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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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April 6, 2022 Town Council Minutes

Present: The April 6, 2022, Town Council meeting was attended by, Interim Mayor/Council Woman Kimberlee Schultz, Councilmembers, Sharon Gribbin-Lindemon, Kevin Cornick, Dave Hoffman and William Holl. Also, in attendance at 209 High Street were: Town Clerk Mangus, Town Manager Dye, and Town Attorney Ostrander. PW Director Myers, attended via ZOOM. There were 16 in person attendees and 11 others in the ZOOM meeting.

Call to Order: The Town Council meeting was called to order by Interim Mayor Shultz at 7:00 p.m.

Pledge of Allegiance: Interim Mayor Shultz led the Pledge of Allegiance.

Recording and Agenda Policies: Interim Mayor Shultz stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the agenda needed to submit the topic to Interim Mayor Shultz in writing by the last Wednesday of the month, by the close of the business day, which is 3:00 p.m. These items will be reviewed for approval.

Swearing in: New Town Clerk/Treasure Dana Mangus

Previous Meeting Minutes: A Motion by Councilmember Cornick to approve the March 2, 2022 minutes. It was 2nd by a Motion from Councilmember Gribbin-Lindemon and approved by a vote of 5-0.

Mayor Report:

Interim Mayor Kimberlee Schultz attended many meeting/events both in person and virtual to discuss and represent the Town of New Windsor. Meeting and events include but are not limited to the following...

- Carroll County Downtowns meeting
- Special Closed Council Session with legal council on process for filling Mayoral vacancy
- Met with TM Dye and Councilman Hoffman to discuss priority water and sewer projects and complete forms for Senator Cardin's, office and the Congressionally Directed Spending (earmarks) requests.
- Connected with Union Bridge Councilwoman, Cheri Thompson, with HSP Director, Scott Yard
- Carroll County Times reporter regarding resignation of former mayor, Andrew Green
- Human Services Programs of Carroll County Board meeting
- Attended the MML meeting and dinner in Manchester
- Talked with Commissioner Bouchat, and corresponded via email with Commissioner Bouchat, Delegates Krebs, Shoemaker, and Rose, and Senator Ready regarding reductions in State Highway funds for Streetscape/Main Street project

Council Reports –

Community Enhancement: Councilmember Sharon Gribbin-Lindemon –

- Hometown Hero banners are being replaced
- Town Beautification Day/Bulk Trash Day set for Saturday April 30th 8am to 12 noon.

Public Works: Councilmember Dave Hoffman –

- Public Works have been busy getting ready for Spring with removing downed trees, mowing and cleaning up the parks.
- Yard waste pick up resumes 1st and 3rd Tuesday
- Planning Commission did meet in March, next scheduled meeting is April 25th.
 - Drew Strine will replace Glenn Monroe as the Planning Commission Vice-Chairman.
 - Continuing to work on the Comprehensive Plan revision

Water & Sewer: Councilmember William Holl –

- Toured Water System with TM Dye and PW Director Myers

Public Safety: Councilmember Kevin Cornick –

- Street Scape Meeting to be set up

Economic Development: Councilmember Kimberlee Schultz –

- Carroll County Downtown is participating in the MML Conference
- Carroll County Economic Development has several events coming up which can be viewed at <https://carrollbiz.org>

Community Deputy Colussy

- 91 calls and resulted in 11 reports

West Carroll Recreation: No updates

Fire Chief Report; Chief Byron Welker

- 28 Fire calls, 67 EMS calls for Mach
- Total for the year 83 Fire calls, 212 EMS
- Carnival will be held June 9th thru 11th

Public Works Director Myers Report:

- New meter and piping for well pump at Bowersox Spring and Chlorination tank.
- Installed VFD Drive at Hillside Wells
 - Well 2 in operation for the first time in 10 years

Code Enforcement Officer Freeland: Not in attendance

Town Manager Dye's Report:

- Senator Cardin's Congressional Directed Spending
 - Earmarks request portal has officially opened for FY 2023. Submitted the following..
 - MD-31 Water Main Improvements
 - Blue Ridge Pump Station Upgrade
 - Wastewater Treatment Plant ENR Upgrade
- FY-23 Budget hearing and adoption for May 4th
- Charter Amendment Resolution 03-21-22C Public Hearing for May 4th

Clerk-Treasurer's Mangus's Report:

- No report at this time

Water-Sewer Billing Clerk Bartoszak's Report:

- 4 properties turned off on the 29th—2 of the properties were vacant

Lehigh Update:

- No report at this time

New Business:

- **Mayoral Vacancy:** In accordance with Town Code Charter, Article VI C6-15. Town Council announced they will be accepting letters of interest/resumes highlighting qualifications, deadline is Noon on Monday April 18th. More information to be posted on Town's website.
- **FY-23 Budget:** 3 changes as follow..
 - Part-time employee for Planning Commission meetings
 - Capitol Project line changed
 - Sewer Sludge Disposal was 48 now 51

Motion to introduce 04-6-22 Budget by Councilmember Holl, 2nd by Councilmember Hoffman

Resident's Concern:

- Cost breakdown of Fountain Park
- Interested in information on the 4 million for the watermain line noted in Gov. Hogan's proposed budget

Announcements:

- None to report at this time

The Town Council meeting was motioned for adjournment at 8:06 p.m. by Councilmember Hoffman, 2nd by Councilmember Cornick and approved 5-0.

Respectfully submitted, Dana Mangus, Town Clerk/Treasurer