TOWN OF NEW WINDSOR

RESOLUTION NO. 12-04-19

WHEREAS, the Mayor and Council of the Town of New Windsor have determined to update the existing Personnel Policy and to create instead an Employee Handbook; and

WHEREAS, a new Employee Handbook has been created and discussed, and a final version is attached hereto,

NOW, THEREFORE, be it resolved by the Mayor and Council of the Town of New Windsor, the Employee Handbook, attached hereto, is hereby adopted, effective January 1, 2020.

This 4th day of December 2019.

ATTEST:

TOWN OF NEW WINDSOR

By: Donna Alban, Clerk/Treasurer

By: Neal C. Roop, Mayor

Approved as to form and

Michelle M. Ostrander

Town Attorney