

Adopted5/4/22

FY-23 BUDGET - Adopted 5/4/22

TOWN OF NEW WINDSOR						
FY 2022 GENERAL FUND						
OPERATING BUDGET						
		2021 ACTUALS	2022 YTD		PROPOSED FY2023 12 EDU's	
REVENUES	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Proposed	Inc/(Dec) FY-22 to FY-23
TAXES	0.2615 tax rate	0.2615 tax rate	0.2615 tax rate	0.2615 tax rate	0.2615 tax rate	
Amusement Tax	\$ 1,873	\$35	\$27	\$2,000	\$100	(\$1,900)
Income Tax	\$ 73,972	\$223,413	\$121,115	\$165,000	\$165,000	\$0
Personal Property (Businesses W/ Inventory)	\$ 17,488	\$14,308	\$17,520	\$18,000	\$18,000	\$0
Real Property	\$ 378,927	\$441,650	\$450,623	\$440,000	\$465,000	\$25,000
TOTAL TAXES	\$ 472,260	\$679,406	\$589,285	\$625,000	\$648,100	\$23,100
LICENSES & PERMITS						
Alcoholic Beverage License Fee	\$ -	\$725	\$1,588	\$1,100	\$1,100	\$0
Cable Franchise Fee	\$ 13,463	\$22,233	\$11,894	\$18,000	\$22,000	\$4,000
Carroll County Building Permits	\$ 1,216	\$1,980	\$1,445	\$800	\$1,000	\$200
Carroll County Traders License	\$ 15	\$1,500	\$579	\$1,300	\$1,300	\$0
Dog License	\$ 105	\$25	\$55	\$100	\$100	\$0
Town Building Permits	\$ 170	\$300	\$260	\$300	\$300	\$0
TOTAL LICENSES & PERMITS	\$ 14,969	\$26,763	\$15,821	\$21,600	\$25,800	\$4,200
INTERGOVERNMENTAL						
County Town Program & Co. Road Grant	\$ 53,625	\$53,087	\$62,536	\$54,619	\$69,285	\$14,666
State Highway User Revenue	\$ 26,177	\$58,160	\$24,552	\$50,000	\$50,000	\$0
TOTAL INTERGOVERNMENTAL	\$ 79,802	\$111,247	\$87,088	\$104,619	\$119,285	\$14,666
SERVICE FEES						
Administrative Fees	\$ 2,600	\$5,800	\$9,200	\$1,600	\$2,400	\$800
Impact Fees	\$ 5,850	\$13,050	\$20,700	\$3,600	\$5,400	\$1,800
Zoning Appeals Fees	\$ -	\$0	\$0	\$500	\$500	\$0
TOTAL SERVICE FEES	\$ 8,450	\$18,850	\$29,900	\$5,700	\$8,300	\$2,600
MISCELLANEOUS						
Donations	\$ 1,685	\$0	\$11,681	\$500	\$11,700	\$11,200
Interest Earned	\$ 1,935	\$3,446	\$6	\$2,000	\$0	(\$2,000)
Rent - Town Farm	\$ -	\$3,000	\$6,400	\$3,000	\$6,400	\$3,400
Cell Tower Lease	\$ 68,060	\$113,107	\$65,943	\$119,000	\$88,887	(\$30,113)
TOTAL MISCELLANEOUS	\$ 71,680	\$119,553	\$84,030	\$124,500	\$106,987	(\$17,513)
TOTAL GENERAL FUND REVENUE	\$ 647,161	\$955,819	\$806,124	\$881,419	\$908,472	\$27,053

EXPENDITURES	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
LEGISLATIVE						
Conferences	\$ -	\$323	\$310	\$6,600	\$6,600	\$0
Dues	\$ 833	\$1,157	\$858	\$1,100	\$1,100	\$0
Mileage	\$ 597	\$0	\$0	\$600	\$600	\$0
Professional Training & Enhancement	\$ 120	\$44	\$156	\$1,350	\$1,350	\$0
Council Salary	\$ 5,000	\$7,500	\$4,375	\$7,500	\$7,500	\$0
TOTAL LEGISLATIVE	\$ 6,550	\$ 9,024	\$ 5,699	\$ 17,150	\$ 17,150	\$0
EXECUTIVE						
Executive Salaries	\$41,148	\$51,033	\$42,015	\$91,602	\$88,390	(\$3,212)
Conferences	\$760	\$1,668	\$405	\$2,500	\$2,500	\$0
Dues	\$1,053	\$1,202	\$943	\$2,000	\$2,000	\$0
Mileage	\$420	\$0	\$218	\$400	\$400	\$0
Profession Training & Enhancement	\$0	\$44	\$78	\$1,000	\$1,000	\$0
Advertisement	\$291	\$1,616	\$1,671	\$3,000	\$3,000	\$0
TOTAL EXECUTIVE	\$ 84,820	\$ 55,563	\$ 45,330	\$ 100,502	\$ 97,290	(\$3,212)
PROFESSIONAL SERVICE						
Audit Fees	\$ 11,475	\$11,705	\$11,750	\$11,750	\$12,103	\$353
Cable Fees Public Access TV	\$ 5,385	\$8,893	\$2,424	\$8,000	\$9,700	\$1,700
Election Board Salaries	\$ -	\$450	\$0	\$0	\$450	\$450
Codification Fees	\$ 1,195	\$1,195	\$1,195	\$3,000	\$3,000	\$0
Legal Fees	\$ 24,270	\$32,365	\$21,204	\$30,000	\$35,000	\$5,000
TOTAL PROFESSIONAL SERVICE	\$ 42,325	\$ 54,608	\$ 36,573	\$ 52,750	\$ 60,253	\$7,503
MUNICIPAL BUILDING						
Electric 209 High St.	\$ 3,046	\$7,211	\$7,000	\$12,000	\$13,500	\$1,500
Electric 211 High St.	\$ 1,172	\$1,527	\$370	\$600	\$600	\$0
IT Support/Computers	\$ 6,027	\$8,372	\$4,441	\$10,850	\$8,000	(\$2,850)
HVAC Maintenance 209 High St.		\$1,730	\$1,298	\$2,000	\$2,000	\$0
Janitorial & Floor Cleaning 209 High St.		\$2,420	\$1,700	\$2,600	\$2,900	\$300
Loan 209 High St.	\$ 6,834	\$31,615	N/A	\$31,615	\$31,615	\$0
Office Equipment/ Service Agreements	\$ 1,947	\$4,341	\$3,439	\$7,600	\$9,000	\$1,400
Office Expenses/Furniture	\$ 3,962	\$4,785	\$2,905	\$4,000	\$4,000	\$0
Office Supplies	\$ 1,430	\$3,631	\$2,034	\$4,000	\$4,000	\$0
Postage	\$ 1,049	\$1,801	\$1,026	\$2,500	\$2,500	\$0
Telephone	\$ 1,898	\$4,435	\$3,392	\$4,500	\$5,000	\$500
TOTAL MUNICIPAL BUILDING	\$ 27,365	\$ 71,868	\$ 24,607	\$ 77,665	\$ 78,215	\$550

PLANNING & ZONING	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Board of Zoning Appeals Salary	\$ -	\$0	\$0	\$150	\$100	(\$50)
Planning Commission Salary	\$ 390	\$510	\$510	\$2,400	\$2,400	\$0
Temp. Part Time PC Assistance for Comp Plan				\$0	\$3,500	\$3,500
Printing & Advertising	\$ 145	\$0	\$0	\$500	\$500	\$0
Zoning Administrator Salary	\$ 467	\$1,200	\$800	\$1,200	\$1,200	\$0
TOTAL PLANNING & ZONING	\$ 1,002	\$ 1,710	\$ 1,310	\$ 4,250	\$ 7,700	\$3,450
PUBLIC WORKS	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Contractors	\$ 800	\$1,116	\$7,177	\$12,000	\$15,000	\$3,000
Electric	\$ 147	\$357	\$262	\$250	\$300	\$50
Equipment Maintenance/repair	\$ 4,000	\$6,281	\$780	\$10,000	\$10,000	\$0
Gas/Diesel/LP Gas	\$ 2,348	\$5,582	\$5,300	\$6,500	\$6,500	\$0
Public Works Salaries	\$ 52,993	\$54,980		\$73,229	\$94,005	\$20,776
Sign Repair & Replacement	\$ 807	\$230	\$385	\$3,000	\$3,000	\$0
Small Equipment	\$ 1,382	\$1,153	\$664	\$4,000	\$4,000	\$0
Salt	\$ 2,846	\$9,775	\$7,077	\$8,000	\$10,000	\$2,000
Snow Removal (Subcontractor)	\$ -	\$1,995	\$1,140	\$1,300	\$3,000	\$1,700
Snow Removal Overtime	\$ 593	\$3,521	\$2,368	\$5,000	\$5,000	\$0
Street & Sidewalk Maintenance	\$ 775	\$937	\$16,662	\$15,000	\$15,000	\$0
HUR Transfer to Capital Budget Checking	\$ 26,177	\$58,160	\$24,552	\$50,000	\$50,000	\$0
Street Lights	\$ 17,791	\$26,060	\$20,893	\$34,000	\$39,000	\$5,000
Supplies	\$ 1,352	\$3,383	\$2,108	\$3,500	\$3,500	\$0
Trash - Household and Recycling Collection	\$ 50,514	\$99,375	\$71,072	\$101,000	\$140,500	\$39,500
Trash - Bulk Collection	\$ 1,148	\$837	\$0	\$3,000	\$3,000	\$0
Trash - Yard Waste	\$ 2,533	\$3,795	\$2,696	\$5,000	\$5,000	\$0
Uniforms- Clothing	\$ 812	\$1,721	\$1,434	\$3,500	\$4,500	\$1,000
Vehicle Maintenance & Repair	\$ 6,666	\$5,986	\$2,473	\$10,000	\$15,000	\$5,000
Capital Project Budget	\$ -			\$123,623	\$104,307	(\$19,316)
TOTAL PUBLIC WORKS	\$ 220,846	\$ 285,244	\$ 167,043	\$ 471,902	\$ 530,612	\$58,710
PUBLIC SAFETY	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Equipment & Supplies (Traffic Sign)	\$ 101	\$1,500	\$1,500	\$2,000	\$8,000	\$6,000
New Windsor Fire Company	\$ 20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0
TOTAL PUBLIC SAFETY	\$ 20,101	\$ 21,500	\$ 21,500	\$ 22,000	\$ 28,000	\$6,000
PARKS	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Electric	\$ 544	\$545	\$343	\$1,000	\$1,150	\$150
Equipment Repair/Seasonal	\$ 720	\$1,569	\$20,395	\$20,000	\$3,000	(\$17,000)
Maintenance & Landscaping	\$ 1,388	\$657	\$516	\$2,500	\$2,500	\$0
Town Activities	\$ 4,880	\$5,288	\$7,511	\$14,000	\$12,000	(\$2,000)
TOTAL PARKS	\$ 7,532	\$ 8,059	\$ 28,765	\$ 37,500	\$ 18,650	(\$18,550)

MISCELLANEOUS	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Health Care Benefit	\$ 10,219	\$14,799	\$16,923	\$8,450	\$19,352	\$10,902
Insurance (Everything but Health)	\$ 18,362	\$13,811	\$21,828	\$20,000	\$25,000	\$5,000
Payroll Expense	\$ 24,668	\$39,697	\$20,000	\$45,000	\$45,000	\$0
Retirement Plan	\$ 4,693	\$8,893	\$2,120	\$3,500	\$5,000	\$1,500
Circuit Rider Annual Payment		\$750	\$625	\$750	\$1,250	\$500
TOTAL MISCELLANEOUS	\$ 57,942	\$ 77,200	\$ 61,496	\$ 77,700	\$ 50,602	(\$27,098)
CONTINGENCY		\$ 6,311	\$ 8,389	\$ 20,000	\$ 20,000	\$0
TOTAL GENERAL FUND EXPENSES		\$ 591,087	\$ 400,712	\$ 881,419	\$ 908,472	\$27,053
TOTAL GENERAL FUND REVENUES		\$955,819	\$806,124	\$881,419	\$908,472	\$27,053
GENERAL FUND BALANCE		\$364,732	\$405,412	\$0	\$0	\$0

TOWN OF NEW WINDSOR					PROPOSED	
FY 2022 ENTERPRISE FUND					FY2023	
OPERATING BUDGET					12 EDU's	
REVENUES	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Bay Restoration	30,440	\$31,435	\$22,131	\$42,000	\$40,000	(\$2,000)
Interest Earned	\$ 856	\$9,024	\$1,892	\$5,000	\$2,500	(\$2,500)
Sewer Usage Receipts (12 EDU's)	333,677	\$384,773	\$409,078	\$591,000	\$638,250	\$47,250
Sewer Hook-Up Fees (12 EDU'S)	133,128	\$144,723	\$368,762	\$63,000	\$97,000	\$34,000
Sprinkler Fees	0	\$3,858	\$3,858	\$3,850	\$3,850	\$0
Water Hook-Up Fees (12 EDU'S)	\$ 163,818	\$178,125	\$405,552	\$77,500	\$119,350	\$41,850
Water Usage Receipts (12 EDU's)	\$ 335,633	\$357,592	\$379,298	\$515,000	\$536,000	\$21,000
Miscellaneous/Late Fees	\$ 7,330	\$0	\$5,290	\$0	\$4,000	\$4,000
Developer Meter Purchase (12 EDU's)	\$ 6,300	\$50	\$16,450	\$3,200	\$4,800	\$1,600
American Rescue Plan Act			\$688,696	\$0	\$688,696	\$688,696
REVENUE	\$ 1,011,182	\$1,109,580	\$2,301,007	\$1,300,550	\$1,445,750	\$145,200
TOTAL REVENUE	\$ 1,011,182	\$1,109,580	\$2,301,007	\$1,300,550	\$1,445,750	\$145,200
EXPENDITURES	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
WATER						
Advertisement	112	\$0	\$0	\$400	\$400	\$0
Chemicals	2,540	\$2,684	\$740	\$4,000	\$4,500	\$500
Contractors/Consultants	5,543	\$1,136	\$8,396	\$10,000	\$10,000	\$0
Electric	5,120	\$5,065	\$4,479	\$10,000	\$11,500	\$1,500
Emergency Repair	71,475	\$63,278	\$57,014	\$30,000	\$50,000	\$20,000
Equipment & Maintenance	4,658	\$4,690	\$4,771	\$10,000	\$15,000	\$5,000
Fuel (Diesel)	173	\$0	\$828	\$500	\$1,000	\$500
Generator - Maintenance/Repair	0	\$0	\$0	\$2,000	\$500	(\$1,500)
Loan - Chlorine Tank	28,298	\$28,500	\$266,089	\$28,500	\$0	(\$28,500)
Loan - College/Blue Ridge	29,122	\$30,000	\$174,435	\$30,000	\$0	(\$30,000)
Loan - Denning's Well	7,436	\$7,500	\$49,255	\$7,500	\$0	(\$7,500)
Loan - New Water Tank	37,803	\$38,000	\$207,709	\$38,000	\$0	(\$38,000)
MDE MWQFA Loan For MD31 W.L. Project				\$0	\$80,000	\$80,000
American Rescue Plan Act				\$0	\$688,696	\$688,696
Developer Fee Revenues				\$0	\$1,351,304	
Maryland Environmental Service - Water	39,183	\$51,985	\$49,018	\$82,120	\$93,878	\$11,758
Postage	188	\$343	\$328	\$600	\$600	\$0
Office Equipment/Supplies	1,433	\$1,423	\$2,560	\$3,000	\$4,000	\$1,000
Telephone - Portions of staff cell	1,252	\$1,394	\$1,934	\$2,500	\$600	(\$1,900)
SCADA (SIM Card Expense)				\$0	\$3,900	\$3,900
SCADA (IMAC Integration & future improvements)			\$11,695	\$0	\$5,000	\$5,000
Service Contracts	1,219	\$1,544	\$1,255	\$1,500	\$3,750	\$2,250
Contingency	455	\$1,701	\$1,661	\$10,000	\$10,000	\$0
Capital Project Budget	0	\$651		\$90,238	\$66,025	(\$24,213)
3R's Operating	38,909	\$28,901		\$50,000	\$50,000	\$0
New Meters For Developments		\$0	\$11,530	\$3,200	\$4,800	\$1,600
New Tools		\$369	\$0	\$1,000	\$5,000	\$4,000
Water Hook Up Fee/Developer Fee Transfer	0		\$405,552	\$77,500	\$119,350	\$41,850
Public Works Emergency Over Time				\$0	\$4,500	\$4,500

TOTAL WATER EXPENSES	\$274,919	\$269,164	\$1,259,249	\$492,558	\$544,303	\$51,745
----------------------	-----------	-----------	-------------	-----------	-----------	----------

SEWER	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Advertisement	-	\$583	\$928	\$200	\$500	\$300
Bay Restoration	20,435	\$20,547	\$34,260	\$42,000	\$40,000	(\$2,000)
Chemicals	11,136	\$10,654	\$12,435	\$20,000	\$20,000	\$0
Electric	24,000	\$25,000	\$32,988	\$45,000	\$52,000	\$7,000
Emergency Repair	2,793	\$5,563	\$5,606	\$20,000	\$20,000	\$0
Equipment & Maintenance	3,747	\$3,200	\$3,885	\$10,000	\$10,000	\$0
Fuel (Diesel)	173	\$0	\$828	\$500	\$1,000	\$500
Generator - Maintenance/Repairs	3,193	\$3,092		\$5,000	\$5,000	\$0
Contractors/Consultants	1,999	\$7,253	\$3,352	\$10,000	\$10,000	\$0
Loan Wastewater Plant Upgrade	32,415	\$32,415	\$32,415	\$33,000	\$33,000	\$0
Loan Pumping Station	29,091	\$29,091	\$29,091	\$39,000	\$39,000	\$0
Maryland Environmental Service - Sewer	68,203	\$84,169	\$69,541	\$112,945	\$124,881	\$11,936
Office Equipment/Supplies	2,040	\$3,042	\$4,285	\$4,000	\$4,000	\$0
Postage	166	\$393	\$320	\$400	\$600	\$200
Service Contracts	3,232	\$7,756	\$6,246	\$8,000	\$10,000	\$2,000
Sludge Disposal	29,007	\$47,467	\$28,225	\$62,000	\$51,000	(\$11,000)
Internet	1,190	\$1,707	\$2,375	\$4,000	\$3,200	(\$800)
Contingency	367	\$3,450	\$1,415	\$10,000	\$10,000	\$0
Capital Project Budget	0			\$90,238	\$95,026	\$4,788
3 R's Operating	0	\$7,784		\$50,000	\$50,000	\$0
New Tools		\$0		\$1,000	\$2,000	\$1,000
Sewer Hook Up Fee/Developer Fee Transfer	0	\$45,700	\$368,762	\$63,000	\$97,000	\$34,000
Public Works Emergency Over Time				\$0	\$2,500	\$2,500
TOTAL SEWER EXPENSES	\$233,187	\$338,866	\$665,061	\$630,283	\$680,707	\$50,424
PERSONNEL	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Executive Salary	\$82,154	\$49,878		\$105,290	\$110,370	\$5,080
Public Works Salary	\$8,746	\$18,868		\$54,535	\$88,575	\$34,040
Payroll Expense	5,000	\$44,650	\$28,000	\$6,000	\$48,000	\$42,000
Retirement Plan		\$0	\$3,021	\$4,735	\$6,500	\$1,765
Health Care Benefit		\$0	\$4,768	\$7,150	\$15,295	\$8,145
TOTAL PERSONNEL EXPENSES	\$95,900	\$113,396	\$35,789	\$177,710	\$220,740	\$43,030

						\$0
TOTAL WATER AND SEWER EXPENSES	\$604,006	\$721,426	\$1,960,099	\$1,300,551	\$1,445,750	\$145,199
TOTAL WATER AND SEWER REVENUE		\$1,109,580	\$2,301,007	\$1,300,550	\$1,445,750	\$145,200
ENTERPRISE FUND BALANCE		\$388,154	\$340,908	(\$1)	\$0	\$1
COMBINED BUDGETS	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
WATER AND SEWER EXPENDITURES		\$721,426	\$1,960,099	\$1,300,551	\$1,445,750	\$145,199
GENERAL EXPENDITURES		\$591,087	\$400,712	\$881,419	\$908,472	\$27,053
TOTAL COMBINED EXPENDITURES		\$1,312,513	\$2,360,811	\$2,181,970	\$2,354,222	\$172,252
						\$0
WATER AND SEWER REVENUES		\$1,109,580	\$2,301,007	\$1,300,550	\$1,445,750	\$145,200
GENERAL REVENUES		\$955,819	\$806,124	\$881,419	\$908,472	\$27,053
TOTAL COMBINE REVENUES		\$2,065,399	\$3,107,131	\$2,181,969	\$2,354,222	\$172,253
COMBINED BUDGET FUND BALANCE		\$752,886	\$746,320	(\$1)	\$0	\$1
Maryland Environmental Service - Water	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Labor - Water Plant Operator	34,609	\$45,222		\$72,597	\$84,099	\$11,502
Communication - Postage/Cell Phones	94	\$120		\$446	\$446	\$0
Vehicle O&M - Mileage	3,301	\$4,617		\$5,263	\$5,263	\$0
Lab Services/Consumer Confidence Report	1,104	\$1,964		\$3,209	\$3,465	\$256
Supplies - Uniforms/MES Fire & Safety	75	\$62		\$605	\$605	\$0
Total MES Water	\$39,183	\$51,985	\$0	\$82,120	\$93,878	\$11,758
Maryland Environmental Service - Sewer	FY2020 Actual	FY2021 Actual	FY2022 YTD	FY2022 Budget	FY2023 Prop'd.	Inc/(Dec) FY-22 to FY-23
Labor - Sewer Plant Operator	56,003	\$68,428		\$90,610	\$101,738	\$11,128
Technical and Special	626	\$1,763		\$757	\$838	\$81
Communication - Postage/Cell Phones	276	\$165		\$442	\$442	\$0
Vehicle O&M - Mileage	3,282	\$4,617		\$5,263	\$5,263	\$0
Lab Services/ Collection Services	7,701	\$9,009		\$15,368	\$16,095	\$727
Supplies - Uniforms/MES Fire & Safety/Fees	315	\$187		\$505	\$505	\$0
Total MES Sewer	\$68,203	\$84,169	\$0	\$112,945	\$124,881	\$11,936
Total MES Budget		\$136,154	\$0	\$195,065	\$218,759	\$23,694