

## **PLANNING COMMISSION MINUTES**

May 29, 2019

**Call to Order:** Planning Commission was called to order by Chairman, Mark Schultz at 7:30 p.m. Member Cornick was not in attendance.

**Present:** Chairman Schultz, Vice-Chairman, Glenn Monroe, David Hoffman, Town Council Liaison, Members – Dwight Ricker, William Schneeman and Drew Strine. Also present was Town Clerk Alban, Carroll County Liaison, Arco Sen, Town Manager Dye, Town Clerk Alban and Town Attorney Ostrander.

**Recording and Agenda Policies:** Chairman Schultz announced that the Planning Commission operates under an agenda and recording policy and anything that would like to be put on the agenda needs to be submitted one week prior to the meeting.

**Approval of Previous Minutes:** A motion made by Member Schneeman to approve the April 22, 2019 minutes. It was 2<sup>nd</sup> by Member Ricker and approved 6-0.

**Carroll County** –Arco Sen

- He announced that this is his last meeting with New Windsor, he has accepted a position with Baltimore City Planning. No replacement named yet.

**Old Business:**

- **Member Schneeman** He stated that the list of required items that need to be done by Frankie's Bar and Grill to be in acceptance with the Planning Commission have not been completed. He asked what course of action the Town can take if they do not complete by the July 31<sup>st</sup> deadline. Town Manager stated that the Liquor Board would be contacted and they will follow up with the owners.

**New Business:**

- **Proposed parking for 209 High Street** – After a discussion, Planning Commission wants the pedestrian walkway lines painted and lighting placed on the Spoerlien Drive side of the building for better night visibility. **A Motion by Member Ricker to approve the proposed parking plan with the 2 Commission recommendations, 2<sup>nd</sup> by Member Monroe and approved 6-0.**

A Motion to adjourn at 8:50 p.m. by Member Schneeman, 2<sup>nd</sup> by Member Strine and approved 6-0.

Respectfully submitted,  
Donna Alban, Clerk/Treasurer

