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TOWN OF NEW WINDSOR
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Council Work Session Minutes
May 18, 2020

Call to Order of Regular Work Session Via Zoom: Mayor Roop at 7:00 p.m.

Present: Mayor Roop, Councilmembers – Terry Green, David Hoffman, Ed Palsgrove, Ed Smith and Kimberlee Schultz. Also present, Town Manager Gary Dye, Town Attorney Ostrander and Town Clerk, Donna Alban.

Approval of Previous Month's Minutes: A Motion by Councilmember Hoffman, with the changes to approve the April 20, 2020 minutes, 2nd by Councilmember Palsgrove and approved 5-0.

Agenda Items:

FY-21 Budget – Update: The 3A1 Fiscal Year 21 budget was introduced at the May 6, 2020 Town Council meeting by a 3-2 vote. The Public hearing ad will run in the Carroll County Times on May 20th and May 27th. Carroll County Comptroller will be notified by this Friday, May 22nd of no increase in the real property tax rate for FY21. Budget hearing and expected adoption will be at the June 3, 2020 Council meeting. The tax rate will remain at 0.2615. We are not raising taxes with the proposed budget.

Capital Projects – General and Enterprise Update: Town Manager Dye and Director of Public Works, Wayne Myers will be meeting to update and discuss both the General and Enterprise project lists. Updates will be provided after the meeting.

Opening of Town Parks and Playgrounds: Mayor Roop, Town Manager Dye and Director of Public Works met on May 14, 2020 to discuss this. The Town Manager developed language for signs. It was reviewed by Town Attorney Ostrander, Mayor Roop and Director of Public Works, Wayne Myers. After review, the language was approved by the Town and the sign language, location of Town facilities and plan of reopening was sent to the Carroll County Health Officer for review, approval and HD record. The plan and sign was approved by Carroll County Health Dept today. The Parks will be reopened on May 22, 2020, with the Lion's Park pavilion and bathroom closed for the year. The basketball court will remain locked and off limits as well. Signage will be posted at each Park location with safety guidelines.

Sidewalk Coloring Contest: Mayor Roop stated that he is aiming for the start of this on June 1, 2020. The New Windsor Lion's Club has donated money for prizes. The contest will start Monday, June 1 and go until Sunday, June 14.

There will be two categories: ages 7 and below, 8 and above.

Cash prizes for each category:

1st- \$75.00

2nd- \$50.00

3rd- \$25.00

Please email all submissions to info@NewWindsorMD.org by midnight Sunday, the 14th to qualify for the cash prizes!

High School Senior Recognition: Mayor Roop was able to get prices from Shannon Baum signs. They are as follows:

12 x 6 - \$288.00

10 x 5 - \$200.00

Town Clerk Alban suggested that the Mayor have the Town secretary check with Vista Print which is where we have had other signs made, for a price comparison. **After discussion, Councilmember Schultz motioned to approve the purchase of 2 = 12 x 6 signs for display. It was 2nd by Councilmember Green and approved 5-0.**

Waiver of Liquor License fees for New Windsor restaurants: This was discussed at the May 6th Town Council meeting. Carroll County Commissioner, Steve Wantz was recommending to the Board of Commissioners to waive liquor license fees for restaurants. The New Windsor Town Council voted unanimously to approve and support this recommendation. Mayor Roop stated that the Board of Commissioners for Carroll County did not approved the recommendation. Because of that decision, the Town will not be doing it either.

Outdoor seating for Uncle Matty's Eatery: Mayor Roop opened the discussion with asking for ideas on increasing outdoor eating space for the restaurant. Several ideas were presented and the Mayor said he would have a discussion with the owner of Uncle Matty's to see if he was looking for more outdoor space before any decisions are made.

Announcements:

- Deputy Colussy will be returning to his normal duties, splitting his time between New Windsor and Union Bridge
- Mayor Roop introduced the concept of a 5 goal apparatus for more outdoor activity. Council needs more information before deciding.
- There will be a zoom Planning Commission meeting on May 26th at 6:00
- The Memorial Day service will be cancelled
- Because of safety concerns and the COVID-19 pandemic, bulk trash will not take place on May 30th.

A Motion at 8:25 p.m. to adjourn by Councilmember Palsgrove, 2nd by Councilmember Smith and approved 5-0.

**Respectfully submitted,
Donna Alban, Clerk/Treasurer**