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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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Town Council Work Session Minutes

May 16, 2022

Call to Order of Regular Work Session in person and via Zoom: Mayor Roop at 7:00 p.m.

Present in person: Mayor Neal Roop, Vice-President of Council Kimberlee Schultz, Councilmembers – Sharon Gribbin-Lindemon, Dave Hoffman, William Holl, and Kevin Cornick. Also present, Town Manager Dye and Town Clerk Mangus. There were 5 ZOOM attendees and 1 in person.

Approval of April 18, 2022 Meeting Minutes: A Motion by Councilmember Gribbin-Lindemon to approve, 2nd by Councilmember Cornick and approved by a vote of 5-0.

AGENDA ITEMS:

- Town Manager Agreement Renewal—A Motion by Councilmember Schultz to approve, 2nd by Councilmember Hoffman and approved by a vote of 5-0.
- Circuit Rider Memorandum of Agreement and Assurances Agreement—A Motion by Councilmember Hoffman to approve, 2nd by Councilmember Gribbin-Lindemon and approved by a vote of 5-0.
- Town Hall Audio/Visual Upgrade Project—A Motion by Councilmember Cornick to approve the upgrade and not exceed a budget of \$19,232.13, 2nd by Councilmember Hoffman and approved by a vote of 5-0.
 - Time frame for the installation will depend on parts ETA of late summer/early fall
- Thank you to Eclectic Motor Company for their donation for town beautification day.
- Announcement that Lehigh will be here for the June 1st Town Council meeting
- Planning Commission did a tour of the Water/Sewer Sites on Saturday May 14th
 - Suggestion of a video for website of water stations/pumps and Starting/Ending point
 - CMC has summer interns and maybe able to help if Council would like to move forward

TOWN MANAGER ITEMS:

- Town Hall Fire Safety System Upgrades—A Motion by Councilmember Schultz to approve, 2nd by Councilmember Cornick and approved by a 5-0 vote.
 - TM Dye will be getting a quote for an upgrade on the Security System as well with a focus on the garage door/back doors.

- Suggested that we add Parks & Receptions to a Town Council Committee
 - Agreed that it will be added to the Community Enhancement Committee

UPCOMING MEETINGS:

- June 1st Town Council Meeting
- June 21st Work Session Meeting (Moved in observance of holiday)

A Motion at 7:50 p.m. to adjourn by Councilmember Schultz , 2nd by Councilmember Holl and approved by a vote of 5-0.

Respectfully submitted,
Dana Mangus,
Town Clerk/Treasurer