

INEAL C ROOP  
MAYOR  
Email:  
NRoop@NewWindsorMD.org

Phone: 410-635-6575  
Fax 410-635-2995  
Email:  
Info@NewWindsorMD.org

## TOWN OF NEW WINDSOR

209 High Street - P. O. Box 609  
New Windsor, Maryland 21776

### Council Work Session Minutes

November 16, 2020 – 6:00 p.m. meeting

**Call to Order of Work Session 6:00 p.m. Via Zoom:** Mayor Roop at 6:00 p.m.

**Present:** Mayor Roop, Councilmembers – Terry Green, Dave Hoffman, Ed Palsgrove, Kimberlee Schultz and Edward Smith. Also, present, Town Manager Gary Dye, Cory Ditzel of Maryland IT Solutions

#### **Agenda Item:**

#### **Discussion of Tablets for Mayor and Council with CARES Act Funding:**

There was a discussion on tablets versus laptops.

**After a short discussion, Councilmember Terry Green motioned to purchase 6 – 15” laptops with a \$150.00 one time fee for Microsoft Office, carrying protective cases and 3<sup>rd</sup> party blue tooth head set for each all totaling not to exceed \$6,000.00. To comply with time restraint on CARES Act funding , Cory Ditzel will send a quote over tomorrow to Town Manager and Mayor Roop, Town Manager Dye and Cory Ditzel have approval to make the final decision. The motion was 2<sup>nd</sup> by Councilmember Palsgrove and approved 4-0. (Councilmember Smith did not vote because he was on an emergency call for work.)**

**Meeting was adjourned at 6:50 p.m.**

**Respectfully submitted,  
Donna Alban, Clerk/Treasurer**