

FY 2021 BUDGET 3A-1 ADOPTED 6/3/2020

TOWN OF NEW WINDSOR FY 2021 GENERAL FUND OPERATING BUDGET			CONSERVATIVE 6 EDU'S	
REVENUES	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Taxes		0.2615 tax rate	0.2615 tax rate	
Amusement Tax	\$ 1,873	\$2,000	\$2,000	\$0
Income Tax	\$ 73,972	\$185,000	\$165,000	(\$20,000)
Personal Property	\$ 17,488	\$15,000	\$18,000	\$3,000
Real Property	\$ 378,927	\$392,000	\$420,000	\$28,000
TOTAL TAXES	\$ 472,260	\$594,000	\$605,000	\$11,000
LICENSES & PERMITS				
Alcoholic Beverage License Fee	\$ -	\$500	\$1,100	\$600
Cable Franchise Fee	\$ 13,463	\$13,500	\$18,000	\$4,500
Carroll County Building Permits (6 EDU's)	\$ 1,216	\$1,000	\$600	(\$400)
Carroll County Traders License	\$ 15	\$800	\$1,300	\$500
Dog License	\$ 105	\$100	\$100	\$0
Town Building Permits	\$ 170	\$100	\$200	\$100
TOTAL LICENSES & PERMITS	\$ 14,969	\$16,000	\$21,300	\$5,300
INTERGOVERNMENTAL				
County Bank Shares	\$ -	\$500	\$500	\$0
County Road Grant	\$ 1,291	\$1,300		(\$1,300)
County Town Program & Co. Road Grant	\$ 53,625	\$64,300	\$53,083	(\$11,217)
State Highway User Revenue	\$ 26,177	\$77,800	\$50,000	(\$27,800)
TOTAL INTERGOVERNMENTAL	\$ 79,802	\$ 142,600	\$ 103,583	(\$39,017)

SERVICE FEES				
Administrative Fees (6 EDU's)	\$ 2,600	\$3,000	\$1,200	(\$1,800)
Impact Fees (6 EDU's)	\$ 5,850	\$6,500	\$2,700	(\$3,800)
Zoning Appeals Fees	\$ -	\$500	\$500	\$0
TOTAL SERVICE FEES	\$ 8,450	\$10,000	\$4,400	(\$5,600)
MISCELLANEOUS				
Donations	\$ 1,685	\$200	\$800	\$600
Interest Earned	\$ 1,935	\$1,200	\$2,000	\$800
Rent	\$ -	\$3,000	\$3,000	\$0
Cell Tower Lease	\$ 68,060	\$115,500	\$115,000	(\$500)
TOTAL MISCELLANEOUS	\$ 71,680	\$119,900	\$120,800	\$900
TOTAL GENERAL FUND REVENUE	\$ 647,161	\$882,500	\$855,083	(\$27,417)

EXPENDITURES				
	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
LEGISLATIVE				
Conferences	\$ -	\$6,000	\$6,600	\$600
Dues	\$ 833	\$1,000	\$1,000	\$0
Mileage	\$ 597	\$200	\$600	\$400
Professional Training & Enhancement	\$ 120	\$500	\$1,350	\$850
Council Salary	\$ 5,000	\$7,500	\$7,500	\$0
TOTAL LEGISLATIVE	\$ 6,550	\$15,200	\$17,050	\$1,850
EXECUTIVE				
	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Executive Salaries	\$41,148	\$65,700	\$64,170	(\$1,530)
Conferences	\$760	\$3,000	\$3,000	\$0
Dues	\$1,053	\$2,000	\$2,000	\$0
Mileage	\$420	\$400	\$400	\$0
Profession Training & Enhancement	\$0	\$1,000	\$1,000	\$0
Advertisement	\$291	\$3,000	\$3,000	\$0
TOTAL EXECUTIVE	\$ 84,820	\$75,100	\$73,570	(\$1,530)
PROFESSIONAL SERVICE				
	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Audit Fees	\$ 11,475	\$11,500	\$11,750	\$250
Cable Fees Public Access TV	\$ 5,385	\$5,000	\$7,500	\$2,500
Election Board Salaries	\$ -	\$0	\$450	\$450
Codification Fees	\$ 1,195	\$3,000	\$3,000	\$0
Legal Fees	\$ 24,270	\$ 30,000	\$35,000	\$5,000
TOTAL PROFESSIONAL SERVICE	\$ 42,325	\$49,500	\$57,700	\$8,200

MUNICIPAL BUILDING	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Electric 209 High St.	\$ 3,046	\$8,400	\$12,000	\$3,600
Electric 211 High St.	\$ 1,172	\$1,080	\$500	(\$580)
IT Support/Computers	\$ 6,027	\$7,500	\$7,500	\$0
HVAC Maintenance 209 High St.		\$0	\$0	\$0
Janitorial & Floor Cleaning 209 High St.		\$0	\$0	\$0
Loan 209 High St.	\$ 6,834	\$27,300	\$31,615	\$4,315
Office Equipment/ Service Agreement	\$ 1,947	\$5,500	\$7,400	\$1,900
Office Expenses/Furniture	\$ 3,962	\$4,250	\$4,250	\$0
Office Supplies/ Machine Maintenance	\$ 1,430	\$5,500	\$4,000	(\$1,500)
Postage	\$ 1,049	\$2,500	\$2,500	\$0
Telephone	\$ 1,898	\$4,500	\$4,500	\$0
TOTAL MUNICIPAL BUILDING	\$ 27,365	\$66,530	\$74,265	\$7,735
PLANNING & ZONING	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Board of Zoning Appeals Salary	\$ -	\$150	\$150	\$0
Planning Commission Salary	\$ 390	\$2,400	\$2,400	\$0
Printing & Advertising	\$ 145	\$500	\$500	\$0
Zoning Administrator Salary	\$ 467	\$800	\$1,200	\$400
TOTAL PLANNING & ZONING	\$ 1,002	\$3,850	\$4,250	\$400

PUBLIC WORKS	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Contractors	\$ 800	\$12,000	\$12,000	\$0
ARRO - Blue Ridge College CMI	\$ 53,225	\$21,000	\$0	(\$21,000)
Electric	\$ 147	\$500	\$250	(\$250)
Equipment Maintenance/repair	\$ 4,000	\$8,000	\$10,000	\$2,000
Gas/Diesel/LP Gas	\$ 2,348	\$6,500	\$6,500	\$0
Public Works Salaries	\$ 52,993	\$78,718	\$97,312	\$18,594
Sign Repair, Replacement, Speed Sign	\$ 807	\$6,000	\$3,000	(\$3,000)
Small Equipment	\$ 1,382	\$1,500	\$4,000	\$2,500
Salt	\$ 2,846	\$8,000	\$8,000	\$0
Snow Removal	\$ -	\$1,300	\$1,300	\$0
Snow Removal Overtime	\$ 593	\$2,000	\$3,000	\$1,000
Street & Sidewalk Maintenance	\$ 775	\$20,000	\$15,000	(\$5,000)
HUR Transfer to Capital Budget Checking	\$ 26,177	\$77,800	\$50,000	(\$27,800)
Street Lights	\$ 17,791	\$34,000	\$34,000	\$0
Supplies	\$ 1,352	\$3,500	\$3,500	\$0
Trash - Household and Recycling Collection	\$ 50,514	\$89,500	\$91,100	\$1,600
Trash - Bulk Collection	\$ 1,148	\$3,000	\$3,000	\$0
Trash - Yard Trim	\$ 2,533	\$6,000	\$5,000	(\$1,000)
Uniforms- Clothing	\$ 812	\$2,500	\$3,000	\$500
Vehicle Maintenance & Repair	\$ 6,666	\$8,000	\$10,000	\$2,000
Capital Project Budget	\$ -	\$118,000	\$125,336	\$7,336
TOTAL PUBLIC WORKS	\$ 274,071	\$507,818	\$485,298	(\$22,520)

PUBLIC SAFETY	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Equipment & supplies	\$ 101	\$500	\$2,000	\$1,500
Law Enforcement Services	\$ -	\$5,000	\$0	(\$5,000)
New Windsor Fire Company	\$ 20,000	\$20,000	\$20,000	\$0
TOTAL PUBLIC SAFETY	\$ 20,101	\$25,500	\$22,000	(\$3,500)
PARKS	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Electric	\$ 544	\$2,000	\$1,000	(\$1,000)
Equipment Repair	\$ 720	\$2,500	\$2,500	\$0
Maintenance & Landscaping	\$ 1,388	\$2,500	\$2,500	\$0
Town Activities	\$ 4,880	\$9,000	\$9,000	\$0
TOTAL PARKS	\$ 7,532	\$16,000	\$15,000	(\$1,000)
MISCELLANEOUS	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Health Care Benefit	\$ 10,219	\$20,000	\$16,800	(\$3,200)
Insurance	\$ 18,362	\$30,000	\$20,000	(\$10,000)
Payroll Expense	\$ 24,668	\$45,000	\$45,000	\$0
Retirement Plan	\$ 4,693	\$8,000	\$3,400	(\$4,600)
Circuit Rider Annual Payment			\$750	\$750
TOTAL MISCELLANEOUS	\$ 57,942	\$103,000	\$85,950	(\$17,050)
CONTINGENCY		\$20,000	\$20,000	
TOTAL GENERAL FUND EXPENSES		\$882,498	\$855,083	(\$27,415)
TOTAL GENERAL FUND REVENUE		\$882,500	\$855,083	(\$27,417)
GENERAL FUND BALANCE		\$2	\$0	

TOWN OF NEW WINDSOR				
FY 2021 ENTERPRISE FUND				
OPERATING BUDGET				
REVENUES	FY2020 YTD	FY2020 Budget	CONSERVATIVE 6 EDU'S FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Bay Restoration	30,440	\$37,000	\$41,000	\$4,000
Interest Earned	\$ 856	\$2,000	\$20,000	\$18,000
Sewer Usage Receipts (6 EDU's)	333,677	\$478,000	\$539,500	\$61,500
Sewer Hook-Up Fees (6 EDU'S)	133,128	\$111,000	\$45,700	(\$65,300)
Sprinkler Fees	0	\$4,000	\$4,000	\$0
Water Hook-Up Fees (6 EDU'S)	\$ 163,818	\$137,000	\$56,250	(\$80,750)
Water Usage Receipts (6 EDU's)	\$ 335,633	\$467,000	\$485,800	\$18,800
Miscellaneous/Late Fees	\$ 7,330	\$10,000	\$10,000	\$0
Developer Meter Purchase (6 EDU's)	\$ 6,300	\$0	\$2,400	\$2,400
REVENUE	\$ 1,011,182	\$1,246,000	\$1,204,650	(\$41,350)
TOTAL REVENUE	\$ 1,011,182	\$1,246,000	\$1,204,650	(\$41,350)

EXPENDITURES	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Water				
Advertisement	112	\$200	\$200	\$0
Chemicals	2,540	\$4,000	\$4,000	\$0
Contractors/Consultants	5,543	\$10,000	\$10,000	\$0
Electric	5,120	\$12,000	\$10,000	(\$2,000)
Emergency Repair	71,475	\$20,000	\$30,000	\$10,000
Equipment & Maintenance	4,658	\$10,000	\$10,000	\$0
Fuel	173	\$500	\$500	\$0
Generator - Maintenance/Repair	0	\$2,000	\$2,000	\$0
Loan - Chlorine Tank	28,298	\$28,500	\$28,500	\$0
Loan - College/Blue Ridge	29,122	\$31,380	\$30,000	(\$1,380)
Loan - Denning's Well	7,436	\$7,500	\$7,500	\$0
Loan - New Water Tank	37,803	\$38,000	\$38,000	\$0
Loan - Water Tank Painting and Refurbishment	8,690	\$23,000	\$0	(\$23,000)
Maryland Environmental Service - Water	39,183	\$79,000	\$80,500	\$1,500
Postage	188	\$800	\$600	(\$200)
Supplies	1,433	\$3,000	\$3,000	\$0
Telephone	1,252	\$3,000	\$2,500	(\$500)
Service Contracts	1,219	\$750	\$1,500	\$750
Contingency	455	\$10,000	\$10,000	\$0
Capital Project Budget	0	\$54,785	\$86,606	\$31,821
3R's Operating	38,909	\$35,000	\$50,000	\$15,000
New Meters For Developments			\$2,400	\$2,400
New Tools			\$1,000	\$1,000
Water Hook Up Fee/Developer Fee Transfer	0	\$137,000	\$56,250	(\$80,750)
TOTAL WATER EXPENSES	\$ 283,609	\$510,415	\$465,056	(\$45,359)

Sewer	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Advertisement	-	\$200	\$200	\$0
Bay Restoration	20,435	\$37,000	\$41,000	\$4,000
Chemicals	11,136	\$20,000	\$20,000	\$0
Electric	24,000	\$55,000	\$45,000	(\$10,000)
Emergency Repair	2,793	\$20,000	\$20,000	\$0
Equipment & Maintenance	3,747	\$10,000	\$10,000	\$0
Fuel	173	\$500	\$500	\$0
Generator - Maintenance/Repairs	3,193	\$5,000	\$5,000	\$0
Contractors/Consultants	1,999	\$10,000	\$10,000	\$0
Loan Wastewater Plant Upgrade	32,415	\$33,000	\$33,000	\$0
Loan Pumping Station	29,091	\$39,000	\$39,000	\$0
Maryland Environmental Service - Sewer	68,203	\$109,000	\$110,600	\$1,600
Office Equipment/Supplies	2,040	\$4,000	\$4,000	\$0
Postage	166	\$800	\$400	(\$400)
Service Contracts	3,232	\$3,000	\$4,000	\$1,000
Sludge Disposal	29,007	\$52,000	\$52,000	\$0
Telephone/Internet	1,190	\$7,000	\$4,000	(\$3,000)
Contingency	367	\$10,000	\$10,000	\$0
Capital Project Budget	0	\$54,785	\$86,606	\$31,821
3 R's Operating	0	\$35,000	\$50,000	\$15,000
New Tools			\$1,000	\$1,000
Sewer Hook Up Fee/Developer Fee Transfer	0	\$111,000	\$45,700	(\$65,300)
TOTAL SEWER EXPENSES	\$ 233,187	\$616,285	\$592,006	(\$24,279)
Personnel	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Executive Salary	\$82,154	\$82,150	\$91,289	\$9,139
Public Works Salary	\$8,746	\$8,746	\$40,590	\$31,844
Payroll Expense	5,000	\$5,000	\$6,000	\$1,000
Retirement Plan			\$3,810	\$3,810
Health Care Benefit			\$5,900	\$5,900
Total Personnel Expenses	\$ 98,245	\$ 119,296	\$147,589	\$28,293

TOTAL WATER AND SEWER EXPENSES		\$1,245,996	\$1,204,651	(\$41,345)
TOTAL WATER AND SEWER REVENUE		\$1,246,000	\$1,204,650	(\$41,350)
ENTERPRISE FUND BALANCE		\$4	(\$1)	
COMBINED BUDGETS				
	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
WATER AND SEWER EXPENDITURES		\$1,245,996	\$1,204,651	(\$41,345)
GENERAL EXPENDITURES		\$882,498	\$855,083	(\$27,415)
TOTAL COMBINED EXPENDITURES		\$2,128,494	\$2,059,734	(\$68,760)
				\$0
WATER AND SEWER REVENUES		\$1,246,000	\$1,204,650	(\$41,350)
GENERAL REVENUES		\$882,500	\$855,083	(\$27,417)
TOTAL COMBINE REVENUES		\$2,128,500	\$2,059,733	(\$68,767)
COMBINED BUDGET FUND BALANCE				
		\$6	(\$1)	
Maryland Environmental Service - Water				
	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Labor - Water Plant Operator	34,609	\$69,795	\$70,920	\$1,125
Communication - Postage/Cell Phones	94	\$446	\$446	\$0
Vehicle O&M - Mileage	3,301	\$5,263	\$5,263	\$0
Lab Services/Consumer Confidence Report	1,104	\$2,774	\$2,908	\$134
Supplies - Uniforms/MES Fire & Safety	75	\$605	\$605	\$0
Total MES Water	\$ 39,183	\$78,883	\$80,142	\$1,259
Maryland Environmental Service - Sewer				
	FY2020 YTD	FY2020 Budget	FY2021 CONS.	Inc/(Dec) FY-21 to FY-20
Labor - Sewer Plant Operator	56,003	\$89,375	\$90,714	\$1,339
Technical and Special	626	\$626	\$920	\$294
Communication - Postage/Cell Phones	276	\$442	\$442	\$0
Vehicle O&M - Mileage	3,282	\$5,263	\$5,263	\$0
Lab Services/ Collection Services	7,701	\$12,350	\$12,730	\$380
Supplies - Uniforms/MES Fire & Safety/Fees	315	\$505	\$505	\$0
Total MES Sewer	\$ 68,203	\$108,561	\$110,574	\$2,013
				\$0
Total MES Budget		\$187,444	\$190,716	\$3,272