

NEAL C ROOP  
MAYOR  
Email:  
NRoop@NewWindsorMD.org

Phone: 410-635-6575  
Fax 410-635-2995  
Email:  
Info@NewWindsorMD.org

**TOWN OF NEW WINDSOR**  
**211 High Street - P. O. Box 609**  
**New Windsor, Maryland 21776**  
**Council Work Session Minutes**

January 28, 2019

**Call to Order of Regular Work Session:** Mayor Roop at 7:00 p.m.

**Present:** Mayor Roop, Councilmembers – Sandee Custen, Ed Palsgrove, Ed Smith, Kimberlee Schultz and Dave Hoffman. Also present, Town Attorney, Ostrander, Water/Sewer Contractor – Jack Coe and Town Clerk, Donna Alban. There were 6 others in attendance.

**Approval of Minutes:** A Motion by Councilmember Smith to approve the December 17, 2018 minutes. It was 2<sup>nd</sup> by Councilmember Custen and approved 5-0.

**Agenda Items:**

**1000 Green Valley Rd. Arena Complex** – Mayor Roop introduced Johnny Graham from Springdale Preparatory School and Zach from Towson University in attendance tonight to answer any questions about the impact study. The Town has been considering ½ of the cost for the study in the amount of \$6,500 – \$7,000 dollars. After a long discussion, the decision was postponed to the February Town Council meeting.

**FuTuRe PAYT Pilot Trash Program – Waste Zero** - Kristen Brown of Waste Zero distributed a chart showing the decrease in waste and increase in recycling since implementing the program in November of 2018. Program is producing numbers consistent with implementing a new concept.

**Blue Ridge & College Aves. Road Improvement Project** - We have discussed several possible changes to reduce scope of the project and in greater detail at removing part of the storm drain system. All options would require time & money to change plans and County and State approval. Without a clear-cut option to change plans and reduction in scope that would significantly reduce project cost I believe it is in the best interest of the Town to rebid the project as is and hope for more competitive bids and/or more funding from State. Mike and I talked with Scott Satchel (DCHD) about this option and where we are with the project on Tuesday January 22nd. Scott agrees with moving forward as is and see how bids come in from the re-bid.

We will post the bid request to the following locations;

- MML Classifieds
- EMaryland Market Place
- PenBid – Pennsylvania exposure.
- Dodge Construction Central
- Contract Connect
- CMD Insight

**209 High St., purchase – discussion and update - Dean** Camlin had done original work with current owner Steve Lorentz. Town Manager states that the Town will need architectural services for the changes we will need to make to the property. Since Dean is already familiar, Town

Manager recommends awarding the service to him based on his submitted proposal of \$3,500.00. Town Clerk and Town Manager recommend paying this amount from the General Fund contingency line item and reimbursing the funds from the loan proceeds after it settles. **A Motion by Councilmember Palsgrove to approve the \$3,500.00 proposal for architectural services, 2<sup>nd</sup> by Councilmember Hoffman, approved 5-0.**

**Public Works Salt Spreader** - Discussion, consideration and direction whether to repair/rebuild current salt spreader or purchase new salt spreader. Town Manager presented several options, they are as follows:

- Cost to do a complete overhaul = \$3,100
- Purchase new salt spreader now this winter for \$5,000.
- Do nothing and take the chance nothing goes wrong the rest of this winter and overhaul current salt spreader prior to next winter for \$3,100 plus possible increase in cost.
- Do nothing and take the chance nothing goes wrong the rest of this winter and purchase new salt spreader before next winter for \$5,000 plus possible increase in cost.

After a discussion, Council they are comfortable with allowing the Town Manager to make the decision.

**Announcements** – Mayor announced that LGIT is holding a special event at 50 Kate Wagner Road, Westminster on March 20<sup>th</sup> from 9 – 11:30 a.m.

Councilmember Schultz passed out information to the Council on an event being held on February 27<sup>th</sup> at 6 p.m. sponsored by the Town of Sykesville and Carroll County Chamber of Commerce.

**Closed Session – General Provisions Article § 3-305 – (5) – “To consider the Investment of Public Funds”** -

**A Motion by Councilmember Smith at 9:05 p.m. to adjourn the regular Work Session meeting, 2<sup>nd</sup> by Councilmember Hoffman and approved 5-0.**

Respectfully submitted,  
Donna Alban, Clerk/Treasurer