

- 26 Fire calls, 99 EMS calls for May
- Total for the year 126 Fire calls, 396 EMS

Public Works Director Myers Report: Nothing to report at this time

- Councilmember Gribbin-Lindemon did add that she as well as Councilmember Hoffman, Mike Reynolds and PW Director met last month regarding...
 - Fountain Park, Gazabo Park and Lions Club Park regarding upgrades/repairs
 - Wayne is currently working on estimates for all the above

Code Enforcement Officer Freeland:

- 8 Warnings for May – 7 closed 1 open – No citations
- Resigning last day June 14th

Town Manager Dye's Report:

- Town Hall Audio/Visual Upgrades have begun
 - Tomlin Technology scheduled for cabling install for Thursday/Friday
- WWTP ENR PER Update
 - 68 pages of background, existing and proposed info followed by 5 appendices

- GMB will submit draft PER to MDE
- Next step is to send Town comments to GMB
- Covid-19 Administrative Leave
 - 1 employee is asking to the council to retroactive the leave policy
- Town/County Agreement FY22-23
 - Mayor Roop to sign yearly agreement
- Grant paperwork for Award from State of Maryland for MD-31 Water Main Replacement project being looked over by GMB, TM and Clerk/Treasure should be submitted shortly
- Change order #2 MD 31 water Main Replacement Project
 - Submitted by GMB and Town Staff
 - Changes included replacing additional fire hydrants, water house connections, water meters, extending new water main further down Main Street among other changes to many of the plan sheets.
 - Total estimated fee increased a difference of \$47,919
 - A Motion by Councilmember Holl to approve the change order and move forward with project. It was 2nd by a Motion from Councilmember Cornick and approved by a vote of 5-0.

Clerk-Treasurer's Mangus's Report: Nothing to report at this time

Water-Sewer Billing Clerk Bartoszak's Report:

- 60 late notices given
- Turn off date is June 13th
- Shut off date is June 20th

New Business:

- GMB Proposal for Water and Sewer GIS Updates
 - Will continue development of linework and database of Town's Geographical Information System (GIS)
 - Proposal will provide services on an hourly basis plus related expenses with an estimated upset limit of \$17,985.00
 - Requesting general concurrence moving forward and developing our Utility GIS database
 - Motion to approve by Councilmember Holl, 2nd by Councilmember Gribbin-Lindermon approved 5-0 vote.
- Juneteenth holiday for town staff
 - Motion to approve by Councilmember Holl, 2nd by Councilmember Cornick approved 5-0 vote

Old Business:

- Update on the Deliman Inn project
 - Foundation expected to be done by MOTM
- Discussion on brick pavers for sidewalk

Resident's Concern:

- Dave Johnson – maintenance and funding for the skate park/disc golf course
 - PW will get to ASAP and keep close eye on moving forward

Announcements:

- Carnival is June 9th to 11th

The Town Council meeting was motioned for adjournment at 9:16 p.m. by Councilmember Schultz, 2nd by Councilmember Gribbin-Lindermon and approved 5-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer