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TOWN OF NEW WINDSOR
209 High Street - P. O. Box 609
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Council Work Session Minutes
January 19, 2021

Call to Order of Regular Work Session Via Zoom: Mayor Roop at 7:00 p.m.

Present: Mayor Roop, Councilmembers – Dave Hoffman, Ed Palsgrove, Kimberlee Schultz and Edward Smith. Councilmember Green was not in attendance. Also present, Town Manager Dye, Town Attorney Ostrander, Town Clerk/Treasurer Alban, PW Director Myers and 7 others via ZOOM.

Call to Order: Mayor Roop call the Work Session to Order at 7:00 p.m.

Approval of Previous November Minutes: A Motion by Councilmember Schultz to approve the 6:00 p.m. November 16, 2020 minutes, 2nd by Councilmember Smith and approved 4-0.

A Motion by Councilmember Hoffman to approve the 7:00 p.m. November 16, 2020 minutes, 2nd by Councilmember Palsgrove and approved 4-0.

Agenda Items:

1. Town Election – Continued Discussion

Because of the COVID-19 situation, Town Manager Dye, Clerk/Treasurer Alban and Public Works Director Myers have discussed the layout and safety procedures for the election in the public meeting room of Town Hall. Town Clerk Alban presented a newly designed Certificate of Candidacy form. After a short discussion, the Mayor and Town Council will review it and make a recommendation at the February Town Council meeting.

2. Public Works Maintenance Worker Position

PW Director Myers and TM Dye finished interviews on Monday & Tuesday last week. After checking references, Town Manager Dye made a verbal offer to Ed Barnett on Wednesday January 13th. Mr. Barnett accepted the offer and a formal letter and employment paperwork were mailed Thursday January 14th. Mr. Barnett's start date will be Monday February 1st 2021.

3. Public Works Truck

PW's took delivery of our new F-250 crew cab pickup truck on Wednesday January 13th. It will serve PW's and the Town very well for many years. PW Director Myers did a great job putting the specifications together and he deserves a thank you and credit. It is a great new addition to the Town fleet.

A Motion at 7:30 p.m. to adjourn by Councilmember Smith, 2nd by Councilmember Palsgrove and approved 4-0.

**Respectfully submitted,
Donna Alban, Clerk/Treasurer**