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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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Council Work Session Minutes
April 19, 2021

Public Hearing – Ordinance 03-15-21B – FY 22 Budget – Mayor Roop called the Public Hearing to order at 7:00 p.m. Town Manager Dye presented highlights. Mayor Roop asked for questions from the Council, hearing none, Councilmember Smith motioned to close the Public Hearing. It was 2nd by Councilmember Hoffman and approved by a 5-0 vote.

Call to Order of Regular Work Session Via Zoom: Mayor Roop at 7:08 p.m.

Present: Mayor Roop, Councilmembers – Dave Hoffman, Ed Palsgrove, Kimberlee Schultz, Sharon Gribbin-Lindemon and Edward Smith. Also present, Town Manager Dye, Town Attorney Ostrander, Town Clerk/Treasurer Alban, PW Director Myers and 5 other attendees via ZOOM.

Approval of March 15, 2021 Minutes: A Motion by Councilmember Palsgrove to approve, 2nd by Councilmember Schultz and approved by a vote of 5-0.

AGENDA ITEMS:

Adoption of Ordinance 03-15-21A – Procurement Policy – A Motion to adopt by Councilmember Palsgrove, 2nd by Councilmember Hoffman and approved by a vote of 5-0.

Adoption of Ordinance 03-15-21B – FY22 Budget -A Motion by Councilmember Schultz to adopt, 2nd by Councilmember Smith and approved by a vote of 5-0.

Additional Money for Mower Purchase – The Town Council approved the purchase of 2 Kubota Diesel mowers from Rippeon Equipment at the 3/15/21 Work Session in the amount of \$28,250.00 for both. Upon PW Director Myers confirming with Rippeon and finalizing the purchase it was discovered that the flexible discharge cover price was left off the quote on both mowers. The additional approval amount needed is \$180.08. The new total amount will be \$28,430.08. Request approval for the \$180.08. **A Motion by Councilmember Gribbin-Lindemon to approve the additional \$180.08, 2nd by Councilmember Hoffman and approved by a 5-0 vote.**

Town Election Update – Clerk/Treasurer Alban stated that Absentee Ballots were due back to Town Hall at 209 High Street by 3:00 p.m. on May 10, 2021. Election Day will be held at 209 High Street (signs will be posted at Community Meeting Room 1100 Green Valley Road with this information) from 7:00 a.m. – 8:00 p.m. Election results will be certified by May 13, 2021.

Maturing CD – Clerk/Treasurer – There is a maturing Certificate of Deposit at ACNB on April 22, 2021. These funds are the remainder of the lagoon remediation monies. Since rates continue to be low Town Treasurer is recommending these funds be rolled over into an 8-month Certificate

at maturity date with hopes of improved rates at the end of the 8 months. Town Council unanimously approved the recommendation to rollover the funds into an 8-month Certificate at ACNB.

Frankie's Bar and Grill – Noise Complaint - Town Manager Dye stated that Carroll County Sheriff's Office has documented 7 incidents from July 2019 – March 2021 about noise and loud music. Most recently Town Manager Dye and Councilman Hoffman have received emails from Mr. Nickoles, a tenant residing at 110 Main Street, Apartment 1 regarding the noise. This property is directly across the street from Frankie's and owned by Dean Pennington. The Town Manager sent a certified letter to the owners of Frankie's, Frank and Betty Windsor, which they have signed for and received. After a short discussion, Mayor Roop recommended that Town Council visit this location a couple of times between now and the May 5 Town Council meeting and this situation will be revisited for discussion.

Mayor: There is money available for surface transportation and Mayor Roop put in for funds that cover 80% of the Streetscape project.

- **Mayor Con't** – The COVID 19 recovery money of \$1.17 million – The funds will be released to the Town in 2 lump sums – 50% this Fiscal year and 50% in next year's Fiscal year.
- Mayor Roop also stated that at the May Town Council meeting approval will be needed from the Council to approve Lewis Contractors to begin work at the Dielman Inn on the foundation. That project is grant funded.

Mayor is asking Town Council for permission to send a letter to support salary increases for the Carroll County Sheriff's Department. Town Council approves.

Please continue to support the New Windsor Fire Department Food truck fundraisers the next one is 4/28/21 from 4:30 p.m. – 8:30 p.m.

A Motion at 7:37 p.m. to adjourn by Councilmember Smith, 2nd by Councilmember Palsgrove and approved by a vote of 5-0.

**Respectfully submitted,
Donna Alban, Clerk/Treasurer**