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TOWN OF NEW WINDSOR

211 High Street - P. O. Box 609
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Minutes - Council Work Session

March 21, 2016

Present: Mayor, Neal C. Roop, Council members – Dave Hoffman, Ed Smith and Kimberlee Schultz. Also present, Town Manager, Frank Schaeffer, Water/Sewer contractor, Jack Coe, Town Clerk, Donna Alban and Town Attorney, Michelle Ostrander. There were 8 others in attendance.

Public Hearing – USDA Loan Amended Authorization Ordinance: Mayor Roop called the hearing to order at 7:00 p.m. Mayor Roop asked for any comments from the Town Council or others in attendance, hearing none, Councilmember Hoffman motioned to close the Public Hearing at 7:02 p.m. It was 2nd and approved 3-0.

Mayor Roop opened the regular Work Session at 7:03 p.m.

Approval of February 16, 2016 minutes– A Motion by Councilmember Smith, 2nd and approved 3-0.

Adoption of USDA Loan Amended Authorization Ordinance No.03-02-16 – Town Attorney Ostrander stated this Ordinance is to broaden the scope of the USDA loan for the pump station project to include I & I work. **A Motion by Councilmember Schultz to approve, it was 2nd By Councilmember Hoffman and approved 3-0.**

Adoption of USDA Loan Post Insurance Compliance Resolution No. 03-02-16A – A Motion by Councilmember Hoffman to approve, 2nd by Councilmember Smith and approved 3-0.

Town Council Vacancy - (Councilmember Palsgrove joins the meeting via cell phone and on speaker) After a short discussion, all Councilmembers are in concurrence to advertise the vacancy. Town Clerk instructed to proceed.

Waste Water Lagoon Decommissioning Bid - No bids received only 2 no bid letters from Envirogro and Synagro. The Town Manager would like to meet with the 2 companies to find out why they did not bid. Council in agreement.

Urban Reconstruction Project Estimates – Town Manager passed out information. Mayor and Town Manager meeting with the State this Friday, a decision needs to be made soon from the Town whether or not the project will move forward.

Mayor –

- An e mail was made public regarding the NWMS closing. It was between Comm. Rothschild and Guthrie.

- Still waiting to hear back from Jim Castle regarding the CDBG monies for the Dielman Inn lead abatement project.
- Town Manager and I attended a workshop for information regarding a new service that will replace reverse 911.

FY17 Budget - Town Manager presented a power point presentation highlighting certain aspects of the FY17 budget.

Councilmember Hoffman: A e mail was sent to the Council, Town Manager and Mayor from a citizen regarding parking on Maple Avenue. The issue needs to be dealt with. Town Manager will respond to the e mail.

Town Manager – There were 3 contractors that attended the pre-bid meeting last week on the Spoerlien Drive project. They were, TBH, HTI and Stambaugh's. Bids are due on 3/23/16.

A Motion to adjourn the Work session was made at 8:30 p.m. by Councilmember Smith, 2nd and approved 3-0.

Respectfully submitted,
Donna Alban, Town Clerk