

TOWN OF NEW WINDSOR

RESOLUTION NO. 03-21-22 A

WHEREAS, the Mayor and Council have determined to create a uniform policy for attendance at business-related functions;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of New Windsor that the following policy is hereby adopted:

TOWN OF NEW WINDSOR

**POLICY REGARDING ATTENDANCE AT CONFERENCES
AND SPECIAL EVENTS**

For Maryland Municipal League Carroll County Chapter dinners:

For all Carroll County Chapter dinners except the dinner closest to Christmas, the Town will pay the cost for elected officials and staff only. For the Christmas Chapter dinner only, the Town will also pay the cost for spouses of elected officials and staff. Spouses are welcome to attend all other Carroll County Chapter dinners, but their cost must be paid individually.

For Town business -related conferences and special events:

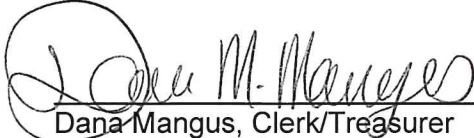
Town funds will be used to cover the cost for elected officials and staff to attend business-related conferences and special events. However, if an elected official or staff member is subsequently unable to attend, after the Town has paid the cost, that person will be responsible for reimbursing the Town for all costs paid.

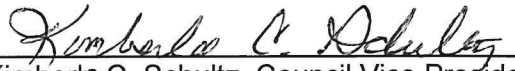
WITNESS my signature and the Seal of the Town of New Windsor this 21st day of March, 2022.

Introduced this 21st day of March, 2022.

ATTEST:

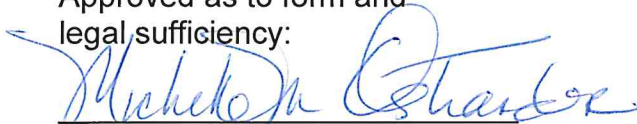
**MAYOR AND COUNCIL OF THE
TOWN OF NEW WINDSOR**


Dana Mangus, Clerk/Treasurer


Kimberly C. Schultz, Council Vice President/
Interim Mayor

Effective March 21st, 2022

Approved as to form and
legal sufficiency:


Michelle M. Ostrander
Town Attorney

