Call to Order of Work Session 6:00 p.m. Via Zoom: Mayor Roop at 6:00 p.m.

Present: Mayor Roop, Councilmembers – Terry Green, Dave Hoffman, Ed Palsgrove, Kimberlee Schultz and Edward Smith. Also, present, Town Manager Gary Dye, Cory Ditzel of Maryland IT Solutions

Agenda Item:

Discussion of Tablets for Mayor and Council with CARES Act Funding:
There was a discussion on tablets versus laptops. After a short discussion, Councilmember Terry Green motioned to purchase 6 – 15” laptops with a $150.00 one time fee for Microsoft Office, carrying protective cases and 3rd party blue tooth head set for each all totaling not to exceed $6,000.00. To comply with time restraint on CARES Act funding, Cory Ditzel will send a quote over tomorrow to Town Manager and Mayor Roop, Town Manager Dye and Cory Ditzel have approval to make the final decision. The motion was 2nd by Councilmember Palsgrove and approved 4-0. (Councilmember Smith did not vote because he was on an emergency call for work.)

Meeting was adjourned at 6:50 p.m.

Respectfully submitted,
Donna Alban, Clerk/Treasurer